October 2013 ITAC Progress Report to IT Council

10/1/2013 Meeting

The Instructional Technology Advisory Committee continues to make progress on the implementation of new classroom instructional technology standards.

Standardization Efforts and Lifecycle Replacements

- **Classroom Coordinator Dave Caravella reports these FY13 expenditures:**

Final FY13 SCUF Instructional Technology Budget Report	Allocated	Spent
Total	**$225,000**	
Maintenance – parts, repair	$ 50,000	$ 50,000
Planned Replacements	$ 76,000	$ 68,600
Classroom Upgrades	$ 99,000	
- Additional digital projector upgrades	- 19,000	$ 16,500
- Crestron Basic Alpha/Beta Testing Unit	- 4,336	$ 4,600
- Glass Hall 108 iTV/Lecture Capture Upgrade	- 15,500	$ 15,500
- Document cameras (75) to meet Long-Range Plan goal	- 29,025	$ 39,000
- ~~Classroom Mac upgrades as needed~~, additional digital projectors, supporting materials	- 31,000	$ 30,800
		$ 225,000

  - Highlights
    - ✓ Glass Hall 108 Distance Learning classroom upgrade completed to new standards
    - ✓ 74 digital projectors/mounts/bulbs purchased and installed
    - ✓ Projector models standardized, reducing parts inventory
    - ✓ New standard Crestron Basic test unit purchased
    - ✓ 75 document cameras purchased and installed
    - ✓ Accomplished the Long-Range Plan goal to increase by 100 the number of tech-enhanced classrooms at the historic "Level III" by 2016
    - ✓ All new classrooms built in Brick City (9), Plaster Sports Complex (5) and the Plaster Center for Free Enterprise and Business Development (5) meet the new classroom instructional technology standards.

- **Recommendations for FY14**
  Preliminary discussions among committee members indicate a desire to maximize the student impact of limited instructional technology funds by employing these two strategies:

  1. Address first the "analog sunset" affecting many tech-enhanced classrooms.
  2. Set large classrooms as the priority in upgrade efforts to new standards.

Recommended FY14 SCUF Instructional Technology Budget Plans	Allocated
Total	**$225,000**
Maintenance – parts, repair	$ 50,000
Classroom Instructor Computers – Lifecycle Commitment (Year 1)	$ 75,000
Classroom Upgrades – Standardization and Lifecycle Replacements - Additional digital projector/display upgrades to address analog sunset	$100,000
Reserve Fund Request	**$40,000**
- Large Classroom Standardization Project (Phase 1: FY15 – Glass 101 & 102)	$ 40,000

Approximately 160 tech-enhanced classrooms are non-digital, requiring at least a digital projector to address the imminent "analog sunset" and to move closer to standard compliance.

1. **Authorize the Instructional Technology Advisory Committee (ITAC) to use $100,000, designated for classroom upgrades in the FY14 SCUF Instructional Technology budget, for digital projector installations to significantly reduce non-digital tech-enhanced classrooms by the end of academic year and ahead of "analog sunset".**

2. **Authorize the Instructional Technology Advisory Committee (ITAC) to spend up to $40,000 from SCUF reserve funds for upgrading Glass Hall rooms 101 and 102 in FY14 as Phase 1 of the Large Classroom Standardization project. These funds will be reimbursed from the FY15 SCUF Instructional Technology budget.**

- **Beyond FY14**
  ITAC must continue to address the "analog sunset" issue in FY15 and possibly FY16. The committee will also revise multi-phase plans and future recommendations for upgrading all large classrooms to the new TECH-LARGE CLASSROOM standard:

  - Phase 1: FY15 – Glass 101 & 102;
  - Phase 2: FY16 – Temple 001, 002, & 003;
  - Phase 3: FY17 – Cheek 102; Hill 001 & 002;
  - Phase 4: FY18 – Strong 001-004;
  - Phase 5: FY19 – Craig 203, 206; Karl 101