

Minutes of the January Session of the Faculty Senate Missouri State University

The Faculty Senate held its regularly scheduled meeting on Thursday, January 15, 2009, in Plaster Student Union, Room 313. Chair Pauline Nugent called the session to order at 3:30 p.m. Dr. Eric Shade served as parliamentarian.

Substitutes: Jan Atwell for Caroline Helton, NR; and Reza Herati for Shujun Su, CH.

Absences: Neal Callahan, Assoc Prof Rep; Norm Griffith, Staff Delegate; Chuck Hermans, MK; Dennis Hickey, DS; Richard Johnson, CI; Dale Moore, Staff Delegate; Ashley Newton, GSC Rep; Reed Olsen, Acad Rel Chair; Yuhua Qiao, PS; Arbindra Rimal, AG; Jenifer Roberts, FI; Chuck Rovey, GG; Libby Rozell, Grad Council Chair; Greg Skibinski, SW; Xingping Sun, MA; Miles Walz, MS; and Jen West, SGA Rep.

Guests: John Catau, Office of the Provost; Belinda McCarthy; Edward DeLong; Tom Kane, Past Chair; Judith Martin, MCL; Gloria Galanes, COM; and Kelly McNeilis, COM.

APPROVAL OF MINUTES

The minutes were amended with the deletion of the following sentence: "Senator A. Cline requested permission to withdraw the original motion, which was not granted at the objection of Senator Buckner" because there was a misunderstanding about the nature of Senator Buckner's objection.

The minutes were approved as amended.

ANNOUNCEMENTS

1. President Nietzel will be at the February Session of the Senate and is expected to have concrete details about the budget picture for next year. He is leaving the CBHE meeting in St. Louis early and should arrive about 4:00.
2. The language that faculty were asked to put in their syllabus regarding Emergencies is not required and implies no legal obligations on the part of faculty.
3. Senators are asked to poll their constituents to find a suitable time for Town Hall meetings with the President. The original meeting time of 2:00-3:00 on Friday afternoons has not been well-attended. Please email Sandy Johnson in the Senate Office (SLJohnson@MissouriState.edu) with a brief indication of the best time(s) to meet.

Senate Action on Double Degree—Faculty Senate Executive Committee

The Action distributed with the agenda incorrectly used the phrase "double major" when "double degree" was intended. By unanimous consent, the Senate agreed to consider the corrected version. The corrected Action was moved by Senator Weaver and seconded by Senator Berry.

Senator Cornelius-White moved to replace the first use of the phrase "double degree" in the preamble with "double major" to clarify the difference between double degrees and double majors; the amendment passed by unanimous consent. After discussion, the amended Action passed. The final wording is as follows:

Senate Action on Double Degrees

Whereas, students completing a double major (BA/BA or BS/BS) at Missouri State University are not required to have a minor but students completing a BA/BS double degree are required to have a minor;

Resolved, that students completing any double degree not be required to have a minor.

It will go forward as **Senate Action 15-08/09**.

Report on Proposed Amendments to Bylaws – Dr. Stanley Leasure, Rules Committee Chair

Seven Proposed Amendments to the Bylaws were recommended by the Rules Committee. None was amended by the Senate; all will be voted on by secret ballot and without comment at the February Session of the Senate.

Amendment 1: Replaces "chairperson" with "chair" in the Bylaws and Constitution

Amendment 2: Establishes new guidelines for College Council Rules

Amendment 3: Updates responsibilities of the Budget and Priorities Committee

Amendment 4: Adds the Parliamentarian as an *ex-officio* member of the Rules Committee

Amendment 5: Clarifies criteria for election of officers to the Senate Executive Committee

Amendment 6: Updates responsibilities of PEC Chair and Director of Secondary Education

Amendment 7: Establishes new guidelines for the Nominating Committee

ACTION ON CURRICULAR PROPOSALS

Ethical Leadership Minor (COM)

Moved by Senator Morris (seconded by Senator Hughes): **APPROVED**

Senate Action 16-08/09

Report on Compensation Best Practices Document

Senator Jeffrey Cornelius-White, Chair of the Faculty Concerns Committee, presented a report from the committee on the Best Practices for Compensation document. The Committee made three recommendations:

1. To consolidate the existing, sometimes contradictory, compensation documents and make a concerted effort to ensure that faculty understand which guidelines are in place.
2. To clarify that the absence of a written explanation of a change in merit rating would be grounds for appeal.
3. To clarify that in the case of a change of merit score at the Dean's level, the written rationale should be distributed to the Department Head and evaluation committee of the faculty member for whom the score was changed.

Senator Cornelius-White moved a Resolution to Forward the Recommendations of the FCC on Compensation Best Practices to the Compensation Committee (seconded by Senator Hughes):

Resolved, that the Report of the Faculty Concerns Committee on Compensation Best Practices be forwarded to the Compensation Committee.

The motion passed and will go forward as **Senate Resolution 7-08/09**.

Report on Faculty Workload Policy – Faculty Concerns Committee

(Workload Policy Document available on the Office of the Provost website)

Dr. Keith Ernce, chair of the FCC Subcommittee on Faculty Workload Practices, presented a report from the FCC on how independent studies should be compensated. The Committee made four recommendations:

1. The current University Faculty Workload Policy on overloads (which can be compensated by a reduced load in the future or paid 2.5 percent of base salary per credit hour) includes independent study.
2. Departments that do not currently have a workload policy for independent studies should develop one that would apply for semester and summer assignments.
3. Departments should compensate independent studies at rates similar to the common practices across the university and identified in the report.
4. When a faculty member achieves overload status for an independent study, the assessed tuition should be used as the funding source for compensation.

Senator Piston moved a Resolution to Forward the Recommendations of the FCC on Faculty Workload Policy to the Provost (seconded by Senator Hurst):

Resolved, that the Report of the Faculty Concerns Committee on Faculty Workload Policy be forwarded to the Provost.

The motion passed and will go forward as **Senate Resolution 8-08/09**.

Room Scheduling

Before Item H on the agenda was addressed, Chair Nugent requested permission to have Kent Thomas address the Senate regarding room scheduling. He reported that finding adequate smaller classrooms has not been difficult and departments will be able to schedule those rooms in the way they always have. Only in classrooms with a capacity above 100 seats are there significant demands that suggest centralized scheduling might be necessary. Right now, the university has 19 rooms with capacity of over 100, 4 of which have a seating capacity of over 200 (Carrington 208, Coger Theatre, Ellis Recital Hall, and Glass 101). However, only one of those large spaces (Glass 101) is currently configured as a classroom. The university plans a combination of reconfiguring those larger spaces and more efficient scheduling to make best use of the classroom space on campus.

Senate Action on Room Scheduling:

The item was not moved to the floor.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned by Chair Pauline Nugent at 4:26 pm.

Christopher J. Herr
Secretary of the Faculty

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Adopted by Senate on January 15, 2009

Right of Challenge Expires February 10, 2009

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Ethical Leadership Minor (COM)

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

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