

IT COUNCIL

October 1, 2013

Fee Proposal and Award Process

- Revenues from the Student Computer User Fee (SCUF), on the Springfield campus, are administered by IT Council.
- Recommendations are made to the council by the SCUF subcommittee.
- Representatives from:
 - Student Government Association
 - Administrative and Information Services
 - Office of the Provost
 - Financial Services
- Available funding is based on a percentage of the Student Services Fee
- All awards are based on a proposal
- Award funding is not automatic from year to year
- Funding is not awarded by college or cost center
- Funding Priorities:
 1. SCUF reserve (10% of budget)
 2. Full-time positions
 3. Contractual obligations on software
 4. Student workers
 5. Ongoing commitments
- Timeline:
 - Early January – Solicit Proposals
 - February – Proposals due to Provost and CIO
 - Late March - recommend budget to IT Council
 - Mid-April - budget to Financial Services