

**IT Council Minutes  
Carrington Hall 203  
05/03/2011**

<b>Members Present:</b>	<b>Eric Shade, John Maddux, Tammy Jahnke, Greg Rainwater, Kevin Piercy, John Catau, Jeff Morrissey, Sue Ingram (via IPTV), Ken McClure, Earle Doman, Carey Adams</b>
<b>Members Absent:</b>	Sarah Caldwell
<b>Called To Order:</b>	3:04 p.m. by John Catau
<b>Adjourned:</b>	3:47 p.m.

Minutes from April 5th, 2011 meeting were approved. Motion for approval submitted by Dean Jahnke and seconded by John Maddux.

**Assistive Technology SCUF FY11 Award Modification – Kevin Piercy**

The University has an obligation to provide assistive technology services, many of these services are funded through SCUF. The University's Assistive Technology Coordinator is currently Steve Sullam, but Steve has resigned his position and his last day with the University will be May 10, 2011. Dr. Tamara Arthaud, Steve's supervisor and head of the Department of Counseling, Leadership, and Special Education, has asked for a modification to the FY 2011 SCUF award for Assistive Technology in order to better provide the required services in Steve's absence. The FY 2011 SCUF award for Assistive Technology included funding for a graduate assistant and student workers. Dr. Arthaud requests the flexibility to shift the distribution of these funds between graduate assistant, student worker, and 1000 hour "temp" employee wages as needed to provide the required coverage. The modification to the award will be fund neutral, and all services listed in the FY 2011 proposal will still be provided.

Council voted to modify the award as requested.

**Classroom Technology—FY12 Solicitation of Proposals Discussion—Jeff Morrissey**

David Caravella, chair of the Instructional Technology Advisory Committee, was unable to make the meeting, so this material was presented by Jeff Morrissey, Chief Information Officer.

The Instructional Technology Advisory Committee recommends that the theme for FY 2012 in regards to SCUF funded instructional technology be the standardization of selected classrooms instead of the creation of new technology enhanced classrooms. There will be approximately \$84,000.00 available for the standardization effort after lifecycle replacement costs are accounted for. Although this amount will not allow for all the standardization needed it will be a good start. Standardization of instructional technologies contained in the classrooms will simplify training for faculty members using the classrooms and make it easier for support staff to provide a stable platform while maintaining the classrooms and technologies.

Dean Jahnke asked about the faculty membership of the Instructional Technology Advisory Committee and suggested that more involvement from faculty members who are using technology classrooms be considered for the future.

Dr. Shade asked about the impact of not building new technology classrooms in FY 2012. Most of the proposals received each year are for upgrades to existing rooms, so this is expected to have minimal impact.

Motion for action – John Maddux

That no new proposals will be solicited for FY 2012 and that the available \$84,000 will be used to bring as many current classrooms up to standards. A comprehensive list of upgrade items and locations will be brought to the IT Council for approval at the July 5<sup>th</sup> meeting.

Dr. Doman seconded.

Vote: Passed unanimously

**Wireless update—Jeff Morrissey**

Jeff will handle the one-time contributions of money in a similar fashion to the Residence Hall network project. All one-time monies will be deposited in a holding budget. Jeff worked with Financial Services to get the funding model in place.

Beginning July 1<sup>st</sup>, 2011 all full-time and part-time faculty members will have wireless capability. It is Dr. McCarthy's call as to whether a notice to faculty members will be sent from her office. There will be no need for faculty members to register for the service it will just be turned on. The Computer Services department will be monitoring usage and will use the one-time monies from the Office of the President to upgrade areas as more faculty members come on line. Jeff informed IT Council members of the workload of the wiring technicians and stated that temporary/part-time wiring help may be needed to meet the demand.

**SCUF FY12 Funding Recommendation—John Catau**

John provided handouts of the power point slides used in his presentation. John's presentation was well received and there were no questions brought forward throughout most areas. Everyone agreed that next year IT Council will look at how SCUF is funded to determine ways to simplify the process, how to collect for internet classes, a more regular way to calculate. The Council will then make a proposal to the President.

Motion to Approve SCUF Funding Recommendation – Dean Jahnke

Seconded – John Maddux

No further business brought forward.

Respectfully submitted by,

Carol Green  
Administrative Assistant II, to CIO  
Computer Services