

IT Council Minutes
Carrington Hall 203
02/07/2012

Members Present: Jeff Morrissey, Greg Rainwater, Sue Ingram (via ITV), Tamara Jahnke, Eric Shade, Austin Kramer, Earle Doman, Sarah Caldwell, Kevin Piercy, Debbie Donnellan (for Ken McClure)

Members Absent: Ken McClure, Carey Adams

Guests Present: Kayse Melone

The IT Council meeting was called to order at 3:02 pm, and the Chair determined a quorum was present.

The minutes from the January 10, 2012 IT Council meeting were approved.

2012 SCUF Proposal Solicitation Process – Greg Rainwater, Kevin Piercy

Update on Solicitation of Proposals

SCUF proposal solicitations have been sent with all applicable instructions. One solicitation has been received to date. All solicitations are due next week.

Discuss Funding Priorities

The Council discussed funding priorities for FY 2013, and whether the funding priorities should change from the FY 2012 priorities. The FY 2012 priorities were: fully funding the SCUF reserve from carry-forward, the currently funded full-time positions, contractual obligations on software, student workers, and ongoing commitments/lifecycle. No motion was made to change the funding priorities, so the priorities for FY 2013 will remain the same as those for FY 2012.

SCUF Carry Forward/One-Time Money – Jeff Morrissey

Discuss Intent and Determine Process and Funding Priorities

A discussion occurred on the amount of SCUF carry-forward that has been accumulated over the last several years. This carry-forward is largely due to the new distribution model for SCUF awards that was put into place in FY 2009. Consideration is being given to soliciting SCUF proposals for how to best use these resources. The initial scope of these proposals will be for one-time investments, to be used for purchases that do not have recurring costs. Prioritization of proposals will be: (1) those that help the larger portion of the student population, and (2) assist in accomplishing the University's long-range plan objectives.

Jeff will draft a document that explains the special solicitation, outlines the process to submit proposals, how proposals will be awarded via priorities, and expected timeline. Jeff will email this draft document to all IT Council members to solicit their feedback. At the next IT Council meeting Jeff hopes to present the finalized document for IT Council to review, discuss, and vote on the appropriate actions needed to proceed.

ITAC (Action Items from Decision Points Document) -- Jeff Morrissey

Define Charge and Initial Membership

Jeff will draft a document outlining the charge and initial membership for ITAC, and send it to IT Council members to solicit input. All Council members were asked to send to Jeff additional names of individuals to appoint to ITAC. Representatives still needed for the initial membership are faculty members, students, and a representative from the West Plains campus. Once the document is finalized, Jeff will contact the chair of Faculty Senate and request he provide faculty members to serve on ITAC.

Title III Grant Proposal Development Process Update – Jeff Morrissey

The internal planning team has begun work on the new grant proposal. The planning team is considering a time in mid-April to bring the Title III grant-writing consultant to campus. During this site visit the planning team and consultant will collaborate with a larger group of our campus community to develop the Comprehensive Development Plan (CDP) component of the grant proposal.

New Business

No new business items were brought forward.

Meeting adjourned at 4:28 p.m.

Respectfully submitted by,

Carol Green
Administrative Assistant II
Computer Services