

# Information Technology Council Meeting

Tuesday – November 7, 2023

3:30 – 5:00 pm

## Minutes

Chair Jeff Coiner, CIO called the session to order at 3:35 pm and a quorum was present.

**Members' Present:** Jeff Coiner (Chair), Greg Rainwater (Deputy chair), Thomas Peters, William Hader (Remote), Dr. Elizabeth Walker, Owen (Robert) Cross, Angela Barker, Brad Davidson (Remote), Ken McCrory (Remote), and Ian Alaimo

**Also, present:** Cole Jewell, Chief Wyrick Commissioner for Student Government Association, Nancy Gordon, Theresa McCoy, Nicole Muse, Lacey Geiger, and Kristi Oetting

1. Welcome Jeff Coiner
  - Minutes approved from 10.03.2023 and posted on the IT Council webpage
2. Brightspace Update Lacey Geiger/Nancy Gordon

At this very minute, we have a build going into test that will be the first iteration of source course in sandbox per requests from faculty. This will let any faculty user create a source course or sandbox. The idea is the source course being the kind of permanent repository of the materials for that version of the class; and no students will have access. Communities are for academic support with classes, advising, and student workers. On the training side, there are many options this semester and for the 2024 spring and fall semesters. We have nine of our early doctorate faculty step-up and will be leading college Brightspace Communities. Communities are peer to peer, face-to-face groups facilitated by faculty, kind of like a workshop. There will be two timeslots on certain Fridays for Brightspace labs in the Meyer library for 2024. We are working on instructions on how to download the grade book and are making this process as seamless as possible. The early participants found the D2L training helpful, as well as the one-on-one support. We have a student survey now, and some of this feedback will help the professors go forward. Overall, we will continue to learn, refine, and continue to train for the coming year(s). We are getting there, and the vendor is positive to work with.

3. Mobile Credentials Update Jeff Coiner

We have a small group using the software, testing around campus. Steve Coffman, and the Telecom team have updated card readers for the mobile compatibility. Mr. Coiner likes being able to pull out his phone and scan for entry. Kevin Piercy will have more to share at our next meeting.

4. Windows 10 EOL Kristi Oetting

Windows 10 is still going end-of-life October 2025. We are preparing for this switch and actively collecting data from departments/divisions across the MSU campus. Last month, we had over 750 machines reported and now there are about 3,100 items, and about one-third of machines needing replacement. Mostly all areas have a plan, and we have connected on next steps; this has been a good method. User Support has the biggest bulk of the upgrade, and we are doing this by department. We continue to reach out and bring awareness on the requirements for new computers.

5. MSU Innovation Accelerator / Idea Winner Brian Edmond

Missouri State University held its first-ever MSU Innovation Accelerator on Friday, October 27, 2023. The event consisted of participants sharing their 1-minute pitches and then they built strong cases on behalf of the top 5 initiatives. Brian Edmond, Coordinator of MIS, was one of the top two ranking team winners; he generated the IT Project Management idea. Having a group or specific person to help with IT items of approval is a great start, and right now we have the IT Procurement request process. This is a great initiative, and we will continue to discuss at the IT Council meetings.

6. Technology Awareness Campaign All

How does a student know what software to use while attending MSU? Mr. Coiner began searching on mymissouristate.com and found some information, but there is room for improvement. Dr. Walker found the OTC website is much easier to find out this information. Simplification would be a nice effort moving forward as well as housing in one centralized place on our website; possibly add a card on the My Missouri State portal for technology available. We will continue to discuss this at future IT Council meetings.

7. Updates/Reminders All

- **Wednesday, January 3, 2024**
  - Information Services Upgrade Day
- **Sunday, May 26, 2024**
  - Information Services Upgrade Day

8. Next meeting on Tuesday, December 5, 2023 All
- 3:30 pm – 5:00 pm
  - Meeting in Cheek Hall 100

The members of the IT Council did not have any other business to discuss.  
The meeting was adjourned at 4:46 p.m.