Information Technology Council Minutes
February 6, 2018
3:00 to 4:30 p.m.
Cheek Hall 108

Members Present: Jeff Morrissey, Greg Rainwater, Tom Peters, Cynthia MacGregor, Bradley Wyman, Victor Matthews, Kelly Dalton, Kevin Piercy, Rob Hornberger, David Young (attending via video conference)

Members Absent: Rob Moore

Guests: Ian Alaimo, Brian Leas

The IT Council meeting was called to order at 3:05 p.m. and the Council Chair determined a quorum was present.

Minutes from the November 7, 2017 meeting were reviewed. Greg Rainwater moved to approve the minutes. Bradley Wyman seconded the motion, all approved and the motion carried.

Welcome and introduction of David Young, Director of Information Technology Services, West Plains – Jeff Morrissey

Jeff introduced David Young, Director of Information Technology Services for the West Plains campus, to council members. David has been an IT director in several capacities over the last 20 years and will be a welcome addition to the West Plains campus and to IT Council.

Instructional Technology Advisory Committee (ITAC) update – Ian Alaimo

Ian distributed a document entitled "Instructional Technology Advisory Committee 2018 Quarterly Report" and reviewed the same with council members. Phase One of the Classroom High-Density Wireless Expansion Project was completed in Fall of 2017 with a total of 224 access points installed in the following 12 buildings: Art Annex, Brick City 1, Carrington Hall, Craig Hall, Karls Hall, Kemper Hall, Kings Street Annex, McDonald Arena, McQueary Family Health Sciences Hall, Siceluff Hall, Temple Hall, and Wehr Band Hall. Phase Two of the project will continue through the spring 2018 semester and will focus on large classrooms and other special needs locations to further improve wireless services.

Ian continued with an update on the committee's ongoing research into solutions for using network-connected projectors to deliver emergency notifications. Upon review, it has been determined that this initiative would be better coordinated by other University groups investigating emergency notification solutions.

Ian delivered a presentation entitled "Classroom Lifecycle Funding" to council members regarding life-cycle funding costs of technology-enhanced classrooms. There are 362 technology-enhanced classrooms on the Springfield campus, which are comprised of instructor station computers, projectors and presentation systems, interconnects and control systems, as well as physical plant, furniture, and networking technology components.

Major funding sources for technology-enhanced classrooms have been identified, they are as follows: the Springfield Computer Usage Fee (SCUF) Central Classroom Technology budget, building and construction projects, the Office of the Provost, and individual academic units. Five major lifecycle funding issues have also been identified:

- There seems to be widespread confusion that SCUF provides lifecycle funding for all classroom technology.

- Lifecycle funding has been identified for classroom instructor station computers through an annual budget item in SCUF CENTRAL CLASSROOM TECH, but has not been identified for other components.

- The SCUF CENTRAL CLASSROOM TECH allocation is insufficient to cover all current lifecycle costs.

- Feature upgrades to Interconnects and Control Systems have much higher (6x) upfront and lifecycle costs.

- How to determine the appropriate levels of classroom technology.

A discussion regarding these lifecycle funding issues, and how to most effectively and efficiently address them, followed the presentation. This discussion will be continued at future IT Council meetings.

Learning Management System Advisory Committee (LMSAC) – Jeff Morrissey, Kevin Piercy

Jeff distributed the document entitled "IT Council-Learning Management System Advisory Committee Charge and Membership-February 2018" and reviewed the same with council members.

The Learning Management System Advisory Committee (LMSAC) will have the responsibility to advise the IT Council on matters concerning Learning Management System policies, standards, procedures, support services, and other activities or issues involving the Learning Management System, including determining system-wide learning management needs and recommendations for improvements. See associated document for specific deliverables.

Jeff announced John Bourhis will chair the LMSAC. Along with John Bourhis, the other members of the executive committee of the LMSAC are the Coordinator of Operations

and Systems for Computer Services, and the Director of the Faculty Center for Teaching and Learning. The executive committee members will provide guidance for, and a continuous review of, the work and progress of the LMSAC.

In addition to the executive committee, the LMSAC membership will consist of five termed appointments and six at-will appointments. Jeff asked council members from areas who will have representation on the committee to provide the names of their appointees to him prior to the next IT Council meeting.

New business – None

Bradley Wyman motioned to adjourn the meeting. Greg Rainwater seconded the motion, all approved and the motion carried. Meeting adjourned at 4:28 p.m.