



# HOW TO MAKE YOUR PAYMENT

Paying tuition with PayMyTuition is safe, fast, and convenient. Follow the simple steps below to complete your payment:



#### ACCESS THE PAYMYTUITION PORTAL

Log into your **Student Portal** and go to the Student tab -> My Finances -> Student Finances. Select the "PayMyTuition – International Payments" link. Next, select "Pay Now" to be redirected to the **PayMyTuition** portal. The **PayMyTuition** solution is integrated into your one-time payment process to allow for a seamless payment experience.



### **SELECT PAYMENT METHOD**

Review the payment options provided and select your preferred payment method. Payment options include bank transfers, debit/credit cards in your home currency, eWallet payments and other local options.



# ENTER YOUR DETAILS

Enter some basic information including your student ID number. We will include this information with your payment for easy identification of your payment by the Missouri State University - Springfield Campus.



#### MAKE YOUR PAYMENT

Follow the instructions provided to send your funds to **PayMyTuition** via your selected payment method.



# TRACK & CONFIRM

Track your payment by logging into your **PayMyTuition Dashboard** at any time. Receive SMS texts, email status updates, and confirmations of when your payment has been delivered.



#### Paymy tuition

U.S. & Canada toll free: 1.855.663.6839 U.S. Local: + 201.209.1939 Canada Local: + 905.305.9053 Email: support@paymytuition.com Web: www.paymytuition.com

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**Great rates** 

Secure

Support