

# Information Technology Council Zoom Meeting

Tuesday – March 2, 2021

3:30 pm – 5 pm

## Minutes

Chair Jeff Coiner called the session to order at 3:32 pm and a quorum was present.

**Members Present:** Jeff Coiner (Chair); Greg Rainwater (Deputy Chair); Dr. Julie Masterson; Cameron Wickham; William Hader; Kelly Dalton; Kevin Piercy; Michelle Olsen; Chelsey Giles and Ian Alaimo

**Also, present:** Theresa McCoy, Nicole Muse and Bart Kelley

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| 1. Welcome                                   | Jeff Coiner |
| 2. Approval of Minutes from February 2, 2021 | All         |

The minutes approved by the council.

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|--------------------------------------|-----------------------------|
| 3. SCUF (Student Computer Usage Fee) | Greg Rainwater/Kevin Piercy |
|--------------------------------------|-----------------------------|

- FY 2021 SCUF Budget Amendment

There was a change to the approved budget for FY21 by Financial Services. Revenue estimate was reduced by \$87,180 and there was an offset to the reserve by the same amount. About five documents will be posted on website for viewing and consistency especially due to student money. Change of revenue over the past five years, and we are about half-a-million dollars down this year.

- For fiscal year 2022, we are changing how we are budgeting networking costs. Proposals are not required from cost centers.

For fiscal year 2022 we are soliciting all networking costs through the SCUF central networking proposal. The proposed cost is \$163,350. This eliminates hundreds of lines from the funding request. This will make it easier for cost centers going forward.

- The revenue shortfall for this fiscal year and how we are handling the budget for next year

The cause of the drop is partly COVID and partly the shift to online classes. Hopefully, this will be better moving forward with a new tuition and fee structure that has been approved by the Board of Governors. A wavier has been submitted to the state of Missouri with anticipation

for change in FY 2022. Potentially, we will look at increasing the fees for SCUF after the new tuition and fee structure is in place, and will be considered moving forward. The FY 2022 revenue projection is 1,908,791. This is based on 97% of the FY 2020 student fee revenue. Full presentation at the March 23, 2021 meeting.

- An overview of the proposals

Proposals total \$2,223,671, not including the reserve. There are 7 SCUF central proposals; LMS, software, classroom tech, computers, and networking totaling approximately 1.3 million dollars. Relatively, 63% projected to central and 37% is distributed throughout the university. This includes student employees with minimum wage increases. We will have full details in the presentation on March 23. Proposals are aligned with pre-pandemic numbers. We cannot maintain funding with continued major revenue shortfalls.

#### 4. Reminders

All

##### **Blackboard Course Clean Up:**

- Blackboard maintenance, the ongoing effort to clear up valuable space on servers, Computer Services has begun the course clean-up process for all 2017 courses on 2/16/2021. Instructors will see '**Scheduled to be deleted**' added to all 2017 course names to indicate which courses will be removed from Blackboard. All courses from 2017 will be archived or removed on Monday, March 1, 2021.

##### **Upgrade days are scheduled for:**

- **Saturday, May 22, 2021** – Maintenance will be performed on the Uninterruptible Power Supply (UPS) that powers all servers in the Cheek Hall Computing Center. Users of the network and computing resources are encouraged to plan accordingly and not depend on uninterrupted services. **Most of the University's computer systems will be unavailable.** Should you have any questions or concerns, please contact Stacey Tune at (417) 836-6555 or via email at [StaceyTune@MissouriState.edu](mailto:StaceyTune@MissouriState.edu).
- **Sunday, August 8, 2021**
- **Saturday, January 1, 2022**

##### **Banner Upgrades:**

Accounts Receivable Self-Service 9

- went live Wednesday, February 4, 2021

CRM Advance

- Advancement starts processing in CRM Advance on Monday, March 15, 2021

5. Next Virtual Meeting March 23, 2021 / 3:30 – 5:00 pm All

There was no additional new business to discuss, and the meeting adjourned at 4:04 pm.

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