

HIGHER EDUCATION EMERGENCY RELIEF FUND: COVID-19 APPLICATION

The Corona Aid, Relief, and Economic Security (CARES) Act provides emergency financial aid funds (Funds) to post-secondary institutions for direct distribution to students for expenses related to the disruption of campus operations due to COVID-19. These Funds are intended to assist students regardless of other financial need or Title IV eligibility. To request Funds, students must submit this application in its entirety before May 15, 2020. The University will process all applications and distribute Funds based on the information provided herein. All decisions related to Fund distribution are final and cannot be appealed. Funds will be awarded directly to students via their MSU student accounts and disbursed in total to the students.

A. STUDENT INFORMATION

Name: (Last)

(First)

(MI)

BearPass #

Email Address

Major

Anticipated Graduation Date

B. REASON FOR FUNDING REQUEST

Please indicate for which expenses these emergency funds are needed: (check all that apply)

- Food – Funding is needed to help offset the costs of food/groceries
- Housing – Funding is needed to help offset the costs of housing and related utilities
- Course Materials or Technology – Funding is needed to help offset the costs of required spring 2020 course materials or technology
- Other (Healthcare, Childcare, etc.) – Funding is needed to help offset the costs of other essential expenses

C. EXPLANATION OF NEED

Please summarize your current financial needs and include an explanation as to how COVID-19 has caused or contributed to your current financial situation:

D. CERTIFICATION STATEMENT & SUBMISSION

By submitting this form, you are certifying that: You have experienced expenses related to the disruption to campus operations due to COVID-19, as outlined in this application. You understand that Funds awarded are not considered by the Secretary of Education (Secretary) to be Title IV Federal Student Aid and as such will not be calculated by the Missouri State University Office of Student Financial Aid as Estimated Financial Assistance (EFA) nor included in your Cost of Attendance (COA). You understand that distributions of Funds will be reported to the Secretary as part of the University's reporting requirements under the CARES Act. Distribution of Funds will be reported to the Secretary as part of the University's reporting requirements under the CARES Act. Distribution of Funds will be made directly to students and will not be applied by the University toward any outstanding balances that may still be owed by the student. As such, receipt of these funds does not indicate the recipient has satisfied their financial obligations to

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Missouri State University for any debts incurred during the spring 2020 term or any terms prior. You understand that the Internal Revenue Service (IRS) has not yet announced how the Funds will be treated for tax purposes.

E. SIGNATURE

Student's Signature

Date

Dear student,

In the next few days, you should receive a direct deposit or check for \$250 from Missouri State University.

The payment is part of the federal emergency financial aid authorized in the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

If you have not received your direct deposit or check by Friday, May 8, please contact AccountsReceivable@missouristate.edu.

You can apply for additional assistance no later than May 15

You may also qualify to apply for additional emergency financial assistance.

The COVID-19 Emergency Relief Grant is designed to provide emergency financial aid grants to students who are experiencing financial hardship caused or exacerbated by the coronavirus pandemic.

The grants will be awarded on a first-come, first-served basis and are not renewable. Award amounts will be determined based on a student's eligibility and circumstances but will not exceed \$1,000 per application.

Applications are due by May 15.

How to apply

Missouri State University Springfield students

- Log into [My.MissouriState.edu](https://my.missouristate.edu)
 - Click on the "Student" tab located on the top ribbon of the portal
 - Find the "My Financial Aid" section (located on the top right)
 - Click on CARES Act Emergency Relief Application

If you are a Springfield student and have questions, please contact the Office of Financial Aid at FinancialAid@MissouriState.edu or 417-836-5262.

Missouri State University West Plains students

- Log into [MyGrizzlyDen.MissouriState.edu](https://mygrizzlyden.missouristate.edu)
 - Click on the "My Enrollment" tab located on the top ribbon of the portal
 - Find the "Financial Aid Awards" section (located at the top right)
 - Click on CARES Act Emergency Relief Application

If you are a West Plains student and have questions, please contact the Office of Financial Aid at WPFinancialAid@MissouriState.edu or 417-255-7243.

Sincerely,

Clif Smart III

President Clif Smart

Dear student,

The federal Coronavirus Aid, Assistance, and Economic Security (CARES) Act provides funding to universities for students who are experiencing financial hardship caused or exacerbated by the coronavirus pandemic.

Missouri State University's plan includes \$5.3 million to be paid through COVID-19 Emergency Assistance Grants.

These grants are designed to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus.

Grants may be awarded to students who meet all of the following criteria:

- Currently enrolled as a degree-seeking student at MSU.
- Eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965.
- Not enrolled exclusively in an online program on March 13, 2020.
- Have documented financial need or hardship due to coronavirus (e.g., substantial expenditures or loss of income, low expected family contribution, inability to pay for expenses included in the cost of attendance, etc.).
- Have made reasonable use of other sources of support.

Eligibility for these programs was established by the federal CARES Act.

[Applications for Emergency Assistance Grants are due May 15](#)

The Emergency Assistance Grants will be awarded on a first-come, first-served basis and are not renewable. Award amounts will be determined based on your eligibility and circumstances but will not exceed \$1,000 per application.

[How to apply](#)

Applicants who have not already submitted a 2019-2020 FAFSA form must also [submit a FAFSA form](#) by May 15 to verify Title IV eligibility.

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More information is available on Missouri State's [CARES Act FAQ website](#).

Sincerely,

A handwritten signature in blue ink that reads "Clif Smart III". The signature is written in a cursive style with a horizontal line underlining the name.

President Clif Smart

Dear ,

Thank you for submitting your CARES Act Emergency Relief Application. This email is confirmation that we have received your application.

What's next?

At this time, we do not have a 2019-2020 FAFSA on file for you. If you have not submitted a FAFSA for the 2019-2020 academic year, please do so as soon as possible. CARES Act fund eligibility is contingent on a valid 2019-2020 FAFSA on file with our office by May 15, 2020.

If you recently submitted a FAFSA, it is most likely it is still being sent to us from the Department of Education and you do not need to resend it.

When might you expect to see any CARES Act funds or receive additional information?

The CARES Act Emergency Relief Application will remain open until the end of the day on Friday, May 15. Once that deadline has passed, the Office of Student Financial Aid will begin evaluating and awarding funds from the Federal CARES Act program to eligible applicants. Please continue to monitor your student account balance and BearMail for additional updates and information. We hope to begin making initial awards sometime next week.

For more information, please refer to our CARES Act FAQ page located at <https://www.missouristate.edu/financialaid/cares-act-faq.htm>.

Sincerely,

Your Office of Student Financial Aid
Missouri State University

****Please note, this email account is not monitored for incoming mail. Please direct all responses and inquiries to FinancialAid@MissouriState.edu****

Dear <<First_Name>>,

Thank you for submitting an *MSU COVID-19 Emergency Assistance Application*. Due to the disruptions caused by the coronavirus we have received an overwhelming number of requests for assistance.

Through the generosity of our donors, we have been able to provide thousands of dollars of assistance to students in need. Unfortunately, the number of requests has far outpaced the funding currently available in these programs.

We are unable to fund your request through the MSU COVID-19 Emergency Assistance Application at this time. However, you may qualify for assistance through the CARES Act Emergency Relief Fund. The Department of Education recently made emergency relief funds available through the Federal CARES Act. To distribute these funds, Missouri State University has created a *CARES Act Emergency Relief Application* which is now available on your My Missouri State account under your "My Financial Aid" section.

We know it's frustrating to fill out another application, but we are requesting that you submit this new form for CARES Act consideration.

The deadline to apply is May 15, 2020, and the funds will be awarded on a first-come, first-serve basis to eligible applicants once the application deadline has passed.

Sincerely,

The Office of Student Financial Aid
Missouri State University