

Information Technology Council Minutes

October 01, 2019

3:00 to 4:30 p.m.

Carrington 209

Members Present: Jeff Coiner, Greg Rainwater, Adja Jones, Kyle Bryant, Tammy Jahnke, Kevin Piercy, Michelle Olsen, Amie Squibb, David Young

Members Absent: Kelly Dalton, Saibal Mitra

Guests: Ian Alaimo, Theresa McCoy, Jacob Krickhahn, and Brian Leas

The IT Council meeting was called to order at 3:13 p.m. and the Deputy Chair determined a quorum was present. Note the meeting was moved from Carrington 203 to Carrington 209 due to a scheduling conflict.

Minutes from the March 26, 2019 meeting were approved by a majority of members via email from Jeff Morrissey, outgoing Chair.

Membership review and Introductions – Jeff Coiner

Around the table. All members introduced themselves and stated their area of representation. New voting members are Jeff Coiner – CIO, and K J Bryant – SGA Director of Information Services. New nonvoting members are Amie Squibb - Enrollment Services System Coordinator, and Michelle Olsen - Director Institutional Research.

Shortly after the meeting began Jacob Krickhahn to the place of K J Bryant.

Instructional Technology Advisory Committee (ITAC) update – Ian Alaimo

Ian started with an overview. Classroom Instructional Technology (CIT) provides ZOOM support from 8:00 a.m. to 9:00 p.m. There is a matrix for who provides support for each classroom. Through Mojira 439, issues were reported last year. Most are end user issues. An E-blast is sent to faculty at the first of the year. We have standard software and then support staff coordinate specialized software.

Ian then reviewed funding, classroom software, and major projects planned for FY 2020. These are detailed in the handout “Instructional Technology Advisory Committee October 2019 Quarterly Report.” Two projects are planned that are not in the report. They are projectors in Temple and Cheek Halls.

Ian elaborated on challenges faced by ITAC. Currently there is only lifecycle funding for classroom instructor stations. We need to ask what kind of classrooms we need. We should not just rebuild what is at end of life. Brian Leas is working to design a standard equipment configuration and would like to see more networking of equipment.

User Support Advisory Committee (USAC) update – Kevin Piercy

Kevin presented a demonstration of the Team Dynamics portal. The demonstration-landing page was used to show the different features. The product is geared toward

students and is designed for mobility. It was noted that Residence Life and the West Plains campus would be special populations.

Account access and security account for about 80% of the questions. Kevin indicated a steering committee is needed, and should include Staff Senate, Faculty Senate and the Student Government Association.

IT Council Vision and Direction – Jeff Coiner

Jeff posed the question to the group about what committees are needed. There were suggestions for strategically focused items, written reports, and distributed user support involvement.

New business – None

Meeting adjourned at 4:30 p.m.