



FINANCIAL SERVICES

Request for Co-Curricular Funds (Learning Community)

TO BE COMPLETED BY LEARNING COMMUNITIES DESIGNATED FACULTY (One per Cohort):

I, _____, REQUEST, IN ACCORDANCE WITH UNIVERSITY RULES AND REGULATIONS, TO RECEIVE \$_____ FOR CO-CURRICULAR FUNDS FOR THE FALL/SPRING/SUMMER SEMESTER FOR THE LEARNING COMMUNITY. (Please attach receipts. The total amount (Circle one) cannot exceed \$125.)

I do solemnly swear "or affirm" the above claim is correct and just, that the expense was necessary to the public business of the state, that payment has been made from personal funds and that I have not been reimbursed therefore and I have not received and will not receive from any source whatever any payment or any part thereof except as provided by law.

Requestor (Faculty) Name: _____

Requestor (Faculty) Signature: _____ Date: _____

Requestor (Faculty) M#: _____

Requestor (Faculty) Address: _____

Street line 1

Street line 2

City, State, Zip

Approver Name: _____

Approver Signature: _____ Date: _____

FUND: A02000 ORGN: 022033 Account: 73630 Program: 011