

**IT Council Minutes  
Carrington Hall 203  
October 1, 2013**

**Members Present:** Jeff Morrissey, Greg Rainwater, Ken McClure, Sue Ingram, Mark Putman, Tom Peters, David Hough, Kevin Piercy, Sarah Caldwell, Rob Hornberger, Sam Wagner,

**Members Absent:** Steve Foucart

**Guests Present:** Angela Barker, Will Spencer, David Caravella

The IT Council meeting was called to order at 3:03p.m. The Council Chair determined a quorum was present.

Minutes from the September 10<sup>th</sup> meeting were reviewed. David Hough moved to approve the minutes; Mark Putman seconded the motion. All approved. Motion carried.

**Office 365 migration**

Jeff Morrissey briefed council members on his discussion of Office 365 with General Council for the university concerning compliance and contractual requirements related to possibility of moving faculty and staff email to the non-free Office 365 A3 plan. Although no major issues were identified, a more in-depth technical investigation is underway.

Kevin Piercy gave an update on the plan to transition students to the free Office 365 A2 option. While a January 2014 timeline is hoped for, that timeline is dependent upon the outcome of pilot project testing through the end of 2013. Preparations for the pilot project are underway, as are the plans for the marketing plans to accompany the larger rollout. Sam Wagner stated that SGA would like to be involved with the testing and would like a rollout with minimal disruption. Kevin stated that SGA would be involved in the pilot project and the rollout for the students shouldn't be disruptive, but that could change based on what the pilot project finds.

Will Spencer, the University's Information Security Officer (ISO) spoke to the council to explain the security tools and features contained in the Office 365 plans, with emphasis given to the options related to disaster recovery, data leak prevention, and Domain Name Service (DNS) filtering.

Jeff reiterated that a funding source would have to be found if faculty and staff were to be moved to Office 365 Plan A3, and that further research was ongoing.

**Instructional Technology Advisory Committee (ITAC)** – Angela Barker

Angela Barker, ITAC Chair, distributed two documents titled "October 2013 ITAC Progress Report to IT Council" and "Proposed Responses to ITAC's Recommended Actions 10/1/2013" and provided an update on ITAC expenditures for FY 2013 and the ITAC recommendations for use of the FY 2014 SCUF Instructional Technology allocation.

Notable in the recommendations for FY 2014, was a request to authorize the Instructional Technology Advisory Committee to spend up to \$40,000 from SCUF reserve funds for upgrading

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Glass Hall rooms 101 and 102 in FY 2014 as Phase 1 of the Large Classrooms Standardization project. These funds will be reimbursed from the FY 2015 SCUF Instructional Technology allocation. The project is scheduled for the summer of 2014, but will overlap both FY 2014 and FY 2015 budget years. To meet the project schedule, materials will need to be ordered from the SCUF reserve funds instead of waiting for FY 2015 to begin on July 01, 2015.

After a brief discussion, David Hough moved to adopt Proposed Response 1 from the document titled "Proposed Responses to ITAC's Recommended Actions 10/1/2013". Mark Putman seconded the motion and the motion passed unanimously.

After a brief discussion, David Hough moved to adopt Proposed Response 2 from the document titled "Proposed Responses to ITAC's Recommended Actions 10/1/2013". Rob Hornberger seconded the motion and the motion passed unanimously.

**Blackboard Learn Management System – Jeff Morrissey**

Jeff Morrissey briefed council members on the request from the Provost for him to attend the Academic Leadership Council (ALC) to discuss the level of interest from the academic community to change learning management systems. Jeff will brief council members as to the outcome of the ALC meeting at the next IT Council meeting.

**Student Computer Usage Fee (SCUF) Springfield Campus – Greg Rainwater**

Greg Rainwater distributed a handout titled "Fee Proposal and Award Process", and reviewed how the process to solicit and award SCUF funded initiatives occurs on the Springfield campus. There was a brief discussion of how SCUF fees were assessed. Jeff Morrissey suggested to council members that with Steve Foucart joining the IT Council we could set up time in a future meeting to ask other questions about ways the various fees are calculated and awarded.

**Student Computer Usage Fee (SCUF) West Plains Campus – Sue Ingram**

Sue Ingram distributed two handouts titled "MSU-WP Student Technology Usage Fee", and "STUF Budget – July 2012 through June 2013" and reviewed how the process to solicit and award SCUF funded initiatives occurs on the West Plains campus.

**New Business –**

No new business

Rob Hornberger motioned to adjourn the meeting, Greg Rainwater seconded the motion to adjourn. All approved, motion carried. Meeting adjourned at 4:10p.m.