Information Technology Council Meeting
Tuesday – March 25, 2025
3:30 – 4:30 pm

Minutes

Chair Jeff Coiner, CIO called the session to order at 3:35 pm and a quorum was present.

Members' Present: Jeff Coiner (Chair), Greg Rainwater (Deputy Chair), David Young (West Plains Representative) (Remote), David Meinert (Remote) Callie Baker (SGA), Phil Bridges, William Hader, Brad Davidson, Angela Barker, Ken McCrory (Remote), and Ian Alaimo

Also, present: Theresa McCoy, Stacey Stopczynski, and Nicole Muse

1. Welcome   Jeff Coiner

   - minutes from 12.03.2024 were approved and posted

2. Digital BearPass Update   Stacey Stopczynski

   Stacy provided an update on the Digital BearPass initiative, which allows students, faculty, and staff to use their BearPass ID on digital devices such as smartphones and smartwatches. The system has seen strong growth and adoption since its introduction a few years ago. Current faculty, staff, and students with a valid InterID (university Microsoft account/email) are eligible. Some vendors and E-factory tenants are not eligible due to system limitations.

   The digital card can be used across campus, including for dining, door access (excluding residence halls), the bookstore, library, and the Rec Center. A mobile app exists and is being improved.

   Students can now upload their photo and procure their digital BearPass ID via the My Missouri State portal; and this streamlines the process compared to traditional card setup via the website.

   Approximately 4,900 digital BearPass cards have been issued. While that may appear modest, it represents significant adoption among on-campus students. More communication is being targeted at commuter students to encourage adoption. Faculty and staff outreach is also ongoing.

   Future Plans:
   - **Custom Dorm Designs:** Working with Residence Life to create unique card designs for each dorm to visually identify residents.
   - **West Plains Integration:** Faculty and staff from West Plains are already in the system, but students are not. Efforts are underway to expand access.
   - **Transition Away from Physical Cards:** Beginning May (end of semester), physical BearPass cards will no longer be issued by default. Exceptions will be made (e.g., international students without compatible phones).
   - **Cost:** Estimated cost per digital ID is $5–$10 (excluding Microsoft licensing)

3. Alliance   Ian Alaimo/Jeff Coiner

Cox North Construction & Design
- Attending ongoing design meetings for new construction at Cox North.
- Progressing as planned to support Alliance activities.

Technology Requirements
- Coordination underway with Ed, Cox, and OTC on technology setup for Alliance launch is fall.
- Planning for seamless integration with existing systems.

Staffing
- A support person has been hired; interviews conducted with our involvement.
- Individual previously worked with Cox College and has now transitioned to the Alliance.
- Currently a small number of Alliance employees; simulation staff expected to join in the future.

Student Accounts
- Alliance now has its own Office 365 tenant.
- Student accounts will mirror MSU accounts, treating the Alliance as a satellite campus.

Classroom Technology
BYOD (**Bring Your Own Device**) model will be used for classrooms.
  - Students will bring laptops and connect via HDMI or wirelessly (e.g., AirMedia).
  - Similar model already in use at Cox College.

Printing Solutions
PaperCut is being tested successfully.
  - Embedded in copiers.
  - Allows for secure print job release at any printer.
  - Supports print allotments and roaming print jobs.

Network Infrastructure
- Josh Stuppy is leading network setup.
- We will provide infrastructure for both existing and new construction.
- Includes full wireless coverage throughout.

Student Experience
- Goal: Make the Alliance experience feel identical to MSU's main campus.
- State Board of Nursing requires experience parity.
- Credentials may differ, but access to resources will remain consistent.

Security & Access
- Door access systems and security cameras are in use and managed by CoxHealth.
- May differ from MSU systems but meet all compliance and safety requirements.

Faculty & Program Launch
Ten nursing faculty already hired.
  - Will teach at both MSU and Cox College initially.
First student cohort accepted and starting in Fall 2025.

Devices & BYOD Policy
  Faculty/Staff Devices:
  - Laptops will be provided to Alliance faculty and a limited number of staff.
  Student Devices:
  - Students are expected to bring their own laptops.
  - No student laptops will be issued by the Alliance.
  - This includes needs for printing or classroom presentations.
  Concerns:
  - Anticipating the need for faculty training on a variety of technology questions.

Microsoft 365 Licensing, LMS, & Computers
- Students will use their Missouri State (or OTC) Microsoft accounts.
    - These accounts will be guests within the Alliance's Office 365 tenant.
- No plans for deep Microsoft-level integration between institutions.
- LMS (Learning Management System) will be the primary point of integration.
- Faculty from MSU/OTC will continue to use their own institutional resources.

Printing & Account Integration
PaperCut now supports multi-tenant integration.
- Successfully tested between OTC and MSU.
- Allows different Microsoft Entra ID accounts (formerly Azure AD) to access shared print resources.
- Students will print using their home institution credentials as they would on their main campus.

Overall Goal
- To make the student and faculty experience at the Alliance as smooth and comparable to the main campus as possible.
- Ongoing monitoring and adjustments will be made as the program grows and evolves.

4. SCUF Budget Proposals   Greg Rainwater/Kevin Piercy

- Discussion & Voting

- Handout

Budget Philosophy & Approach
- **Core focus**: Sustain Open Access Labs, software licensing obligations, student support (GAs and student workers), and lifecycle hardware/software upgrades.
- **Innovation Fund**: 10% of the total projected SCUF budget now allocated here ($275,000 in FY26).

SCUF Revenue & History
- FY25 approved budget: $3.112M
- Actuals as of latest: $2.75M
- Surplus: ~$818K over prior year, despite being under original projection ($1.03M expected vs. $818K realized).
- Fee increase helped significantly stabilize financials post-COVID dip.

Major Allocations (FY26)

Category	Amount
Software (Central)	$333,000
Workstation Management	$360,000
Regional/West Plains	$79,000
Innovation Fund	$275,000
Central Computers	$237,000
Networking	$200,000
Assistive Tech	$66,000
Central Printing	$65,000

Category	Amount
Total	**$2.02M**

(roughly 74% of the total SCUF budget)

Classroom Tech Funding
- FY25 allocation: $225,000 (unchanged in years); $49K added as buffer in FY26.
- Concerns raised about stagnation in classroom tech funding compared to rising costs and needs.
- Noted: Provost contributions to classrooms have diminished; colleges now carry more burden.

Adobe Licensing & Usage Question
- Discrepancy noted between Adobe licenses (333) vs. standard lab devices (115).
- Clarified: Count includes *all* SCUF labs, not just Open Access labs.
- Raised: Question of whether colleges should fund more via supplemental course fees if they're using a higher share of student IT hours/resources.

Equity, Impact & Strategic Use
- Suggestion: Redirect more funding toward high-impact, wide-reach items like Microsoft licenses, classroom tech, and wireless infrastructure.
- Proposal: Colleges benefiting from SCUF-supported services (like lab software) might consider covering more from their own course fees.
- Longer-term idea: Consider right-sizing allocations based on usage/impact data and explore lifecycle funding for major classroom investments

Motion: To approve the budget as presented. Moved by: Jeff Coiner; Seconded by: Phil Bridges

Discussion: Brief discussion was held regarding the proposed budget. No amendments or objections were raised during the discussion.

Vote: Chair Jeff Coiner called for a vote on the motion to approve the budget as presented.

Result: All voting members present responded "Yes."

Decision: Motion approved

5. Next meeting on Tuesday, April 8, 2025 / Cancelled   All
   - Next Meeting on Tuesday, May 6, 2025
   - 3:30 pm – 4:30 pm
   - Meeting in Cheek Hall 100

The members of the IT Council did not have any other business to discuss.
The meeting was adjourned at 4:17 p.m.