

***Minutes of the February Session
of the Faculty Senate
Missouri State University***

The Faculty Senate held its first meeting of the February session on Thursday, February 11, 2010, in PSU 313. Chair Margaret Weaver called the meeting to order at 3:30 p.m. Dr. Christopher Herr served as parliamentarian.

Substitutes: None

Absences: Roberto Canales, PN; Brenda Goodwin, TT Instruc Rep; Doug Gouzie, Grad Council Chair; Shyang Huang, PA; James Lampe, AC; David Lutz, Acad. Rel. Chair; Jenifer Roberts, FI; Eric Shade, Parliamentarian; Shujun Su, CH; Kenneth Vollmar, CS; and Miles Walz, MS.

Guests: Pauline Nugent, MCL/Past Chair; Neal Callahan, Ad Hoc Committee for Online Issues; Thornton Miller, History; John Catau, Office of the Provost; Belinda McCarthy, Provost; Art Spisak, Office of the Provost; John Bourhis, COM; Jack Llewellyn, REL; Rob Hornberger, Office of the Registrar; Tom Kane, PSY; Mark Richter, CHM; and Ed DeLong, LIS;

APPROVAL OF THE MINUTES OF THE JANUARY 2010 SESSION

The minutes were approved as distributed.

ANNOUNCEMENTS

1. In the event of a carryover meeting, the Faculty Senate will reconvene on Tuesday, February 16, in the PSU Ballroom East at 3:30 p.m.
2. Due to today's full agenda, results from the Academic Administrators Assessment will be presented at the March session.
3. This is the first month that the Faculty Senate has distributed the agenda and attachments electronically to senators. Thanks to a suggestion offered by Senator Lambert, next month the Senate office will simply send a link to the Senate website for the March agenda and accompanying attachments. This should help reduce the load on the computer server.
4. Faculty Senate Chair-elect Rebecca Woodard has formed the Nominations Committee. Other members include Beth Hurst, Jack Knight, and Rhonda Ridinger. As per the Bylaws of the Faculty Senate, the committee will nominate one eligible candidate for Chair-elect and one eligible candidate for Secretary of the Faculty at the March session. Senators are encouraged to nominate other eligible candidates at the March session. It is desirable that at least one nomination for each office come from the floor so that the candidates nominated by the Nominating Committee do not run unopposed. Faculty are eligible for the offices if (1) by the time they assume office they will have completed at least one year of service (may or may not be continuous) in the Faculty Senate as a voting member during the previous six academic years, and (2) they are tenured before the September session of their term. Heads/Chairs/Directors of departments/schools are not eligible.
5. The Senate office has received the February 2009 "Report on Disposition by President of Curricular Material." Two items were not approved: the PEC Early Childhood Education Major (which was pulled by the sponsoring department) and a new course, ENG 216 (due to lack of justification).

6. Dr. Pauline Nugent reported on the progress of the Presidential Search Committee. The committee met on Saturday. A search firm has been engaged by the Board of Governors for \$90,000. Dr. Nugent asked Senators to forward the names of any possible candidates for the position to her. March 30 has been set as a deadline for the collection of names and applications. The search firm will collect the names and conduct background checks, but the committee will evaluate the applications and follow up with reference calls. The pool will be narrowed, and references will be called in mid-April, with the goal of interviewing finalists by the end of April. The goal is to bring candidates to campus before the beginning of finals in May.
7. A new website has been established as a mechanism for the FHRC to solicit campus feedback on revisions under consideration. The URL is <http://www.missouristate.edu/provost/facultyhandbook/>. The FHRC has been working on revisions for Chapter 13 (Grievance, Sanction, T/P appeals) since September. The major concerns with Chapter 13 are outlined and the manner in which these concerns were addressed is described. The current drafts are on the website. Faculty are urged to read the outline of primary changes, the drafts of the new chapters, and share their thoughts with the FHRC via the website. Although the “comment” box appears small, it can accommodate a 3-page Word document. This allows faculty to prepare comments in Word and paste them directly into the box.
8. Dr. Art Spisak, Associate Provost for Faculty, reported that the Compensation Committee is working on principles and guidelines that may be used during this evaluation period.
9. The next Town Hall meeting is scheduled for February 24 at 3:00.
10. The enrollment period for the Faculty Retirement Incentive Plan will conclude on March 1.
11. Christopher Herr agreed to serve as Parliamentarian for today’s meeting.
12. Chair Weaver asked the Senate to join her in a moment of silence to remember two colleagues who have passed away since our last Senate meeting in January: Dr. Robert Philbert, Emeritus Professor of Life Sciences; Dr. Alice Bartee, Emeritus Professor of Political Science.

ACTION ON CURRICULAR PROPOSALS

Program Deletion: Spanish Proficiency Bachelor of Science Minor

Moved by Senator Hughes (seconded by Senator Cline): APPROVED

Senate Action 20-09/10

New Program: Accelerated Master’s Degree Option, History MA

Moved by Senator Baggett (seconded by Senator Chesman): APPROVED

Senate Action 21-09/10

New Program: Minor in Recording Arts

Moved by Senator Chesman (seconded by Senator Hughes): APPROVED

Senate Action 22-09/10

Program Change: General Education Program

This item was pulled from the agenda at the request of CGEIP.

REPORT FROM COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS

Kevin Pybas, Chair of CGEIP, presented the committee's report on last year's charges from Faculty Senate. Proposed changes to the Basic Required Courses of General Education will be forthcoming at the March session.

REPORT FROM RULES COMMITTEE

Stanley Leasure, Chair of the Rules Committee, presented the committee's report and proposed two amendments to the Constitution of the Faculty and two amendments to the Bylaws of the Faculty Senate. None of the proposed changes was amended by the Senate; all will be voted on by secret ballot and without comment at the March Session of the Senate:

Amendment 1 to the Constitution: revises Article IX, of the Constitution, "Amendment of Constitution," to allow non-substantive changes to the Constitution to be approved by a vote of Faculty Senate (similar to the process for Bylaws changes), while all substantive changes will be voted on electronically by the entire faculty.

Amendment 2 to the Constitution: amends Article IV of the Constitution, "Membership of the Faculty Senate" to clarify the representation for non-tenure-track and tenure-track instructors and to update the language to bring it in line with current university practice.

Amendment 1 to the Bylaws: removes ART I, SEC 8B (8) and SEC 8B (9), which detail the makeup and functions of the University Award Committee and the College Award Committees.

Amendment 2 to the Bylaws: revises ART I, SEC 1; ART 1, SEC 2E; ART I, SEC 2H (5); ART VI, SEC 12A (3) to update the language pertaining to tenure-track and non-tenure-track instructors and bring the Bylaws in line with current university practice.

RESOLUTION ON FACULTY REPRESENTATION ON THE PRESIDENTIAL SEARCH COMMITTEE

Chair Judith Martin moved the Faculty Concerns Committee's resolution on faculty representation on the Presidential Search Committee (seconded by Senator Jones).

Senator Putman moved to amend the resolution by replacing the "resolved" paragraph with the following: "Be it resolved that the Board of Governors revisit the composition of the search committee as regards to the number of faculty, staff, and students serving as a percent of the whole, especially as regards to the twelve duly elected faculty nominees presented to the board by the Faculty Senate." Seconded by Senator Calihman.

Senator Putman moved to amend his amendment by deleting his previous amendment and by adding another "resolved" paragraph to the resolution that reads as follows: "Be it further resolved that the Board of Governors reconsider the composition of the search committee to increase the number of faculty, staff, and students serving as percentages of the whole." The motion to amend passed by unanimous consent.

After discussion, the resolution passed as amended.

Senate Resolution 10-09/10

ADJOURNMENT

The meeting was adjourned at 5:07 pm.

***Minutes of the February Session
of the Faculty Senate
Missouri State University***

The Faculty Senate held its second meeting of the February session on Tuesday, February 16, 2010, in PSU Ballroom East. Chair Margaret Weaver called the meeting to order at 3:32 p.m. Dr. Eric Shade served as parliamentarian.

Substitutes: Bela Bodo for Holly Baggett, HI

Absences: David Ashley, MA; Dan Beckman, BI; Magdalena Berry, NTT Instruc Rep; Matthew Calihman, EN; Jeremy Chesman, MU; Daniel Crafts, RA; Richard Garrad, BS; Brenda Goodwin, TT Instruc Rep; Ben Goss, MG; Doug Gouzie, Grad Council Chair; Tabitha Haynes, Staff Del; Chuck Hermans, MK; Shyang Huang, PA; James Lampe, AC; Stan Leasure, Rules Chair; David Lutz, Acad Rel Chair; Carol Maples, PEC Chair; Judith Martin, FCC/B&P Chair; Joan McClennen, SW; James Philpot, Asst Prof Rep; Arbindra Rimal, AG; Jenifer Roberts, FI; Jack Rosenkoetter, PY; Shujun Su, CH; Rose Utley, NR; Kenneth Vollmar, CS; Gwen Walstrand, AR; Miles Walz, MS; and Cindy Wilson-Hail, EF.

Guests: Edward DeLong, LIS; John Catau, Office of the Provost; Art Spisak, Office of the Provost; Pauline Nugent, MCL/Past Chair; Neal Callahan, Ad Hoc Committee on Online Issues; Jim Pettijohn, Ad Hoc Committee on Online Issues

REPORT FROM AD HOC COMMITTEE ON ON-LINE ISSUES

Richard Callahan, Chair, presented the committee's report, which concerned four main areas related to online education: governance, best practices, evaluation, and compensation. The committee plans to bring forward resolutions regarding online instruction at the March session.

RESOLUTION ON FACULTY REASSIGNMENT

Senator Gallaway moved a resolution to stop proposed changes to the *Faculty Handbook* concerning non-voluntary reassignment of faculty (seconded by Senator Jones).

After discussion, Senator Netsell moved to call the question (seconded by Senator Finch). The motion to call the question passed.

The resolution passed.

Senate Resolution 11-09/10

SENATE ACTION ON ASSESSMENT OF GENERAL EDUCATION

Senator Rovey moved to change the frequency and number of times that CGEIP assesses General Education courses. Seconded by Senator Hughes.

Because opposition was expressed to some parts of the Action, Senator Rovey moved a Division of the Question (to consider each "resolved" paragraph as a separate Senate Action); the motion for division was adopted by unanimous consent.

The first Action ("Be it resolved, that the CGEIP assessment for General Education be simplified to the greatest extent possible") passed.

Senate Action 23-09/10

The second Action failed.

The third Action, ["Be it further resolved, that after a General Education class has passed two CGEIP assessment reviews (without substantial changes that require Faculty Senate approval), such assessment be limited to the submission of course policy statements & syllabi, and enrollment data"] passed.

Senate Action 24-09/10

ADJOURNMENT

The meeting was adjourned at 4:44 p.m.

Senate Action 20-09/10

Adopted by Senate on February 11, 2010

Right of Challenge Expires March 14, 2010

Program Deletion: Spanish Proficiency Bachelor of Science Minor

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 21-09/10

Adopted by Senate on February 11, 2010

Right of Challenge Expires March 14, 2010

New Program: Accelerated Master's Degree Option, History MA

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 22-09/10

Adopted by Senate on February 11, 2010

Right of Challenge Expires March 14, 2010

New Program: Minor in Recording Arts

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Resolution on Faculty Representation on the Presidential Search Committee

Whereas, the last presidential search committee constituted by the Board of Governors included 17 people: 6 faculty members and 1 dean representing the six colleges and West Plains campus, 3 alumni and friends of the University (1 of whom was an Emeritus professor), 2 staff members, 2 students, and 3 members of the Board of Governors,

Whereas, in the last presidential search the faculty members, excluding the academic administrator, West Plains representative and Emeritus professor, were chosen from nominees provided by colleges and Faculty Senate,

Whereas, the last presidential search committee was successful in hiring a president within the designated time frame,

Whereas, the current presidential search committee constituted by the Board of Governors includes 15 people: 3 faculty members, 1 academic administrator, 5 alumni, 1 other administrator, 1 staff member, 1 student and 3 members of the Board of Governors,

Whereas, the number of faculty members on the current presidential search committee is both smaller in the percentage of and absolute number of faculty members appointed in comparison to the last search committee,

Whereas, a review conducted in January 2010 of recent presidential search committee constituencies at benchmark institutions found no presidential search committee with as small a percentage of faculty as the current MSU presidential search committee,

Whereas, faculty were told by the Faculty Senate that colleges and the Faculty Senate Executive Committee were each asked by the Board of Governors to forward to the Board of Governors nominees, and that Faculty Senate and colleges would accomplish this by presenting 12 nominees duly elected from each college,

Be it resolved, that the Board of Governors appoint an equal percentage of faculty members as served on the last successful presidential search committee, resulting in an addition of at least three faculty members to the search committee, and that those new committee members come from the 12 duly elected nominees presented to the board by the Faculty Senate.

Be it further resolved, that the Board of Governors reconsider the composition of the search committee to increase the number of faculty, staff, and students serving as percentages of the whole.

Resolution Opposing Faculty Reassignments Without Consent

Whereas, existing procedures permit MSU academic administrators to reassign faculty to alternative duties to address needs arising from program elimination or consolidation, as well as disciplinary issues and grievances; and

Whereas, in recent weeks the Administration has indicated its intention to initiate revision of the *Faculty Handbook* to permit reassignment of faculty to non-teaching or other duties *without cause* -- that is, for unspecified discretionary purposes; and

Whereas, on certain past occasions, administrators have either reassigned or attempted to reassign faculty to alternative duties without their consent for purposes not justified by the University's academic mission;

Therefore, be it resolved that the Faculty Senate at Missouri State University strongly opposes any amendment to or revision of the *Faculty Handbook* that would permit faculty to be reassigned without their consent, other than when justified by conditions and procedures already specified in the *Faculty Handbook* as of this date.

Right of Challenge Expires March 14, 2010

Faculty Senate Action on Assessment of General Education

Whereas, budget cuts have resulted, or will result, in larger classes, and larger administrative burdens on ranked faculty; and

Whereas, the number of required assessments at MSU continues to increase; and

Whereas, the current assessment of General Education courses at MSU results in reduced faculty time for class preparation, grading, research, and grant writing; and

Whereas, the assessment reports to CGEIP change very little from one assessment period to the next;

Be it Resolved, that the CGEIP assessment for General Education be simplified to the greatest extent possible.

Senate Action 24-09/10

Adopted by Senate on February 16, 2010

Right of Challenge Expires March 14, 2010

Faculty Senate Action on Assessment of Already Approved General Education Courses

Whereas, the additional workload placed on the CGEIP committee due to the impending assessment of Public Affairs would place additional burdens on the committee members; and

Whereas, any improvement to General Education courses at MSU diminishes rapidly with successive assessments;

Be it Further Resolved, that after a General Education class has passed two CGEIP assessment reviews (without substantial changes that require Faculty Senate approval), such assessment be limited to the submission of course policy statements & syllabi, and enrollment data.