

Information Technology Council Meeting

Tuesday – August 1, 2023

3:30 – 5:00 pm

Minutes

Chair Jeff Coiner, CIO called the session to order at 3:32 pm and a quorum was present.

Members' Present: Jeff Coiner (Chair), Greg Rainwater (Deputy chair), David Young, Thomas Peters, William Hader, Dr. Chris Herr, Owen (Robert) Cross, Angela Barker, Brad Davidson, Ken McCrory, Ian Alaimo and Kevin Piercy

Also, present: Theresa McCoy and Nicole Muse

1. Welcome Jeff Coiner
 - The Council approved minutes from 07.11.2023
2. Brightspace Update Lacey Geiger/Nancy Gordon

D2L Brightspace, the learning management system implementation is going well. Nancy Gordon and Lacey Geiger attended the Brightspace conference this year. We have resources for the transition and have built a couple of things for better use. Goals are to have more transparent data, with personalized alerts and faculty engagement. There are four workshops/training courses available. Spring 2024 will be the cut off for using the Blackboard LMS. On the faculty side, we have good enthusiasm for Brightspace. The export/import process is much simpler than blackboard with Brightspace which will help with the transition.

3. ePAF Update Theresa McCoy

The paper PAF's, Personnel Action Form, have been recreated in digital form. We will begin using the new paperless process starting on Monday, October 2, 2023. The MIS team has been working diligently with Human Resources to complete this transition. We are testing with a selective group of individuals and working through any challenges to be ready for the changeover. This will be a positive improvement for the MSU community.

4. Bear Print Kevin Piercy

Bear Print is one of our longest running SCUF Initiatives, we adopted back in the 2000's. This was to improve and standardize the way of student printing as well as reduce costs. We purchased printers and we were all set to buy new machines prior to the pandemic. We haven't been able to source them in sufficient quantities until recently. The top priority this year is to get new printers around campus. Where there are needs, we plan to install new equipment.

5. Windows 11 Kevin Piercy

In October 2025, Windows 10 will no longer be supported by Microsoft, and we will need to be fully transitioned to Windows 11 Pro. We have over 2 years, but we need to be actively moving off Windows 10. The colleges and support areas are working on this now. Windows 11 will not be supported on PCs that are 7/8 years old, or older. MSU has over 3,000 workstations, and 109 MacOS systems; we have 2100 on Windows 10 and 750 on Windows 11 as of today. Mr. Jeff Coiner will discuss this with the Admin Council so we can be proactive with this change.

6. SCUF Budget

Greg Rainwater

The IT Council views the proposed budget, votes, and when passed, sends it to Financial Services. Unfortunately, this year the budget didn't load correctly into Banner. Please refer to the notice received stating the SCUF budget allocation as voted on by IT Council. Any questions can be sent to Greg Rainwater at GregRainwater@MissouriState.edu.

7. Artificial Intelligence Discussion

All

Mr. Coiner shared an article "[AI on Campus](#)" from The Chronicle of Higher Education/Cisco. The Council discussed the article and share information on impacts of AI in higher-ed and other industries. There are some faculty groups considering AI for teaching and learning. At this point, there has been informal discussion, but no university-wide working group has been established. About 90 top universities have formal working groups to discuss the handbook, policies, and guidelines pertaining to Artificial Intelligence. This is a topic the council will continue to discuss. CNAS has a speaker series this Fall that we should participate in if possible.

8. Updates/Reminders

All

- **Sunday, August 6, 2023** - Banner Quarterly Upgrades
 - 6:00 a.m. - 6:00 p.m. Admin Banner, Self Service Banner, ODSPROD, AppMan, our custom web applications, and all other systems reliant upon the database will not be available during this time.
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- **Sunday, August 13, 2023** - Information Services Upgrade Day
 - 12:01 a.m. – 1:00 a.m. – Internet for Springfield, West Plains and Mountain Grove campuses will be unavailable.
 - 8:00 a.m. – 8:00 p.m. – Several core networks and systems will be upgraded. Users of university services may notice intermittent outages during this time.
- **Wednesday, January 3, 2024** - Information Services Upgrade Day
- **Sunday, May 26, 2024** - Information Services Upgrade Day

9. Next meeting on Tuesday, September 5, 2023

All

- 3:30 pm – 5:00 pm
- Meeting in Cheek Hall 100

The members of the IT Council did not have any other business to discuss.
The meeting was adjourned at 4:53 p.m.