



Missouri State University
International Payroll
Jim D. Morris Center, Office 507
InternationalPayroll@MissouriState.edu

Request for Access to the Online Foreign National Information Form

Please Provide the Following Information:

(1) Last Name/Surname		(2) First/Given Name								
(3)	Social Security Number	(4) MSU BearPass ID#								
	Or Individual Taxpayer ID#									
(5) If do not have a SSN or ITIN, have you applied for one? Yes ☐ No ☐ If so, which One? SSN ☐ ITIN ☐										
(6) MSU E-Mail Address:										
(7) If you are a student, which applies to you? ☐ ELI ☐ Undergraduate ☐ Graduate ☐ PB ☐ N/A										
(8) Please indicate your payee status with Missouri State University										
<table><tr><td>☐ On Campus Student Employee</td><td>☐ Faculty/Staff</td></tr><tr><td>☐ Graduate Assistant</td><td>☐ Award Recipient</td></tr><tr><td>☐ Independent Contractor (i.e. visiting scholar/speaker, etc.)</td><td></td></tr><tr><td>☐ Scholarship Recipient</td><td></td></tr></table>			☐ On Campus Student Employee	☐ Faculty/Staff	☐ Graduate Assistant	☐ Award Recipient	☐ Independent Contractor (i.e. visiting scholar/speaker, etc.)		☐ Scholarship Recipient	
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☐ Graduate Assistant	☐ Award Recipient									
☐ Independent Contractor (i.e. visiting scholar/speaker, etc.)										
☐ Scholarship Recipient										

Instructions:

If completing the form in **paper format** – turn the form in to the International Payroll office in Jim D. Morris Center, Office 507;

or e-mail the form to InternationalPayroll@MissouriState.edu. Please indicate in the subject line **"Request Access to the Online Information Form"**.