

***Minutes of the January Session
of the Faculty Senate
Missouri State University***

The Faculty Senate held its January session on Thursday, January 14, 2010, in PSU 313. Chair Margaret Weaver called the meeting to order at 3:32 p.m. Dr. Christopher Herr served as parliamentarian.

Substitutes: Lynn Cline for Joshua Lambert, LS; Christopher Herr for Eric Shade, Parliamentarian; Stephanie Norander for Eric Morris, CM; Paula Kemp for Jenifer Roberts, FI; and Joan Test for Cindy Wilson-Hail, EF.

Absences: Holly Baggett, HI; Dan Beckman, BI; Martha Finch, RE; Richard Garrad, BS; Doug Gouzie, Grad Council Chair; Tabitha Haynes, Staff Delegate; Richard Johnson, CI; James Philpot, Asst Prof Rep; Kevin Pybas, CGEIP Chair; and Miles Walz, MS.

Guests: Shawn Strong, TCM; George Connor, PLS; John Catau, Office of the Provost; Art Spisak, Office of the Provost; Belinda McCarthy, Office of the Provost; Eric Bosch, CHM; Robert Hornberger, Office of the Registrar; Pauline Nugent, MCL; David Lutz, PSY; Martha Kirker, Assessment; and Elizabeth Strong, Study Away/CASL.

APPROVAL OF THE MINUTES OF THE DECEMBER 2009 SESSION

The minutes were approved as distributed.

ANNOUNCEMENTS

1. The Board of Governors has finalized the membership of the presidential search committee, including the appointment of three faculty members: Eric Bosch (CNAS), Melissa Burnett (COBA), and Pauline Nugent (Faculty Senate). For the complete membership, please refer to the official news release on the MSU home page. The Chair added that while Dr. Nugent is a COAL faculty member and was listed in the press release as such, she was appointed to the search committee as a member of the Faculty Senate Executive Committee. In addition to the two elected faculty nominees from each college, the Board also considered the elected members of the Faculty Senate Executive Committee as nominees for the search committee.
2. All faculty should have received an email from The IDEA Center requesting participation in a survey providing feedback on our Deans and Department Heads. Every January the Provost's Office, as part of an agreement with Faculty Senate and Faculty Concerns Committee, solicits systematic feedback about our Deans and Department Heads. The results will be used by the Faculty Concerns Committee in its report on the leadership at MSU. Please encourage your colleagues to take a few moments to complete the survey.
3. The next Town Hall meeting is scheduled for February 24 at 3:00.

4. The enrollment period for the Faculty Retirement Incentive Plan begins today (January 14) and will continue until March 1.
5. The University Compensation Committee has revised the 2009-10 Evaluation/Compensation Calendar. All faculty are to submit their annual reports to departmental personnel committees by **February 12**.
6. On February 1, the mileage reimbursement will shift from 47.5 cents/mile to 47 cents/mile.
7. Beginning next month, the Senate will no longer be sending hard copies of the agenda and the corresponding attachments. As per Internal Senate Action 1-09/10, Senators will receive the agenda and corresponding attachments electronically. You may wish to print a copy for February's meeting or simply rely on the projection equipment we will have available at our next meeting.
8. Chair Weaver read a resolution from SGA resolving that "Faculty Senate begin researching the effects of the Plus/Minus scale this academic year" rather than in 2011-12 as currently scheduled.
9. The Chair asked the Senate to join her in a moment of silence to remember two colleagues who have passed away since our last Senate meeting in December: Dr. Greg Skibinski, Professor of Social Work and Dr. Larry Banks, retired Dean of the College of National and Applied Sciences. She also asked the Senate to remember the victims of the recent earthquake in Haiti.

ACTION ON CURRICULAR PROPOSALS REJECTED BY PRESIDENT NIETZEL

New Course: Facilities Operation and Maintenance (TCM 303)
New Course: Energy and Control Systems (TCM 366)
New Course: Facility Management (TCM 401)
New Course: Facility Administration (TCM 402)
New Course: Healthcare Facility Management (TCM 502)

At the request of the Chair and with no opposition, these revised curricular proposals were considered as a group for resubmission. Moved by Senator Jones, seconded by Senator Cornelius-White: APPROVED

Senate Action 11-09/10 (TCM 303)
Senate Action 12-09/10 (TCM 366)
Senate Action 13-09/10 (TCM 401)
Senate Action 14-09/10 (TCM 402)
Senate Action 15-09/10 (TCM 502)

ACTION ON CURRICULAR PROPOSALS

Deletion of Program: Public Administration (Non-Comprehensive) Bachelor of Arts

Deletion of Program: Public Administration (Non-Comprehensive) Bachelor of Science

At the request of the Chair and with no opposition, these programs were considered as a group for deletion. Moved by Senator Qiao, seconded by Senator Chesman:

APPROVED

Senate Action 16-09/10 (Bachelor of Arts)

Senate Action 17-09/10 (Bachelor of Science)

REPORT FROM ACADEMIC RELATIONS COMMITTEE

David Lutz, Chair of the Academic Relations Committee, presented the committee's report. Senator Cornelius-White moved a Senate Action to revise the IGrade Student Evaluation form by adding two items: "The courses expectations were clearly defined" and "I would take this professor again if possible." Seconded by Senator Hughes.

Senator Cornelius-White moved that the first item be amended to add an apostrophe to the word "courses" and the second item be revised to read "I would take another course from this professor if possible." The revisions passed by unanimous consent.

The Senate Action to revise IGrade passed as amended.

Senate Action 18-09/10

Senator Jones moved a resolution that the Senate and the Provost's office investigate a mechanism for providing an "additional online summary of instructor performance" separate from the IGrade Student Evaluation Form. Seconded by Senator Cornelius-White.

Dr. Norander (substituting for Senator Morris) moved to amend the last bulleted point in the first resolved paragraph to read "the learning environment created within the course." Seconded by Senator Cornelius-White. The motion to amend passed.

Senator Hurst moved to amend the resolution by rewording the last paragraph to read "Be it further resolved, that the Faculty Senate and Office of the Provost further investigate unifying the various student evaluations to avoid redundancy that could result in students devaluing such evaluations." Seconded by Senator Gallaway. The motion to amend passed by unanimous consent.

Senator Cornelius-White moved to amend the first resolved paragraph by replacing the words "instructor performance" with "information." The motion to amend passed by unanimous consent.

Senator Rovey moved to commit the issues presented by the Academic Relations Committee's resolution to an Ad Hoc Committee (seconded by Senator Hughes).

After discussion, the motion to commit passed. Chair Weaver asked faculty interested in serving on the committee to contact her or the Secretary of the Faculty.

REPORT FROM AD HOC COMMITTEE ON THE CURRICULAR PROCESS

Secretary Herr, Chair of the Committee, presented the report and moved the committee's resolution to forward its recommendations to the Rules Committee for consideration and action and to implement a curricular calendar by the beginning of the next academic year. Seconded by Senator Gallaway. The resolution passed.

Senate Resolution 9-09/10

SENATE ACTION REGARDING ENROLLMENT MINIMUMS

Senator Chesman moved a Senate Action to eliminate enrollment minimums established by central administration and to ensure that "each college and/or department develop plans to efficiently and effectively deliver instruction." Seconded by Senator Rovey.

Senator Hughes moved to amend the language of the final paragraph to read "Be it further resolved that, colleges and/or departments develop enrollment minimum plans and submit them to the central administration." Seconded by Senator Chesman.

Senator Berry moved to amend Senator Hughes' amendment to read "Be it further resolved that, colleges and/or departments have the opportunity to develop enrollment minimum plans and submit them to the Provost's office." The motion to amend the amendment passed by unanimous consent.

Senator Hughes' motion to amend the last paragraph passed.

Senator Rovey moved to amend the fourth paragraph to read "Whereas, students and faculty are negatively affected when class schedules are changed shortly before the beginning of a semester." Seconded by Senator Gibson. The motion to amend passed.

The Action passed as amended.

Senate Action 19-09/10

ADJOURNMENT

The meeting was adjourned by Chair Weaver at 5:06 p.m.

Senate Action 11-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

New Course: Facilities Operation and Maintenance (TCM 303)

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 12-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

New Course: Energy and Control Systems (TCM 366)

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 13-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

New Course: Facility Management (TCM 401)

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 14-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

New Course: Facility Administration (TCM 402)

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 15-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

New Course: Healthcare Facility Management (TCM 502)

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 16-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

***Deletion of Program: Public Administration (Non-Comprehensive)
Bachelor of Arts***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 17-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

***Deletion of Program: Public Administration (Non-Comprehensive)
Bachelor of Science***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 18-09/10

Adopted by Senate on January 14, 2010

Right of Challenge Expires February 4, 2010

*Faculty Senate Action on Revision of the IGrade Student Evaluation
Form*

Faculty Senate Action on Revision of the IGrade Student Evaluation Form

WHEREAS, SB 389 Missouri Statute 173.1004 stipulates that each public institution of higher education post, when feasible, instructor ratings by students; and

WHEREAS, Missouri State University currently provides the five-item IGrade Evaluation results for all faculty on the website; and

WHEREAS, the Student Government Association has proposed additional IGrade items to enhance the evaluation; and

WHEREAS, those items have been supported by the Academic Relations Committee;

BE IT RESOLVED, that the following two items be added to Missouri State University's IGrade Student Evaluation Form:

- The course's expectations were clearly defined.
- I would take another class from this professor if possible.

Resolution on Recommended Changes to the Curricular Process

Be it resolved, that Recommendations 1, 2, and 3 be forwarded to the Rules Committee for consideration and action.

Be it further resolved, that the Senate Executive Committee, in conjunction with other concerned committees, implement Recommendation 4 in time for the next academic year.

Right of Challenge Expires February 4, 2010

Senate Action Regarding Enrollment Minimums

WHEREAS, the administration has established campus-wide enrollment minimums;

WHEREAS, individual departments are acutely aware of student needs, enrollment trends, and available departmental resources;

WHEREAS, President Nietzel has shifted budgetary responsibility to individual colleges;

WHEREAS, students and faculty are negatively affected when class schedules are changed shortly before the beginning of a semester;

BE IT RESOLVED THAT the Faculty Senate recommends that current enrollment minimums established by central administration be eliminated;

BE IT FURTHER RESOLVED THAT, colleges and/or departments have the opportunity to develop enrollment minimum plans and submit them to the Provost's office.