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Information Technology Council Meeting

Tuesday – July 11, 2023

3:30 – 5:00 pm

<u>Minutes</u>

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Chair Jeff Coiner, CIO called the session to order at 3:36 pm and a quorum was present.

Members' Present: Jeff Coiner (Chair), Greg Rainwater (Deputy Chair), David Young, William Hader, Dr. Chris Herr, Dr. Michelle Olsen, Ian Alaimo and Kevin Piercy

Also, present: Theresa McCoy and Nicole Muse

1. Welcome   Jeff Coiner

   - Minutes approved from 04.11.2023 and posted

2. LMS Update   Jeff Coiner

   D2L Brightspace implementation is progressing as expected. Lacey Gieger is finalizing the SSO setup and SFTP process for bulk course creation and conversion. The URL is ready and working on Brightspace communication configuration. Nancy Gordon is working with D2L to finalize the MSU guided training that will be accessed from the MSU Brightspace platform. We have over 50 early adopters from faculty that will be using Brightspace to teach this Fall. That equates to between 125-150 courses. She is also working on including training in the Showcase for Teaching and Learning, a communication plan, and instructions on how to contact the Brightspace help desk services included in our agreement.

3. ePAF Update   Theresa McCoy

   MIS is working with Human Resources on the electronic Personnel Action Form. By going to an electronic format, the efficiency of processing personnel actions will be generally increased, as well as reducing the number of mistakes, phone calls, inquiries, etc. It also allows for a history of forms to be kept and better security with data.

4. Mobile Credentials   Kevin Piercy

   This will increase the students' on-campus experience by virtually accessing a variety of different features. We are working now to solidify the change within the MSU community, progress is current and targeted for mid-September 2023, but might be delayed.

5. Windows 11   Kevin Piercy

We have almost 2,000 windows 11 devices, with the workstations still
being a big job. The colleges are working feverishly to get devices up to date.
West Plains has their plan on the lifecycle and moving forward. CNAS and
research equipment is updating software, but overall, in good shape.
We have until October 2025 to complete, and we will continue to discuss at
the IT Council meetings. We need to focus on completing and not waiting
until the 2025 deadline. We will have better numbers once the Fall 2023
semester begins. Jeff Coiner will take a report to Administrative Council to
acknowledge where we are and what we need to do.

6. IT Council Discussion   All

Mr. Coiner would like to change the participation structure of the IT
Council. The reason for the change is to bring more awareness and
participation from the colleges, and other operational areas. We will
continue to manage the SCUF resources, provide updates on ongoing projects,
and discuss strategic, technology related items. The IT Council is a good
place to promote consistency, awareness, and involvement across the
University system. Mr. Piercy agreed it would be great to have more
involvement from the MSU community.

7. Updates/Reminders   All

- Sunday, August 6, 2023 - Banner Quarterly Upgrades

  o 6:00 a.m. - 6:00 p.m. Admin Banner, Self Service Banner, ODSPROD, AppMan, our
    custom web applications, and all other systems reliant upon the database will not
    be available during this time.

- Sunday, August 13, 2023 - Information Services Upgrade Day

  o 12:01 a.m. – 1:00 a.m. – Internet for Springfield, West Plains and Mountain Grove
    campuses will be unavailable.

  o 8:00 a.m. – 5:00 p.m. – Several core networks and systems will be upgraded. Users
    of university services may notice intermittent outages during this time.

- Wednesday, January 3, 2024 - Information Services Upgrade Day

- Sunday, May 26, 2024 - Information Services Upgrade Day

8. Next meeting on Tuesday, August 01, 2023   All

- 3:30 pm – 5:00 pm

- Meeting in Cheek Hall 100

The members of the IT Council did not have any other business to discuss.
The meeting was adjourned at 4:18 p.m.