IT Council Minutes
Carrington Hall 203
01/10/2012

Members Present: Jeff Morrissey, Greg Rainwater, Sue Ingram (via ITV), Tamara Jahnke, Eric Shade, Earle Doman, Kevin Piercy, Carey Adams

Members Absent: Ken McClure, Austin Kramer, Sarah Caldwell

Guests Present: Beth Schmidt

The IT Council meeting was called to order at 3:03 pm, and it was determined that a quorum was present.

The Council approved the minutes from the December 06, 2011 IT Council meeting.

2012 SCUF Proposal Solicitation Process and Timeline – Greg Rainwater, Kevin Piercy

Greg distributed and discussed a handout titled *SCUF Committee Budget Calendar For Preparation of FY 2013 Budget.* The Council requested that Greg make two changes to the calendar and then email the revised document to Jeff, who would then distribute to all Council members. One important change is to reschedule to the March 20th special session for IT Council to March 27th.

Kevin Piercy discussed the SCUF proposal solicitation process and mentioned that the same forms used in the past will be reused this year, with three minor changes; Like last year, the proposals must be prioritized by the submitting unit. Kevin mentioned that Greg Rainwater will send out an email that will include the proposal solicitation forms (with process instructions), a document that identifies what is centrally funded (these items are not included in this proposal solicitation process), and a list of network ports that are currently funded by SCUF (tailored to each respective recipient). Kevin pointed out that he and Greg Rainwater will be identified in this email as the contact persons whom the email recipients may contact with concerns or questions.

Kevin mentioned that at the February 7th IT Council meeting the members need to establish the funding priorities before the SCUF Committee meets so that the SCUF Committee can make recommendations to those submitting proposal solicitations.

Title III Grant Proposal Development Process and Timeline – Jeff Morrissey

Jeff distributed and discussed a handout titled *2012 Title III Grant Proposal: Enhancing Online/Blended Course Offerings.* This handout details the opportunity for Missouri State to secure another Title III grant in 2012 from the Department of Education (DOE) for enhancing online/blended course offerings. The handout lists key components and/or benefits of submitting the grant proposal. This grant proposal will focus on enhancing the student learning experience, and will be in sync with the long range plan.

Funding for an external grant writing consultant has been approved by Interim President Smart to assist a work group in the development of the grant proposal. Jeff asked the IT Council to suggest candidates for the grant writing workgroup by January 17th.

New Business

- Tamera Jahnke requested that the list of software for CNAS, in the inventory on the Computer Services' website be updated with the information sent in by Ken McCrory. Kevin stated that as soon as he receives the list of software he will ensure that the inventory is updated.

Meeting adjourned at 3:53 p.m.

Respectfully submitted by,

Carol Green
Administrative Assistant II
Computer Services