

# Information Technology Council Virtual Meeting

Tuesday – December 7, 2021

3:30 – 5:00 pm

## Minutes

Chair Jeff Coiner, CIO called the session to order at 3:32 pm and a quorum was present.

**Members Present:** Jeff Coiner (Chair); Greg Rainwater (Deputy Chair); David Young; Kristen Arnett; William Hader; Chris Herr; Kelly Dalton; Julie Masterson; Kevin Piercy and Ian Alaimo

**Guests:** Student Government Association, SGA

- Michael E. Chapman, Student Body President
- Katie Chandler, Chief Sustainability Commissioner

**Also, present:** Nicole Muse, Executive Assistant to the Chief Information Officer

1. Welcome Jeff Coiner
  - a. Approval of minutes from 09.07.2021  
  
Minutes were approved and posted
2. Review of FY 2023 Proforma Budget with SGA Leadership Greg Rainwater / Kevin Piercy
  - a. Cost increases for Blackboard LMS over time

Greg Rainwater presented to IT Council on the projected SCUF budget for 2023. The revenue for SCUF is part of the student services fee. The fee is fixed depending on the number of hours taken from 1 hour to 7 hours or more. For 7 hours or more in either the Fall or Spring semester, the fee maximum is \$65.45; the summer semester maximum is calculated similarly, with the max amount for 4 hours or more at \$20.99. The last time the SCUF fee had an increase was 13 years ago. The trend from 2017 to 2021 for SCUF revenue is down significantly, a total of \$750,000.

Mr. Rainwater discussed the Student Computer Usage Fee (SCUF) Proforma Budget FY2023 slide, which shows the projected revenue and spending from FY2022 to FY2023; with a slight drop in SCUF Central software funding. Networking and Telecom fund the wireless on campus, which cost approximately \$2.5 million dollars. SCUF funds \$50,000 towards wireless infrastructure.

SCUF reserves and deferring equipment helped cover the FY2022 deficit. Moving forward we will need to find an additional \$700,000 for FY2023 SCUF funding.

Blackboard (SCUF ONLY) increased by 94% from 2015 to 2023. In 2015, 2016 and 2017 Blackboard Learn was physically housed on MSU campus. In 2018, we migrated to the cloud, or software as a service with a cost of \$202,000. This move positioned Blackboard well to scale up during the move to online classes during the pandemic.

In 2021, 2022 and 2023 we will anticipate storage costs increases due to content of classroom videos and materials housed online. In 2023, we will have an opportunity to renegotiate the contract, as well as investigate not including Collaborate with Blackboard due to having alternatives such as Zoom and Teams. It is worth looking into and we need to promote the right tools for the right reasons.

- b. Hourly decreases for student work force over time

#### **Changes in student hours vs. cost**

- Over the last decade for SCUF funded student employees' hours have decreased by approximately 12,000 a year (20%)
- While costs have increased by roughly 30,000 a year (6%)

3. ITAC computer upgrades Ian Alaimo

375 Classroom computers were ordered over summer 2021 with approval from IT Council and the Board of Governors. The computers have been delivered with the goal of installation during Spring semester 2022. These computers will replace systems about nine years old. The new systems will have larger 24-inch monitors and are expected to last another 5+ years.

One of the big changes, removal of Deep Freeze software, which kept computers in a 'frozen' state with all files and settings purged on every reboot. After extensive testing and feedback, it was decided to remove Deep Freeze and simply make everyone non-administrator, normal users. This will allow people to customize their profile and setup shortcuts or personalized settings that'll allow for more efficient class prep. These changes also greatly enhance security and should be a welcome benefit to everyone using the classrooms. Faculty will just need to check with their IT area or put in a Team Dynamix ticket to request any specialized software be installed.

4. Other business

The members of IT Council did not have other business to discuss.

The IT Council meeting adjourned at 4:20 pm

5. Updates/Reminders All

- a. **Thursday, December 9, 2021** – Regulatory Banner Upgrades

- b. **Sunday, January 2, 2022, 12:01 AM – 12:30 AM**

- **12:01 a.m. – 1:00 a.m.** – Internet for Springfield, West Plains and Mountain Grove campuses will be unavailable.
- **8:00 a.m. – 9:00 a.m.** – Wireless for all campuses will be upgraded; services will be interrupted while rebooting.
- **9:00 a.m. – Noon** – maintenance work in Glass Hall may cause brief outages to network and VoIP phones.

- **Noon – 1:00 p.m.** – VPN.missouristate.edu will be out of service for upgrade and will disconnect anyone logged in.
- **Time TBD** – maintenance will be performed on phone system equipment, will affect Jordan Valley Innovation Center, Brick City and Plaster Center for Free Enterprise. No outages are expected.

- c. **Sunday, January 30, 2022** – Quarterly Banner Upgrades
  - d. **Sunday, February 6, 2022** – Banner Infrastructure Upgrades/Oracle Quarterly Patches
  - e. **Saturday, May 21, 2022** – Upgrade Day
  - f. **Sunday, August 13, 2022** – Upgrade Day
6. Next virtual meeting on Tuesday, January 11, 2022 All
- a. 3:30 pm – 5:00 pm