IT Council Meeting
MINUTES
1-21-09 CARR203

Members present: Steve Robinette, Chair, Jeff Morrissey, Ken McClure, Carey Adams, Sue Ingram, Earle Doman, Pauline Nugent, Greg Rainwater, William Hader, and Kevin Piercy

Others present: Pat Day, Kent Thomas, and Joe Hughes

The meeting was called to order by Steve Robinette, Chair, at 2:03.

MicrosoftLive@edu
Sub-committee members met with Microsoft to see the services offered via MicrosoftLive@edu. It was stated that it was a very good service, and that the price could not be beat. This would also be a great service for faculty and was recommended enthusiastically. SGA has formally approved the move for the student population. The only concern the sub-committee voiced was with the length of the email addresses. Legal counsel still needs to give their approval prior to the migration. The faculty portion of the service will be a cost of about $42,000. However, faculty will continue to use our existing email systems for the foreseeable future, it is believed that Microsoft will eventually offer the service to faculty for free as well. We will move a few faculty members over in an effort to learn the environment. Those faculty, if done right will become the "go to" people as we switch totally over in future years. It will cost approximately $15/mailbox/1 year currently for the faculty we migrate immediately. Carey Adams stated that he would be willing to support around 10 faculty members to move over to the MicrosoftLive@edu email services.

Pauline moved that pending legal approval, beginning May 1, all current students begin to voluntarily move from university hosted email services to the MicrosoftLive@edu email services and in June, all new students be given the new MicrosoftLive@edu email addresses. Will Hader seconded the motion, motion carried.

It was questioned if West Plains would be able to move at the same time. It was stated that yes, West Plains would be moved at the same time.

It was mentioned that Clif Smart already had a "heads up" on this. Also, this is in line with the Presidents idea to outsource when appropriate in an effort to reduce expenditures, which will also help to recover current SCUF allocations.

TITLE III Grant
It was discussed that the Title III Grant monies are being used to develop a Unify Digital Campus, which will include investments in information security initiatives, decentralization of access to information databases, Luminis web portal deployment and enhanced technical training activities, which would also be available for West Plains.

Jeff reported that there were two positions provided by the Title III grant: An Information Security Officer and a ODS/EDW Administrator. The search committees expect to have a people in the positions within the month.

Discussion continued on the grant activities and objectives. Information security activities included encrypted and secure transmissions of information, data access logging software, protected areas of our network infrastructure will be developed, and enhanced awareness and training programs for the campus community. The email encryption service will be the first investment and will be in place within the next month.

Sue discussed the Luminis web portal for our West Plains campus. File Servers should be ordered today or tomorrow. This portal will offer one place for students to go, and through their portal they will have access to Self Service Banner (SSB) to look at grades, blackboard, email, and many other self-service applications. The portal has been a tremendous success thus far.

This grant will also allow expansion into document management capabilities for Springfield and West Plains campuses.

Jeff also informed everyone that six participants from Springfield and three from West Plains will be attending the SunGard Summit conference in March, this is the largest academic technical conference currently offered in the United States. He questioned if anyone had any Banner related areas that needed to be explored by the team attending the conference.

ERP
Kent Thomas reported that there approximately 700 students were registered during the mock register for fall semester with very few glitches. According to Kent the students are having little to no trouble adjusting to the new registration system. Faculty, however, are having a little trouble, but nothing major.

The Human Resources/Payroll module has also recently been put into production. Only six individuals had difficulty with their pay during the first payroll period under the new Banner system. This was due to human error.

It was reported that Financial Aid loaded data into production over the weekend and is positioned to go-live the first of February.

The Luminis web portal on the Springfield campus went live for the student workforce last month. Students began using the same log-in for several systems through their portal access. For those just "skimming the top" it will make it easier for them to get in by using the same log-in. However, those that have to "get in deep" will have a more difficult log-in process; this will be beneficial in providing additional layers of security. It was reported that only the "bare bones" were all that were in place at this time. A neat aspect is the students' Major is what is represented on the page. For example, if they are a Theatre and Dance major, then they will view the Theatre and Dance page.

During the transition period, two systems will need to be in operation simultaneously. It will be a complicated process. That is why registration for summer was early.

Information Security Executive Committee
Jeff reported that each Vice President's area is well represented on the committee. The committee will be chaired by the new Information Security Officer. Everyone will be advised as a vision and strategies are developed.

All were informed of the information leak that was reported in the Springfield News Leader.
Jeff will be preparing the agendas for the future IT Council meetings. He asked that everyone forward their agenda items to him for inclusion into future agendas.

Kent Thomas discussed the opportunity to move to a "one card" system. A "one card" system can be used as a debit card at the Bursar's office and other places on campus, gain entrance in a building, access into housing, and deny those who aren't supposed to be in a certain area. It will also be useful as a means of identification at various campus locations.

Kent Thomas will be questioning companies about the capabilities and how much it would cost to implement throughout our university system. This will be used as part of the infrastructure to keep students safe.   It was suggested that the one card system could even be used for recording class attendance, attendance at SGA meetings, and athletes who attend tutoring sessions.

Meeting adjourned by Steve Robinette at 3:01.

Respectfully submitted,

Sandra A. Arthur

Sandra A. Arthur
Administrative Specialist II
Office of the Provost