Members Present: Jeff Morrissey, Greg Rainwater, Sue Ingram, Mark Putman, Thomas Peters, David Hough, Kevin Piercy, Jordan McGee, Ken McClure, Earle Doman,
Members Absent: Sarah Caldwell
Guests Present: Angela Barker, David Caravella, Christopher Craig, Joye Norris

The IT Council meeting was called to order at 3:01 p.m. and the Council Chair determined a quorum was present.

Minutes from the March 26th meeting were reviewed. David Hough moved to approve the minutes; Jordan McGee seconded the motion. All approved. Motion carried.

FY 2014 SCUF Estimated Revenue Update – Greg Rainwater

Greg Rainwater informed the council the SCUF estimated revenue was the same as reported in the March 26, 2013 meeting.

Instructional Technology Advisory Committee (ITAC) – Angela Barker

Jeff briefly covered the action items discussed and approved in the January 08, 2013 IT Council meeting. Angela Barker handed out a document titled "ITAC Progress Report to IT Council" for the IT Council to review and discuss.

Jeff stated he believed the Academic Leadership Council was ready to receive an update on the current ITAC progress and initiatives. He and Greg Rainwater would work with the ITAC Executive Committee to arrange for the presentation.

Jeff inquired how late the Classroom Instructional Technology call center would be staffed to answer classroom support calls. David Caravella replied it would be staffed until 9:30pm Monday through Friday, but staffing will be re-evaluated once there was more information about the actual amount of calls received. David explained the current student worker funding will be provided by the Faculty Center for Teaching and Learning (FCTL), but additional funding from the Springfield Student Computer Usage Fee (SCUF) may be requested if the call volume is sufficiently high. Current staffing levels were being provided by FCTL by ending their Equipment Lending classroom delivery service and shifting those resources to support the new call center.

Jeff questioned how support calls were going to be tracked and how support needs were going to be determined, to which Angela replied that support staff were going to be using a new project in the MOJIRA system that had been created specifically to manage and track classroom support.

Dean Hough asked if the distributed IT staff were going to be provided training on the new software required for support of this project, to which Kevin Piercy replied that training was underway and the next training session was scheduled for April 12, 2013. Kevin and Angela added that, in addition to the general software training, specific training will be provided on the Deep Freeze software that is required to be used on all the new classroom instructor stations.

David Caravella discussed the plans for using the remaining FY 2013 Springfield SCUF CENTRAL Classroom Technology funding, as listed in the report. Planned upgrades of several rooms in Glass Hall, which were originally expected to be funded from the FY 2013 allocation, needed to be delayed due to equipment-related issues and would then need to be funded from the FY 2014 allocation. Since the originally planned room upgrades have to be delayed, ITAC plans to use the remaining FY 2013 funding allocation, which was freed up by the delay, to proceed with the ongoing standardization efforts, as shown on page 2 of the report. Jeff asked the council if there were any objections to this use of the FY 2013 allocation. There were no objections and ITAC was cleared to proceed with use of the remaining FY 2013 funding allocation.

David asked the council members how to proceed with use of the FY 2014 Springfield SCUF CENTRAL Classroom Technology allocation. Jeff said ITAC should plan to present their plans for using the FY 2014 allocation at the next IT Council meeting.

Discussion: Computer-Based Testing Needs and Options – Christopher Craig, David Hough

Christopher Craig informed the council that the University will be expected to offer computer-based assessments. After a brief discussion, the decision was made that an advisory committee or steering group would be created to investigate viable options.

New Business – None

David Hough moved to adjourn; Ken McClure seconded the motion to adjourn. All approved, motion carried. Meeting adjourned at 3:59p.m.