

## Minutes of the November Session of the Faculty Senate

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The Faculty Senate held the November session on Thursday, November 14, 2019, in PSU 313. Chair Saibal Mitra called the session to order at 3:30 p.m. Mike Hudson served as parliamentarian.

Substitutes: Mike Hudson for David Carr, SM; Amanda Brodeur for Rich Garrad, BS; and Melissa Schotthefer for Cindy McMeley, Instruc Rep.

Absences: Louise Bigley, NR; Dave Cornelison, PA; Michael Hammond, AC; Robert Joseph, DS; Phillip Lancaster, AS; Jill Layman, AN; Yuhua Qiao, PS; Ken Vollmar, CS; and Suzanne Walker-Pacheco, SO.

Non-Voting Delegates Present: Mike Hudson, Parliamentarian

Guests: Katrina Chavez, Office of the Registrar; Nathan Hoff, Office of the Registrar; Andrea Weber, Dean of Students; Cathy Pearman, FHRC; Nathan Fent, Ag. Bus. Ed. & Comm.; Blake Haynes, Journalism; Priscilla Skeeters, Bookstore; and Doug Gouzie, Grad Council Chair.

### **APPROVAL OF MINUTES**

The October 2019 minutes were approved as posted.

### **ANNOUNCEMENTS**

1. If necessary a carryover meeting will be held on Tuesday, November 19 in PSU 313
2. Taskforce update: Faculty Senate Taskforce on Retention has met; Taskforce on Mental Wellness - the charges are being readied and they will meet later this month or in December and they are asked to report around March or April.

### **REPORT ON PUBLIC AFFAIRS CONFERENCE**

Paul Durham was not present and the presentation will be moved to December.

### **REPORT FROM FACULTY HANDBOOK REVISION COMMITTEE**

Cathy Pearman presented the report on sections 8.2; a new term added to the glossary; and 4.5.1.1.

Senator McClain made a motion to adopt the document.

Senator Novik made a motion to revise 4.5.1.1 .

Senator Weaver made a motion to replace "semester" with "academic year."

Discussion.

Senator Johnson made a motion to call the question. The motion passed.

Senator Weaver's motion passed.

Senator Bassett made a motion to replace "teaching load" with "workload."

Discussion.

The motion passed.

The motion to strike the typical year phrase passed.

Senator McClain made a motion to call the question. The motion passed.

The Senate voted to adopt the document as amended.

Revised section:

**Overload:** Determined by evaluating the workload assigned to a faculty member in relation to the standard workload as configured for that faculty member. Thus, if a faculty member ~~with a typical teaching load of 18 equated hours per academic year~~ is asked to teach additional coursework ~~above and beyond average department teaching load workload~~ during ~~a semester~~ **an academic year**, then ~~upon discussion with the Department Head/Director~~, that faculty member's workload might be considered overloaded. However, even within a department all courses are not automatically equal.

Note: Pending approval of the Senate, the change in wording for "Overload" will go to the Administrative Council for approval of a policy change.

#### **REPORT ON BEHAVIORAL INTERVENTION TEAM**

Andrea Weber presented the report on this team which is housed in the Dean of Students Office.

#### **PRESENTATION ON STUDENT AFFAIRS RESOURCES FOR FACULTY**

Denise Baumann made the presentation.

#### **ACTION ON CURRICULAR PROPOSAL**

##### **New Program: Agricultural Communications**

Moved by Senator Onyango

**APPROVED**

**SA 28-19/20**

##### **New Program: Intercultural Communication**

Moved by Senator Bourhis

**APPROVED**

**SA 29-19/20**

##### **Delete Program: Communication/Intercultural Communication and Diversity BA**

Moved by Senator Bourhis

**APPROVED**

**SA 30-19/20**

##### **New Program: Recording Arts Certificate**

Moved by Senator Patterson

**APPROVED**

**SA 31-19/20**

##### **New Program: Minor in Photography**

Moved by Senator Jolivet

**APPROVED**

**SA 32-19/20**

##### **New Program: Undergraduate Certificate in Workplace Writing**

Moved by Senator Paxton

**APPROVED**

**SA 33-19/20**

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Chair Mitra adjourned the meeting at 5:10 p.m.

Beth Walker  
Secretary of the Faculty

**Senate Action 28-19/20**

**Adopted by Senate on November 14, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: November 22, 2019**  
**Right of Challenge Expires December 13, 2019**

**New Program: Agricultural Communications**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 29-19/20**

**Adopted by Senate on November 14, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: November 22, 2019**  
**Right of Challenge Expires December 13, 2019**

**New Program: Intercultural Communication**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 30-19/20**

**Adopted by Senate on November 14, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: November 22, 2019**  
**Right of Challenge Expires December 13, 2019**

**Delete Program: Communication/Intercultural Communication and Diversity BA**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 31-19/20**

**Adopted by Senate on November 14, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: November 22, 2019**  
**Right of Challenge Expires December 13, 2019**

**New Program: Recording Arts Certificate**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 32-19/20**

**Adopted by Senate on November 14, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: November 22, 2019  
Right of Challenge Expires December 13, 2019**

**New Program: Minor in Photography**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 33-19/20**

**Adopted by Senate on November 14, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: November 22, 2019  
Right of Challenge Expires December 13, 2019**

**New Program: Undergraduate Certificate in Workplace Writing**

This curricular proposal can be viewed in the Curricular Action Workflow system.