

MISSOURI STATE UNIVERSITY

Certification of Eligibility *Independent Contractor/B and VW visa status* *Honoraria, Travel and Incidental Expense Reimbursement*

Pursuant to Section 431 of ACWIA (American Competitiveness and Workforce Improvement Act) of 1998 which amends the section 212(q) of the INA, payment of honoraria and reimbursement of associated travel and incidental expenses are allowed for those entering the United States in B-1 (business), B-2 (tourist), VWB (visa waiver business), and VWT (visa waiver tourist) if the honoraria and expenses are paid by an institution of higher education, nonprofit organization affiliated with an institution of higher education, or a nonprofit or governmental research organization. In accordance with the law *Missouri State University* may make payments to B-1, B-2, VWB and VWT visa holders under the following conditions and requirements:

PAYMENT REQUIREMENTS:

Honoraria

(The 9/5/6 rule)

B-1, B-2, VWB, and VWT visa holders may be paid honoraria for usual academic activities that *do not exceed 9 days* provided that the individual has not previously accepted honorarium from more than 5 educational institutions, nonprofit or governmental research organizations in the previous 6-month period.

Travel and Incidental Expenses

B-1 and VWB visa holders may be reimbursed travel and incidental expenses incurred in connection with a usual academic activity, regardless of the duration of the activity and regardless of whether the individual has previously received payment from other educational institutions, nonprofit or governmental research organizations.

B-2 and VWT visa holders may be reimbursed travel and incidental expenses incurred in connection with a usual academic activity provided the individual meets the above **9/5/6 honoraria** rule.

VISITOR INFORMATION: *(Use your TAB key to navigate the fields)*

Last Name: _____ First Name: _____ Social Security or ITIN number: _____

What type of payment will you be receiving? _____ *(Drop down menu)*

Enter the visa classification under which you are currently in the United States: _____ *(Drop down menu)*

Name of activity *(example: Public Affairs Conference)*: _____

The dates of the activity will be from: _____ to: _____ *(YYYY-MM-dd)*

What type of activity will you engage in while at *Missouri State University*? _____ *(Drop down menu)*

If you selected *other* for activity type, please explain: _____

If you are receiving a travel/incidental expense reimbursement please ATTACH COPIES OF YOUR PASSPORT, VISA AND/OR I-94 DEPARTURE CARD or in the absence of an I-94 departure card please ATTACH A COPY OF THE IMMIGRATION STAMP IN YOUR PASSPORT. Honoraria recipients need to meet with the International Payroll Specialist for tax status analysis and appropriate tax documents.

ACKNOWLEDGEMENT AND CERTIFICATION:

This is to certify that I have accepted an invitation from *Missouri State University* for the purpose of engaging in a usual academic activity and I acknowledge that I will receive an honorarium and/or travel and incidental expense reimbursement for the activity as a foreign national who arrived in the United States under the B1, B2, VWB or VWT visa status.

Pursuant to Section 431 of ACWIA (American Competitiveness and Workforce Improvement Act) which amends the section 212(q) of the INA, I hereby certify to the following facts:

1. That my activity at *Missouri State University* will not last longer than 9 days.
2. That my services are made for the benefit of this institution.
3. That I have not accepted any honoraria (and/or incidental expenses in the case of a B-2 or VWT visitor) from more than 5 institutions or organizations within the previous 6-month period.

Signature of Foreign National: _____ Date: _____