

# Information Technology Council Meeting

Tuesday – October 7, 2025

3:30 – 4:30 pm

## Minutes

Chair Jeff Coiner, CIO called the session to order at 3:32 pm and a quorum was present.

**Members' Present:** Jeff Coiner (Chair), Greg Rainwater (Deputy Chair), David Young (West Plains Representative) (Remote), Micheal Foster (Remote), Phil Bridges, Mansa Aryal, Angela Barker, William Hader, Brad Davidson (Remote), and Ian Alaimo (Remote)

Also, present: Dr. Dawn Medley, Egon Heidendal, Theresa McCoy, and Nicole Muse

1. Welcome Jeff Coiner

- Approval of minutes from 09.02.2025

Attendees were asked if they had any questions or comments about the minutes from the last meeting. No changes or objections were noted.

Decision: Previous meeting minutes were approved as submitted.

Action Item: Nicole to post the approved minutes on the website.

2. Request for SCUF Innovation Funding: **Edvisorly** Dawn Medley & Egon Heidendal

To discuss the proposed funding request under the Strategic Initiatives Fund and potential utilization of SCUF funding for an AI-powered transfer evaluation and transcript processing system that supports student recruitment, transfer articulation, and new federal reporting requirements.

Dr. Medley requested \$285,000 from the \$500,000 Strategic Initiatives Fund to implement an AI-powered system for transfer evaluation and transcript analysis. The system aims to improve the student transfer experience by automating course articulation and enabling “what-if” scenarios for degree planning. Current challenges include manual class-by-class entry and limited flexibility for transfer and major-switching students.

Missouri State ranks #2 in Missouri for transfer students; this system is expected to help close the gap to #1 by improving responsiveness and transparency.

### **Anticipated Benefits**

- *Recruitment and Retention:* Supports prospective transfer students before admission through accurate pre-evaluations.
- *Operational Efficiency:* Reduces advisor workload by allowing self-service degree mapping.
- *Flexibility:* Enables students to simulate transfer scenarios or major changes independently.
- *Compliance and Data Accuracy:* Will help process historical transcript data required by new federal mandates.

It was noted that the vendor currently lacks a dedicated tool for iPads. However, due to prior collaborations and established relationships, Missouri State will serve as the first institution to help the company develop and implement this functionality. Their implementation experts will work directly with Egon to ensure Missouri State's needs and feedback are integrated into the design.

The group also addressed compliance with government data requests. Members confirmed confidence that required data points—particularly race, ethnicity, and sex (as gender is reclassified under sex)—are typically included on high school transcripts. Information not on transcripts, such as family background, cannot be provided.

The group discussed a potential request to fund **Edvisorly** for one year through SCUF (Student Computer Usage Fee). It was noted that future funding (Year 2 and beyond) would be evaluated later once more information becomes available.

A key question raised centered on whether funding **Edvisorly**, which primarily benefits incoming students, aligns with the intended scope and priorities of SCUF. Historically, SCUF has focused on funding technology initiatives that directly benefit current students, such as full-time positions and ongoing software commitments.

Concerns were expressed about using current student funds for initiatives that may primarily serve future or incoming students. Reference was made to past discussions and controversies around similar situations, such as the student recreation center, where current students paid into a fund for future benefits.

The group agreed that before proceeding, it would be appropriate to seek input from the Student Government Association (SGA) to determine whether the proposal aligns with student priorities and whether student funds should be used for this purpose.

Mansa Aryal, Director of Information Services in the Student Government Association (SGA), reached out to her colleagues within the organization. The group indicated that the idea sounded interesting and potentially beneficial to students.

Following this, Mr. Jeff Coiner sent an email to the IT Council voting group requesting support for one year of SCUF funding.

The voting members and their responses are listed below:

1. Jeff Coiner – Yes
2. David Young – Yes
3. Dave Minert – Yes
4. Phil Bridges – Yes
5. Greg Rainwater – Yes
6. Mansa Aryal – Yes

This is approval of the one-time SCUF funding for **Edvisorly** AI Student Services and Compliance Platform.

3. Future Requests for SCUF Innovation Funding All
  - Utilize or adapt prior SCUF request forms to capture project descriptions, funding amounts, and impact.
  - Limit funding to one-time or pilot projects, not ongoing expenses.
  - Allow proposals from any campus department, with administrative endorsement (Dean or Vice President).

- Consider opportunities for student involvement and presentation-based evaluations (“SCUF Tank” format).
- Encourage use of federal work-study students when funding student positions to stretch resources.
- Implement Dynamic Forms for electronic submission and routing.

4. Policy Updates

Jeff Coiner

- OP 12.02-5 Email Communications
- OP 12.02-8 Privacy
- Other

Mr. Coiner reported that the following policies were recently approved by the President’s Cabinet:

- Email Communications Policy (updated)
- Privacy Policy (updated)

Additionally, three redundant policies were eliminated, and work continues:

- Artificial Intelligence Policy
- Information Services Policy revisions

5. Reminders/Updates

All

- October is Cybersecurity Awareness Month
  - Training in My Learning Connection
  - Complete by November 1, 2025
- Here are the dates for the current Banner cycle:
  - 9/25 - 10/3 - Apply in TEST
  - 10/6 - 10/17 - Testing and Issue Resolution
  - 10/19 - Apply in PROD
  - 10/21 - Test8 refresh

6. Next meeting on Tuesday, November 4, 2025

All

- 3:30 pm – 4:30 pm
- Meeting in Cheek Hall 150C

The members of the IT Council did not have any other business to discuss.  
The meeting was adjourned at 4:37 p.m.