

Information Technology Council Virtual Meeting

Tuesday – January 11, 2022

3:30 – 5:00 pm

Minutes

Chair Jeff Coiner, CIO called the session to order at 3:31 pm and a quorum was present.

Members Present: Jeff Coiner (Chair); Greg Rainwater (Deputy Chair); Heath Lair (attended for David Young); Kristen Arnett; William Hader; Chris Herr; Kelly Dalton; Michelle Olsen; Julie Masterson; Kevin Piercy and Ian Alaimo

Guests:

- Lacey Geiger, Systems Analyst, Computer Services

Also, present: Theresa McCoy, Deputy CIO and Nicole Muse, Executive Assistant IV

1. Welcome Jeff Coiner
 - a. Approval of minutes from 12.07.2021
Minutes were approved and posted
2. SCUF FY2023 Greg Rainwater / Kevin Piercy
 - a. Central Funding
 - b. Proposal Form

Greg Rainwater and Kevin Piercy presented the FY 2023 SCUF Proposal Form and the list of items for central funding. The items centrally funded are networking, software, computers, and student printing.

The various due dates were mentioned.

They are:

- An electronic version of the completed form, in MS Word Format, must be emailed to SCUF@missouristate.edu by Monday, January 31, 2022 for preliminary review.
- A final proposal for the Provost, or to the respective Cost Center Head by Monday, February 7, 2022
- Completed proposals must be received by the Chief Information Officer to be eligible for consideration by Monday, February 14, 2022

3. ITAC Update – Classroom Computers Ian Alaimo

New computers are being installed in all classrooms this semester, and after feedback, some changes are being made to enhance the classroom usability. The settings will now allow users to do some customizations to their profile, like configuring Zoom, creating shortcuts, saving favorites and specific settings. To achieve this, faculty will be set as Users instead of Administrators and profiles and settings will no longer be deleted on reboot. These changes will provide

added benefits of drastically decreasing log on times after the first use and eliminate the inactivity time-out and reboot which will help when showing videos or giving presentations. These improvements will also enhance security by enabling encryption and allowing Windows and program updates to install more efficiently. The user profiles will be purged at the end of each semester so please don't store any personal files on the computers.

One thing faculty will need to be aware of is [nonstandard software will need to be requested](#) and installed by your user support area. All in all, these changes will greatly improve the classroom technology experience and add functionality for instructors.

4. Blackboard Update Lacey Geiger

There is still a significant storage that is consumed by video recordings And we will address this with continued faculty training and targeted outreach to faculty with particularly large courses.

Archiving for Summer 2018, Fall 2018, and Spring 2019 is underway and faculty will receive direct communication. Information will be shared through the Information Service blog, Event Calendar, and Academic Community in Blackboard. Updates will also be provided to Campus User Support and Academic Administration groups.

Storage has some small availability, but we will not want to reduce what we have in the contract currently while usage is very high among faculty.

5. Updates/Reminders All

- a. **Sunday, January 30, 2022** – Quarterly Banner Upgrades
- b. **Sunday, February 6, 2022** – Banner Infrastructure Upgrades
Oracle Quarterly Patches
- c. **Saturday, May 21, 2022** – Upgrade Day
- d. **Sunday, August 13, 2022** – Upgrade Day

6. Next virtual meeting on Tuesday, March 8, 2022 All

- a. 3:30 pm – 5:00 pm

The members of IT Council did not have other business to discuss.
The IT Council meeting adjourned at 4:22 pm