

**SCUF Committee  
Budget Calendar  
For Preparation of FY 2018 Budget**

<u>Date</u>	<u>Task</u>
Friday, January 6, 2017	Solicit Proposals
Tuesday, January 10, 2017	I. T. Council (2nd Tuesday)
Tuesday, February 7, 2017	I. T. Council
Friday, February 3, 2017	An electronic version of the completed form, in MS Word Format, must be emailed to: SCUF@missouristate.edu for preliminary review.
Friday, February 10, 2017	Proposals Due to Provost or Vice President
Friday, February 17, 2017	Proposals Due to CIO
Last week of February	SCUF Committee Meets
Tuesday, March 7, 2017	I. T. Council
Tuesday, March 28, 2017	I. T. Council (4th Tuesday) Recommend Budget
Friday, March 31, 2017	Estimated Date Budget Template Due to Financial Services
Tuesday, April 4, 2017	I. T. Council