

IT Council Meeting
July 5, 2011 3:00 p.m.
CARR 203

Members present: Earle Doman, John Catau, Tammy Jahnke, Carey Adams, David Caravella, Eric Shade, Sarah Caldwell, Greg Rainwater, John Maddux, Kevin Piercy, Chantal Levesque-Bristol, Jeff Morrissey, Dale Moore, and Ken McClure.

The IT Council Meeting was called to order at 3:03 p.m. in Carrington 203.

David Caravella presented a report from the Instructional Technology Advisory Committee (ITAC). The report was distributed to council members and discussed. The report will be posted in the IT Council Minutes Archive. John Catau thanked ITAC for the work associated with the analysis effort and development of the report. John asked that each council member review the ITAC report in detail and come to the next meeting ready to discuss next steps. A few notable discussion points raised during the presentation by David Caravella were:

- Types of technology classrooms and levels of instructional technology in existence today.
- Wired vs. wireless access available in technology classrooms.
- How technology classrooms are scheduled.
- Maintenance of technology classrooms and associated support services.
- The need to establish Technology Classroom Standards for non-SCUF funded projects and the concern that many of the existing Non-SCUF funded classrooms may not meet the current SCUF funded classroom technology standards.
- Importance of lifecycle management and the need to replace aging equipment.
- The need for IT Council to review how Student Computer Usage Fees (SCUF) are assessed and allocated to ensure appropriate amounts are being allocated in support of instructional technologies.
- Dean Adams's recommendation for a survey to be performed of faculty to gauge the satisfaction level of technology classrooms, instructional technologies, and associated support services.

Dave Caravella distributed a 2012 Classroom SCUF Standardization document and reviewed it with council members. The document will be posted in the IT Council Minutes Archive.

Greg Rainwater discussed changes in the licensing costs for the AutoDesk software. It was stated that the IT Council had previously approved \$31,500 as part of the fiscal year 2012 SCUF allocation but changes in licensing fees resulted in a single year cost of \$63,693. In subsequent years, the license fee is expected to be approximately \$12,000 resulting in a significant savings over the long term. A motion was put on the table by Dean Jahnke to fund the additional cost from the SCUF reserve. Earle Doman seconded the motion, all IT Council members were in favor; motion carried.

IT Council members were informed of two SCUF funded positions that were affected by the recent decision by the Board of Governors to increase salary grade ranges. The increase in salary and benefits for these two positions totals \$6,286. A motion was put on the table by Jeff Morrissey to use unallocated fiscal year 2012 SCUF funds to cover the increase in salary and benefits for the two positions. Dean Jahnke seconded the motion, all were in favor; motion carried.

Greg Rainwater informed council members that the School of Agriculture had two SCUF proposals that were not considered due to the forms being turned in late and/or misplaced. Greg sought direction from council members as to whether the proposals should be considered for funding despite the fact that the deadline for submission had passed. Kevin Piercy stated that the existing network port fees for the Springfield campus contained in the proposals have always funded by SCUF. Kevin Piercy also informed the committee that some of the items asked for in the proposal had already been approved for funding via other proposals. Kevin stated that the School of Agriculture would still be considered for redistributed SCUF funded computers, in accordance with the redistribution model previously approved by the council. Dean Jahnke made a motion to fund the network port fees historically funded via SCUF. John Maddux seconded the motion, all approved; motion carried. Eric Shade suggested a review of the wording used on the SCUF Proposal Form, including changing some of the terminology from “should” to “must”.

Kevin Piercy updated council members on the Blackboard Learn 9.1 transition. Overall, the transition is going well, faculty members are attending training and building/migrating their courses. The pilot project during the summer semester was a tremendous success with expectations that the fall semester transition will continue to be a success.

Kevin Piercy delivered presentations on the BearPrint and Labstats systems. Kevin will email the presentation to council members and the presentations will be included in the IT Council Minute Archive.

Meeting adjourned at 4:34 P.M.

Respectfully submitted by,

Sandra Arthur