

**IT Council Minutes  
Carrington Hall 203  
September 10, 2013**

**Members Present:** Jeff Morrissey, Greg Rainwater, Ken McClure, Sue Ingram, Mark Putman, Thomas Peters, David Hough, Kevin Piercy, Sarah Caldwell, Rob Hornberger

**Members Absent:** Steve Foucart, Sam Wagner

**Guests Present:** Angela Barker, Christopher Craig, Gary Rader, Rose Utley, Jordan McGee, Debbie Donnellan, Patti Salinas

The IT Council meeting was called to order at 3:01 p.m. and the Council Chair determined a quorum was present.

Minutes from the April 2<sup>nd</sup> meeting were reviewed. Greg Rainwater moved to approve the minutes; Mark Putman seconded the motion. All approved. Motion carried.

**Welcome New IT Council Members** – Jeff Morrissey

Jeff announced to current council members the names of the three new members of IT Council. The three new members are Steve Foucart, Sam Wagner, and Rob Hornberger.

**Instructional Technology Advisory Committee (ITAC)** – Angela Barker

Jeff briefly covered the mission and associated action items assigned to ITAC. Angela Barker, ITAC Chair, distributed a document titled “ITAC Progress Report to IT Council” and provided a status report on how the new ITAC support services model was performing during the opening of the fall semester.

Jeff asked how support calls were going to be tracked and how support needs were going to be determined, to which Angela replied that support staff are using a new project in the MOJIRA system that was created specifically to manage and track classroom support calls. Angela added that the Deep Freeze software is being used on the new classroom instructor stations, increasing system security and providing faculty with a consistent experience. Most of the feedback received from faculty and students has been very positive, although there have been a few concerns raised to which ITAC will investigate and determine how best to resolve.

Angela informed the council the long-range plan goal of increasing the number of Level III technology-enhanced classrooms should be completed ahead of schedule. The addition of document cameras was a key part of this initiative, but due to the higher cost of the cameras than originally anticipated, fewer Mac instructor stations were purchased. As a result, FY 2013 expenditures were slightly different than the plan presented in the April 2013 ITAC report to the IT Council.

Jeff requested the ITAC Executive Committee return to the October IT Council meeting to present their plan on how to use the FY 2014 Springfield SCUF CENTRAL Classroom Technology allocation. Angela replied that the ITAC Executive Committee would be able to attend and present the plan, which would be focused on upgrading Crestron systems and projectors to meet new digital requirements and reducing the costs of parts and support.

**IT Council Minutes  
Carrington Hall 203  
September 10, 2013**

**University Testing / Assessment Center** – Christopher Craig, David Hough

Christopher Craig and David Hough reminded the council that the University will be expected to offer computer-based assessment testing. After a healthy discussion of the new mandates, needed facilities, and associated requirements it was decided that the steering group would expand its membership and continue investigating viable options. Dr. Craig and Dean Hough will brief IT Council as to the progress being made at the October IT Council meeting.

**Blackboard Learn Management System** – Jeff Morrissey, Kevin Piercy

Jeff started with a review of the Blackboard issues that occurred during the opening weeks of the fall semester. After a brief discussion, no further questions were asked pertaining to this matter. The discussion transitioned into the annual contract negotiations with Blackboard. Kevin passed out a document titled “FY 2014 Blackboard Learn Licensing Options”. Kevin led a discussion of the contract options that could result in significant cost savings to the University while also providing additional features for the system. Jeff informed the council that members of the Distance Education Committee (DEC) had questioned if the University should consider moving to another Learning Management System (LMS). David Hough made a motion that an advisory committee be formed to determine whether the Blackboard Learn contract should be extended or if there are sufficient reasons and desire from the academic community to switch to another LMS. Jordan McGee seconded the motion. A vote was conducted, motion approved.

**Student email Live@EDU to Office 365 migration** – Kevin Piercy

Kevin distributed a document titled, “Live@EDU to Office 365 for Education Plan A2 Migration, Overview for IT Council”. Kevin reviewed the document and led a discussion to solicit input from council members as to how to proceed with implementing the A2 plan for students. It was decided that after an appropriate marketing plan is developed, Computer Services will implement the A2 component for the student population. Jeff explained that the Office 365 platform is also available for faculty and staff. Currently, due to legal and compliance concerns, faculty and staff use a University-hosted solution for email services. Office 365 could potentially provide faculty and staff with a more robust set of tools and increased space allocations than the current University-hosted system. Jeff will meet with Legal Counsel to discuss the possibility of migrating faculty and staff email services to the Office 365 platform and update the council at a future IT Council meeting. Jeff noted that even if the legal and compliance concerns were addressed, a funding source would have to be identified before any migration could begin.

**IT Council Minutes  
Carrington Hall 203  
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**Next Generation Network** – Jeff Morrissey

Jeff informed the council that the Next Generation Network project was completed July 2013, on time and within budget, and the long-range plan goal of 100% wireless access for the Springfield campus is nearly complete at 95% coverage. A brief discussion of wireless capacity, demand, funding and access charges followed.

**Glass Hall Open-access lab renovation** – Kevin Piercy

Kevin informed the council that the renovation of the Glass Hall Open-access lab is on schedule to occur the summer of 2014.

**New Business** – None

David Hough motioned to adjourn the meeting, Jordan McGee seconded the motion to adjourn. All approved, motion carried. Meeting adjourned at 4:39p.m.