

**IT Council Minutes  
Carrington Hall 203  
September 4, 2012**

**Members Present:** Jeff Morrissey, Greg Rainwater, Sue Ingram, Ken McClure, Mark Putman, Thomas Peters, David Hough, Earle Doman, Kevin Piercy, Jordan McGee

**Members Absent:** Sarah Caldwell

**Guests Present:** Angela Barker, Tina McManus, Dave Caravella

The IT Council meeting was called to order at 3:01 p.m. and the Chair determined a quorum was present.

Minutes from the July 3<sup>rd</sup> meeting were tabled due to new membership. Since not enough members were present from the July 3<sup>rd</sup> meeting to approve the minutes, an email containing the minutes will be sent to all previous members for approval.

**Welcome New IT Council Members** – Jeff Morrissey

Jeff Morrissey welcomed the new IT Council members.

Mark Putman	– Faculty Senate Representative
Thomas Peters	– Dean Representative
David Hough	– Dean Representative
Jordan McGee	– Student Government Association Representative

**Overview of IT Council** – Jeff Morrissey, Tina McManus, Greg Rainwater

Jeff Morrissey provided an overview of the IT Council and its guiding principles, organizational structure, and membership. Jeff encouraged the new members to become familiar with the IT Council webpage located at: <http://www.missouristate.edu/itcouncil/default.htm>.

Tina McManus discussed the basics of the SCUF formula used to determine the annual amount.

Greg Rainwater provided an overview of the SCUF proposal solicitation and award process.

**ITAC Update** – Jeff Morrissey, Angela Barker, Dave Caravella

Jeff Morrissey reviewed the document detailing the ITAC charge and membership. He also introduced the ITAC executive committee members: Angela Barker, Dave Caravella, and Kevin Piercy.

Dave Caravella discussed the standardization process and lifecycles of the technology in our classrooms. Dave also outlined the long-range plan upgrades and their progress. For more detailed information, please see his handout titled *Classroom Upgrades Update 9/4/12*.

**Major Initiatives** – Jeff Morrissey, Kevin Piercy

Jeff Morrissey provided a review of several technology-related long-range plan objectives the IT Council has been working on.

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- Internet Bandwidth – Discussed the role MOREnet plays in providing bandwidth. Discussed the initiative to split the MOREnet supplied internet feed into two feeds, one for the main campus and one to the residence halls, each were recently upgraded to 1gb capacity. The Office of the President provides the funding for main campus bandwidth and Res Life provides the funding for bandwidth to the residence halls.
- Next Generation Network – Discussed the initiative to upgrade networking infrastructure with new edge and wireless access devices.
- Title III Grant – Discussed the grant proposal recently submitted to the Department of Education. The proposal is to provide funding to help expand our online and blended course offerings, expand bandwidth capacity, and provide user support-related services.

Kevin Piercy discussed BearPrint and how it functions. BearPrint was initiated since funds allocated by SCUF for printing costs in the central labs were insufficient to cover the volume. A solution was determined after tracking showed where waste could be cut by limiting students to 1,000 pages each. If more pages are needed, they can purchase pre-paid print cards. Overall, printing is down about five million pages a year. The SCUF funds are now sufficient to cover the printing costs, enabling us to standardize the printers in the labs. This standardization will help to reduce costs associated with toner and replacement parts.

Kevin Piercy also addressed the computer redistribution process that started in 2008. Tracking of lab usage shows where the highest need exists. The lifecycle inventory plan will replace most computers in five-year rotations, as opposed to the previous three-year plan. The open access labs will receive new computers first. After one year, these will be distributed to the main campus, with 3-4 year warranties intact.

David Hough moved to adjourn; Jordan McGee seconded the motion to adjourn. All approved, motion carried. Meeting adjourned at 4:18p.m.

Respectfully submitted by,

Vikki Fencil  
Administrative Assistant II  
Computer Services