Information Technology Council Meeting
Tuesday – October 3, 2023
3:30 – 5:00 pm

Minutes

Chair Jeff Coiner, CIO called the session to order at 3:37 pm and a quorum was present.

Members' Present: Jeff Coiner (Chair), Greg Rainwater (Deputy chair), David Young, Thomas Peters, William Hader, Dr. Elizabeth Walker, Owen (Robert) Cross, Angela Barker, Brad Davidson, Ken McCrory, Ian Alaimo and Kevin Piercy

Also, present: Aaron Ledgerwood, Senator of Information Services for Student Government Association, Theresa McCoy, Nicole Muse, Lacey Geiger, and Kristi Oetting

1. Welcome   Jeff Coiner
   - Minutes from IT Council Meeting, 09.05.2023 approved and posted

2. Brightspace Updates   Lacey Geiger

   There were about 2,000 users in Brightspace this semester for the initial early adopters' group. We have approximately 90 sections with courses available. All instructor user accounts will be ready ahead of training, which starts on October 17, 2023. They will get a sandbox course to work with and supply feedback. We will have a method for faculty to request "source courses" which can be used as a template for future courses. Historically, we have had faculty who want to share items with new faculty; so, we are having the source courses ready to build in. Everything in the Brightspace community is conveniently available. Training videos are easy to get to for faculty and staff. We will continue with updates on the transition.

3. Mobile Credential Update   Kevin Piercy

   We are in the process of implementation. There was a meeting for most of today on integration with the MSU door access system. The initial sync with those systems will take 18 hours. Eventually, those with BearPass cards will be able to use their mobile credentials instead of the physical card. In Spring 2024, we will market and bring awareness to the MSU community. The plan is for all employees and students to have mobile credentials. Some exceptions, where necessary, will keep the physical card.

4. Windows 11   Kristi Oetting

   Windows 10 end-of-life is coming October 2025; and there is equipment around campus that will need to be replaced before then. Kristi is working with campus-wide IT support teams to identify the number of non-Windows 11 compatible machines and help them communicate with their departments to develop a replacement or upgrade plan. There is a shared spreadsheet to report inventory and progress. While planning is still in the beginning phases, four IT support areas have already

identified 779 machines that will need replacement or updated, representing approximately 1/3 of the reported inventory. There are 243 departments in the new hierarchy structure, over half supported centrally by User Support. Therefore, User Support is the most effected IT support team, needing to replace 70% (538 of 779) of non-Windows 11 compatible computers reported so far. We will continue to update the committee on progress as inventory is reported and more non-Windows 11 compatible devices are found.

5. Technology Awareness Brainstorming   All

    We discussed helping to create more awareness of the technology available around the MSU campus. We have LinkedIn Learning and cybersecurity training already available. Some students were not aware of the LinkedIn platform and the professors are thinking of how to inspire the student community to visit and create a LinkedIn profile. We will continue to discuss ways to promote technology available for MSU staff, faculty, and students.

6. Updates/Reminders   All

    - **Sunday, October 22, 2023** - Banner Quarterly Upgrades
      - 6:00 a.m. - 6:00 p.m. Admin Banner, Self Service Banner, ODSPROD, AppMan, our custom web applications, and all other systems reliant upon the database will not be available during this time.
    - **Wednesday, January 3, 2024**
      - Information Services Upgrade Day
    - **Sunday, May 26, 2024**
      - Information Services Upgrade Day

7. Next meeting on Tuesday, November 7, 2023   All
    - 3:30 pm – 5:00 pm
    - Meeting in Cheek Hall 100

The members of the IT Council did not have any other business to discuss.
The meeting was adjourned at 4:42 p.m.