ITAC Progress Report to IT Council

7/3/2012 Meeting

Members of ITAC's executive committee met on 6/20 to begin charting out a course to complete ITAC's membership roster and address its specific charges, particularly those requesting that ITAC recommend system-wide classroom instructional technology standards and determine the level of support services for instructional spaces. Related objectives outlined in the University's Long-Range Plan were also identified and discussed.

ITAC Membership

Current, confirmed member list:

Instructional Technology Advisory Committee (ITAC) Membership

- Chairperson appointed by the IT Council Chair - **Angela Barker**
- Classroom Coordinator (ex-officio voting member) - **Dave Caravella**
- Coordinator of User Support (ex-officio voting member) - **Kevin Piercy**
- Department Head or faculty member (appointed by the Provost, two-year appointment) - **Brian High, Chemistry**
- Faculty representative (appointed by Faculty Senate, two-year appointment) - **Ching-Wen Chang, RFT**
- College IT Support representative (appointed by CIO, rotating, two-year appointment) - **Ian Alaimo, CHHS ITSS**
- Two student representatives (appointed by SGA President, two-year appointment) _____ _____
- Instructional Design representative (appointed by FCTL, two-year appointment) - **Bruce Richards**
- Access and Outreach representative (appointed by Associate Provost, two-year appointment) - _____

On 6/21, formal requests were sent to Faculty Senate Chair Chris Herr and Associate Provost Joye Norris for their official appointments to ITAC. Dr. Herr responded 6/25 with Faculty Senate's appointment.

Contact with SGA requesting two student representatives is planned for July.

Early Plan of Action

ITAC's executive committee will continue to meet as-needed to:

- Develop workgroups tasked with researching instructional technology practices of peer institutions (aspirations) and better defining system-wide classroom instructional technology standards related to terminology and room level classifications
  - Strive for clearer, industry-specific terminology rather than MSU-specific terms
- Schedule upcoming meetings for workgroups and eventually the full committee, set agendas
- Build an ITAC Committee sub-website of IT Council to host official business and resources