

Information Technology Council Meeting

Tuesday – December 5, 2023

3:30 – 5:00 pm

Minutes

Chair Jeff Coiner, CIO called the session to order at 3:34 pm and a quorum was present.

Members' Present: Jeff Coiner (Chair), Greg Rainwater (Deputy chair), David Young (West Plains Representative) (Remote), Thomas Peters, William Hader, Dr. Elizabeth Walker (Remote), Owen (Robert) Cross, Angela Barker (Remote), Brad Davidson, Ken McCrory (Remote), Kevin Piercy and Ian Alaimo

Also, present: Theresa McCoy and Nicole Muse

1. Welcome Jeff Coiner
 - Minutes from 11.07.2023 were approved and posted
2. Reminder of SCUF Budget Requests Greg Rainwater/Kevin Piercy

SCUF will continue with the same process as previous years. There will be solicitations going out in the second week of January, shortly after we are back from the holiday break. These will be reviewed from the SCUF email inbox for technicalities; and then on February 5, 2024, continue to the provost office for further review. Finally, Monday, February 12, 2024, the requests will be ready to approve.

3. Mobile Credentials Update Kevin Piercy

We received an email from Mr. Piercy earlier today with access to deploy mobile credentials. This is for the digital Bear Pass Card that can be on an Apple or Galaxy device, such as the Galaxy watch 6. During this early transition, we can still use our physical Bear Pass Card, as well as the mobile app. The plan is you can use your card as well as your mobile credentials around the campus.

4. Bear Print/Printer Replacement Kevin Piercy

Before Covid we were set to make a large printer purchase for the bear print printer fleet but the supply chain came to a halt. Therefore, years later we are ready to buy, and we have a Toshiba 330 AC unit from Copy Products in Cheek Hall, room 100 to demo and use. It is a multifunctional device, with black and white plus color printing. We are looking to add a card reader so the MSU community can tap for charges. The printers will be located around the campus, kiosk set-ups. We will have a different model machine in certain areas needing to print on a larger paper scale. We will start with twenty printers and then adjust from there. Printer usage is going back up currently, we will continue to monitor to determine if we have the right number of printers each year.

5. Technology Awareness Campaign All

This is a continuation topic for discussion each month. Last time, we discussed what technology is available, and how to get it for the MSU campus; especially for new students, staff, and faculty. Mr. Coiner looked at the missouristate.edu website, along with the OTC website. He found some information, but there was some digging involved. We could create a video on demand with a focus on students, plus new employees. The help desk portal is a place for live chats, create a ticket, and to get support about technology. Copilot in Windows, and with AI software the last few months has changed the approach on finding matter. We will continue to investigate Copilot and other AI tools to see how they may help with this.

6. Updates/Reminders All

- **Wednesday, January 3, 2024**, several university systems will be down for scheduled maintenance:
 - **12:01 a.m. – 1:00 a.m.** – Internet for Springfield, West Plains and Mountain Grove campuses will be unavailable.
 - **7:00 a.m. – 8:00 p.m.** – Several core networks and systems will be upgraded. Users of university services may notice intermittent outages during this time.
- **Sunday, May 26, 2024**
 - Information Services Upgrade Day

7. Next meeting on Tuesday, February 6, 2023 All

- 3:30 pm – 5:00 pm
- Meeting in Cheek Hall 100

The members of the IT Council did not have any other business to discuss.
The meeting was adjourned at 4:22 p.m.