# Job Family 2: Job Evaluation Worksheet

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| **Job title** |  | **Job code** |  |
| **Department** |  | **Grade** |  |
| **Analyst** |  | **Date** |  |

| Factor | Level | Points |
| --- | --- | --- |
| Factor I: educational requirements of the job | 1 | 50 |
| 2 | 100 |
| 3 | 160 |
| 4 | 225 |
| 5 | 300 |
| 6 | 375 |
| 7 | 475 |
| 8 | 600 |
| Factor II: skill requirements — crafts and trade skills | 1 | 200 |
| 2 | 350 |
| 3 | 550 |
| 4 | 750 |
| 5 | 1100 |
| 6 | 1500 |
| Factor III: managerial responsibility | 1 | 25 |
| 2 | 75 |
| 3 | 150 |
| 4 | 300 |
| 5 | 500 |
| 6 | 750 |
| 7 | 1000 |

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| Factor | Level | Points |
| Factor IV: guidelines | 1 | 20 |
| 2 | 50 |
| 3 | 90 |
| 4 | 150 |
| Factor V: contacts | 1 | 25 |
| 2 | 50 |
| 3 | 100 |
| 4 | 175 |
| 5 | 350 |
| Factor VI: work environment | 1 | 20 |
| 2 | 40 |
| 3 | 70 |
| 4 | 100 |
| Factor VII: physical demands | 1 | 20 |
| 2 | 40 |
| 3 | 70 |
| 4 | 100 |
| Factor VIII: responsibility for facilities and resources | 1 | 20 |
| 2 | 40 |
| 3 | 70 |
| 4 | 100 |
| Factor IX: complexity | 1 | 100 |
| 2 | 250 |
| 3 | 450 |
| 4 | 700 |
| 5 | 1000 |
| Total point value |  |  |

**Comments**