

**MEETING MINUTES**  
**HLC STEERING COMMITTEE**  
**MISSOURI STATE UNIVERSITY**  
**September 1, 2015**

**Present**

William Cheek	Steve Foucart
Lynn Cline	Rob Hornberger
Ken Coopwood	Tamera Jahnke
Ashley Crisafulli	Matt Morris
Rachelle Darabi	Elizabeth Rozell
Thomas Dicke	Don Simpson
Keri Franklin	Colette Witkowski

The July 21, 2015 minutes were approved with no changes.

**Review of PowerPoint**

Team members reviewed a PowerPoint that Tammy created for a presentation to Academic Administrator Assembly in preparation for the HLC team visit.

**HLC Team Visit**

Discussion of the tentative schedule for the team visit with the following suggestions for invitations to the open forums.

Criteria 1 and 2

Public Affairs staff  
Provost Fellows and Past Fellows  
Service Learning staff and students  
Volunteer Staff  
Student Engagement staff and students  
USA Program members  
Faculty who worked on QIP  
Strategic Planning Task Force  
Academic Integrity Committee, including students  
Distinction in Public Affairs students  
SOAR Leaders  
University Ambassadors

Criteria 3 and 4

Academic Advisors Representatives (all advisement centers)  
Academic Advising Council members  
Student Success staff including Bear Claw  
Library Staff  
Computer Services  
Human Resources  
Assessment staff  
CGEIP members  
Diversity staff

Graduate Council  
Graduate Assistants  
Graduate Students  
Sponsored Research  
Institutional Research  
Student Success Committee  
Career Center Staff  
Tutors  
SOAR leaders  
First-Year Experience Peer Leaders and past leaders  
Resident Assistants  
University Ambassadors  
FCTL Staff and committee

Criteria 5

Visioning Committee  
Strategic Planning Task Force  
All Budget Committee  
Financial Services staff  
Student Leaders  
Institutional Research Staff

**Next HLC Steering Committee meeting dates:**

**September 8**

**September 17**

**September 22**

**September 29**