IT Council Minutes
Carrington Hall 203
July 11, 2017

Members Present: Jeff Morrissey, Greg Rainwater, Paul Majkut, Tom Peters, Cynthia MacGregor, Victor Matthews, Kevin Piercy

Members Absent: Rob Moore, Abdillahi Dirie, Rob Hornberger

Guests: Julie Masterson, Ian Alaimo

The IT Council Meeting was called to order at 3:02 p.m. and the Council Chair determined a quorum was present.

Minutes from the May 9, 2017 meeting were reviewed. Greg Rainwater moved to approve the minutes. Paul Majkut seconded the motion, all approved and the motion carried.

IT Council Membership update – Jeff Morrissey

Jeff welcomed new council member Victor Matthews, who has been appointed as the Administrative Council representative. Jeff then informed council members that Sarah Caldwell has left the university and will no longer be serving on the council; Jeff is working with Financial Services to find someone to serve in her place. Jeff also reminded council members that the term of Abdillahi Dirie, who has been serving as the Student Government Association (SGA) representative, will be ending in August 2017 and SGA will be appointing a new representative that will begin their term at the September 2017 meeting.

Paul Majkut announced that his last day with Missouri State University – West Plains will be July 26, 2017; Scott Schneider, Director of Business and Support Services, West Plains campus, will serve as his replacement in the interim.

Learning Management System Advisory Committee (LMSAC) quarterly report –
Julie Masterson, Kevin Piercy

Julie distributed the document entitled "Learning Management System Advisory Committee – Recommended Course Permission Standards" and reviewed the advisory committee's recommendations with council members. These recommendations are a replacement for the standards adopted at the October 2016 IT Council meeting, and were developed after continuing work with stakeholders to clarify and define the language and develop the procedures. After a brief discussion, Victor Matthews

motioned to approve the recommendations. Paul Majkut seconded the motion, all approved and the motion carried.

Kevin updated council members on the Blackboard Learn and Collaborate contract, which went into effect on July 1, 2017 and will run through June 30, 2018. Kevin further updated council members on Blackboard's Software-as-a-Service (SaaS) solution, which would provide cloud-based hosting for the Learning Management System (LMS) and eliminate the need to purchase more on campus hosting hardware in the future, as well as providing better continuity of operations in case of disaster. The SaaS solution will be evaluated by the LMSAC beginning in August 2017 and a decision on whether to move to the cloud-based SaaS solution needs to be made prior to mid-November 2017 in order to secure the best pricing and allow time for the procurement request to be prepared and presented to the Board of Governors for approval at their December 2017 meeting.

Instructional Technology Advisory Committee (ITAC) quarterly report – Ian Alaimo

Ian discussed the various technology-enhanced classroom initiatives completed and/or planned for FY 2017 and FY 2018 with council members, accompanied by the distribution of the document titled "Instructional Technology Advisory Committee July 2017 Quarterly Report", which contained a more detailed overview of Instructional Technology Advisory Committee (ITAC) activities. Ian then led a discussion on the progress made on the Classroom High-Density Wireless Expansion Project, including the criteria the advisory committee is using to determine the order in which building upgrades should be prioritized, as well as new information resulting from their investigations.

The guidance initially given to the advisory committee had called for upgrading wireless access to support increased density needs in technology-enhanced classrooms by increasing the overall number of wireless access points in each building. To reduce costs, this process was to include identifying the buildings with the greatest need and converting those buildings to use newer Aruba wireless access points, and reusing the legacy Juniper wireless access points to increase the number of access points in the buildings that were determined to have less urgent need for upgraded wireless access. However, after further investigation, it was determined that leaving the number of access points the same and replacing the legacy Juniper wireless access points in the buildings identified in the report with the newer Aruba wireless access points would be the quickest and most cost-effective way to upgrade wireless service for the greatest number of students and faculty using technology-enhanced classrooms. While additional wireless access points will still be needed in some areas, replacing the legacy Juniper wireless access points with the newer Aruba wireless access points can be quickly implemented and will provide significantly increased density, improved speed, better roaming capabilities, and lower the long-term costs to the university. Following the discussion, a recommendation was made for the advisory committee to proceed

with replacing the legacy Juniper wireless access points in the buildings identified in the report with the newer Aruba wireless access points.

Victor Matthews motioned to approve the recommendation. Greg Rainwater seconded the motion, all approved and the motion carried.

Information Security Officer update – Jeff Morrissey

Jeff updated council members on the Information Security Officer search process. On-campus interviews for the candidates are scheduled for July 21, 2017 and July 26, 2017. Council members were encouraged to attend the open forum scheduled on those dates and provide input as to the candidate's strengths and weaknesses in regards to this position. Candidate resumes and evaluation forms will be provided at each open forum.

New business

Jeff announced the cancellation of the August 1, 2017 IT Council meeting due to a scheduling conflict with the Emergency Operations Plan Table Top Exercise scheduled for the same date.

Victor Matthews motioned to adjourn the meeting. Paul Majkut seconded the motion, all approved and the motion carried. Meeting adjourned at 4:14 p.m.