

Bylaws of the Faculty – Article I, Sections 4 through 11
Marked Up Original Version

SEC 4 Election of Officers - Faculty Senate

- A Faculty are eligible for the position of Chair-Elect or Secretary of the Faculty if (1) by the time they assume office they will have completed at least one year of service (may or may not be continuous) in the Faculty Senate as a voting member during the previous six academic years, and (2) they are tenured before the September session of their term. ~~Heads of academic departments~~ **Academic Unit Leaders** are not eligible candidates for the positions of Chair-Elect and the Secretary of the Faculty.

(Note: Restructured paragraph A above with a drop down list in the new version)

- B No later than February the Chair-Elect shall appoint and chair the Nominating Committee, which must contain a total of at least three members, all of whom are ranked, tenured faculty eligible to be senators. The current Senate Chair and Parliamentarian may not be appointed, nor may the current Secretary of the Faculty if ~~he or she intends~~ **they intend** to run for either office. The committee shall nominate one eligible candidate for Chair-Elect and one eligible candidate for Secretary of the Faculty, both of whom accept their nomination and agree to serve if elected. The committee may not nominate the same person for both offices. No later than the March session, the Chair-Elect shall make a report to the Senate identifying the members of the committee and presenting its nominees.
- C Senators shall be free to nominate eligible candidates **for Chair-Elect** at the March session or by submitting nominations, with an appropriate second, to the Secretary of the Faculty no later than April 1. Since the Senate benefits from having a strong and ~~diverse~~ slate of candidates, it is desirable that at least one nomination for each office come from the floor so that the candidates nominated by the Nominating Committee do not run unopposed.
- D Candidates for Chair-Elect and Secretary of the Faculty shall submit a statement of purpose not to exceed 300 words to the Faculty Senate office for distribution no later than April ~~31~~. Failure to comply with this requirement shall result in the withdrawal of the candidate from the election.
- E Candidates for Chair-Elect and Secretary of the Faculty shall participate in a Candidate Forum which will be held during the April session after announcements and approval of the minutes of the March session.
- F After the Candidate Forum is concluded, senators shall vote ~~by utilizing a secret ballot for offices with at least two candidates~~. Unopposed candidates are automatically elected without a vote.
- G The winners must receive an absolute majority of the votes cast. ~~In the event that~~ **If** no candidate receives a majority vote, the two candidates receiving the most votes will

Commented [BD1]: "they intend" (need to change in order to be consistent with the constitution).

Commented [BD2]: for Chair-Elect

Commented [BD3]: Does the wording need to change?

Commented [BD4]: Is there a reason the Chair-Elect nominations are April 1st and others are April 3rd?

Commented [BD5]: Delete. The following sentence describes what happens in the case of less than 2 candidates.

participate in a run-off. The run-off vote will also occur at the April **Faculty Senate** session.

- H The newly elected Faculty Senate Officers' terms begin immediately after the conclusion of the April session in which they are elected.
- I The Chair-Elect shall become Chair after serving a one-year term.
- J In case a vacancy occurs in the office of Chair, the Chair-Elect shall become Chair.
- K. The Chair and/or Chair-Elect and/or Secretary of the Faculty will immediately vacate their office upon accepting an oral or written offer to become an administrator, at the level of ~~academic department head~~ **Academic Unit Leader** or higher.

Commented [BD6]: unit leader

(J in the new revised version was broken apart and a new K was created because this discussed two different actions/events; this also changed the lettering in the remainder of Section 4)

- L. In case a vacancy occurs in the office of Chair-Elect or Secretary of the Faculty, the Faculty Senate shall elect a new Chair-Elect or Secretary of the Faculty at the next session of the Faculty Senate. Notification of the pending election shall be made as a part of the agenda for the session. The nominations and election will be held immediately following the approval of the minutes and announcements. Nominees must meet the criteria as established in Article I, Sec 4, Part A of these Bylaws. Any Senator may nominate a candidate or self-nominate. Nominees must accept the nomination and be seconded by a Senator. Once all nominees have been identified they will participate in a Candidate Forum to be held immediately following the nominating process. Following the Candidate Forum a vote shall be conducted following the criteria established in Article I, Sec 4, Parts F-G of these Bylaws. The newly elected officer shall immediately begin service in the elected office.

If such a vacancy occurs after the agenda is set for the final spring-semester session of the Faculty Senate and before the Monday preceding the first day of fall semester classes, the Chair of the Faculty Senate shall ask the immediate Past Chair to serve in the capacity of the vacated office on an interim basis and only until a new officer is elected during the first Senate session of the fall semester. If the immediate Past Chair is unable or unwilling to serve, then the Chair will ask the Chair-Elect or Secretary of the Faculty Senate (depending on the vacated office) to serve in the capacity of the vacated office on an interim basis and only until a new officer is elected during the first Senate session of the fall semester. The Chair of the Faculty Senate shall notify all Senators of the interim appointment.

- M The removal of a Chair, Chair-Elect, or Secretary of the Faculty from office is initiated by submitting a petition signed by at least 25% of the voting Senate membership; at that time, the issue shall be placed on the agenda of the next regularly scheduled Senate session. The office will become vacant if a two-thirds vote approves the motion to remove the officer and such votes account for at least a majority of the voting Senate membership.

SEC 5 Duties of the Officers and Past Chair of the Faculty Senate

A The Chair of the Faculty Senate

- (1) Shall preside at all sessions of the Faculty Senate.
- (2) Shall supervise the functioning of the Faculty Senate and its established bodies.
- (3) Shall **serve as the Chair of the Executive Committee and**, with the advice of the Executive Committee as necessary, prepare an agenda for each session of the Faculty Senate.
- (4) Shall appoint members and chairs of the standing committees of the Faculty Senate, where appointive membership is provided for.
- (5) Shall organize and appoint *ad hoc* committees as necessary.
- (6) Shall represent the faculty to the administration and to the Board of Governors.
- (7) Shall convey all Faculty Senate Actions and resolutions to the Board of Governors within the next two regularly scheduled sessions of the Board of Governors.
- (8) Shall consider and in some manner dispose of any suggestion or other matter directed to the Faculty Senate by any member or group of the faculty.
- (9) May attend the session of any college council or established body as an *ex officio* member.
- (10) Shall review all decisions of the Judicial Review Committee (JRC) and ensure the report of the following to the Faculty Senate within two meetings following a decision: 1) the initial charge considered by the JRC; 2) the determination reached by the JRC; 3) any resulting charge(s) from the Faculty Senate Chair to the Rules Committee emanating from a JRC decision. In addition, the Senate Chair should remind the Faculty Senators of their right to propose action relevant to the determination reached by the JRC.
- ~~(11) Shall serve as chair of the Executive Committee of the Faculty Senate.~~

(Rationale: This was moved up to be included as part of #3 above; this will change the numbering below)

- (11) Shall serve as a member of the Committee on Policy Review.
- (12) Shall serve as an *ex officio* member of Graduate Council without vote.

B The Chair-Elect of the Faculty Senate

- (1) Shall preside ~~at over~~ any sessions of the Faculty Senate in the absence of the Chair.
- (2) Shall assist in supervision ~~of the working~~ of the Faculty Senate in such manner as directed by the Faculty Senate or by the Chair of the Faculty Senate.

(3) Shall serve as a member of the Executive Committee of the Faculty Senate

(Rationale: This new #3 was the original #8. It was elevated and the remaining numbering changed)

- (4) May be appointed to be chair of a standing committee or *ad hoc* committee of the Faculty Senate.
- (5) Shall chair the Nominating Committee and appoint its members.
- (6) Shall attend at least one session each month of the Student Government Association.
- (7) Shall call the organizational session, and preside until the membership has elected a chair, for the following standing committees and councils of the Faculty Senate:
 - (a) Committee on Faculty Concerns;
 - ~~(b) Council on General Education and Intercollegiate Programs (CGEIP); and~~
 - (c) Committee on University Budget and Priorities
- (8) Shall attend, or may send a designee to attend: ~~the following as an ex officio member without vote:~~
 - (a) Committee on Faculty Concerns;
 - (b) Council on General Education and Intercollegiate Programs (CGEIP);
 - ~~(c) Committee on Citizenship and Service Learning;~~
 - (d) Committee on ~~Academic Relations;~~ **Curricular Matters**
 - (e) Committee on University Budget and Priorities; ~~and~~
 - (f) Committee on Faculty Benefits.

(Rationale: The Committee on Academic Relations was changed to the Committee on Curricular Matters and this required a change in multiple areas of the Bylaws)

~~(8) Shall serve as a member of the Executive Committee of the Faculty Senate.~~

C The Secretary of the Faculty shall be responsible for these activities:

- (1) Serve as Secretary of the Faculty Senate.
- (2) Shall serve as a member of the Executive Committee

(Rationale: New #2 was the old #11 below and was elevated, which also required changing the remaining numbers in this section)

- (3) Preside at sessions of the Faculty Senate in the absence of both the Chair and the Chair-Elect of the Faculty Senate.
- (4) **Shall** keep accurate minutes of faculty sessions and of Faculty Senate sessions including the recording of motions and the votes thereon.
- (5) **Shall** publish for the faculty the minutes of Faculty **Senate** sessions.
- (6) **Shall** report decisions of the Faculty Senate and its established bodies to the administration.
- (7) **Shall** publish for the faculty a synopsis of Faculty Senate Actions and of curricular matters forwarded to the Provost.
- (8) **Shall** prepare an annual summary of proceedings of the Faculty Senate and its established bodies.
- (9) **Shall** supervise elections of faculty representatives in the governance process and publish election results on the Faculty Senate web site.
- (10) **Shall** participate in the curricular process as described in ART VI SEC 8 of these *Bylaws*.
- (11) **Shall** attend, or may send a designee to attend, the following as an *ex officio* member without vote:
 - (a) Educator Preparation Provider Council (EPPC)
 - (b) Committee on Rules
- ~~(11) — Serve as a member of the Executive Committee of the Faculty Senate.~~
- (12) **Shall** correct errors that do not change the intent of Faculty Senate documents if the errors are not corrected during normal Senate Business.

D The Past-Chair of the Faculty Senate

- (1) Shall serve as chair of the Committee on Judicial Review, unless that person becomes ~~disqualified as described in ART I SEC 3G.~~ **a full-time administrator at the level of Academic Unit Leader or higher.**
- (2) Shall attend meetings of the Committee on Honorary Degrees and the Education Abroad Advisory Committee ~~as an ex officio member without vote, unless disqualified from serving on the Faculty Senate Executive Committee as described in ART I SEC 9B(1)(b) & Part B (8)(b).~~ **that person becomes a full-time administrator at the level of Academic Unit Leader or higher.**
- (3) **Committee on Citizenship and Service Learning**

SEC 6 Sessions of the Faculty Senate

A Schedule

- (1) In addition to the organizational session of the Faculty Senate as set forth above, the Faculty Senate shall be scheduled to meet once a month at a time and place fixed by the Faculty Senate. A specific Faculty Senate session may be omitted if agenda items do not justify a session.
- (2) The Faculty Senate shall meet at other times (including the summer session) upon the call of the Chair of the Faculty Senate or a Chair designee, upon the written request to the chair of not fewer than ten (10) members of the Faculty Senate, or upon the written request of the president of the university or the Board of Governors. The Chair of the Faculty Senate shall schedule a requested session within five (5) school days after receipt of the request.

(Rationale: Broke Part A into these two statements to differentiate activities)

B Attendance

Sessions of the Faculty Senate and its established bodies shall be open **only** to members of the Board of Governors, the administration, the staff, the voting and non-voting faculty, and the student body. ~~and to Others~~ **may attend** by invitation of the **Chair of the Faculty Senate** ~~of the group affected, or the chair of any established body of the Faculty Senate.~~

(Rationale: Attendance of the Faculty Senate required more specific language considering some issues over the last couple of years and requires anyone in attendance beyond the usual members to obtain an invitation from the Chair of the Faculty Senate or chairs of any body of the Faculty Senate – they will not necessarily be open to the public at large and the media)

C Time

- (1) The time, the date, and the place of all sessions of the Faculty Senate and its established bodies shall be announced on the Faculty Senate website a minimum of one week prior to the session.
- (2) The announcements of all sessions of Faculty Senate bodies shall be made through the Faculty Senate office. The chair of the affected body shall forward to the Faculty Senate office a request for publication of the announcement at least five (5) school days before the date of publication.

D Agenda

- (1) A Faculty Senate session agenda shall be sent to each member of the Faculty Senate, academic deans, the Provost, and to each ~~department head~~ **Academic Unit Leader** for posting at least three (3) school days before each session of the Faculty Senate.
- (2) All proposals for Faculty Senate Action shall be distributed to each senator in writing as a part of the agenda.
- (3) Proposals for Faculty Senate Action which have not been previously distributed as agenda may be considered at Faculty Senate sessions with an approving vote of two-thirds of the entire Faculty Senate membership.
- (4) The agenda of all Faculty Senate bodies shall be submitted to the Chair of the Faculty Senate at the time a request for publication of an announcement of the session is made. Agenda **items** which involve curricular proposals shall also be submitted to the deans of all colleges. These agenda shall be made available to all interested parties.

E Establishment of Quorum

The Faculty Senate and its associated bodies cannot meet without a quorum. A quorum is defined as a majority of voting members. If the quorum is lost during a meeting, the meeting is adjourned.

Commented [BD7]: Does the specific percentage of senators need to be stated here?

(Rationale: This new “E” is related to the Establishment of a Quorum because it has been missing in the language and the Committee on Rules felt the need to emphasize that a quorum should be established in the Faculty Senate and any associated body per Roberts Rules of Order. While a quorum is often understood to be required, it should be stated clearly in the Bylaws; this change alters the remaining letters in this section)

EF Voting

- (1) Any member of the Faculty Senate may move for a roll call or ballot vote, and if that motion is supported by twenty percent (20%) of the senators present, the vote by the designated method (roll call or ballot) shall be so taken.
- (2) Any person attending a session of the Faculty Senate or any established body of the Faculty Senate, **who is not voting members of the Faculty Senate or any established body of the Faculty Senate**, may speak with the consent of the chair of the group involved. **This/These person(s)** shall have no vote.

(Rationale: Further discerns who may and/or may not speak at Faculty Senate Sessions)

- (3) In case of the absence of a member of the Faculty Senate from a Faculty Senate session, a substitution from the same constituency may be made. **This substitute shall have all the rights of a Senator. Substitutes may only fill in for one Senator per session, and a sitting Senator cannot substitute for another Senator.**

(Rationale: This change further requires that each senator/member is represented by a unique substitute)

FG Minutes

- (1) The Secretary of the Faculty shall send copies of the unapproved minutes of the Faculty Senate to the faculty and administration within seven (7) school days after each session. This report must contain a record of the Faculty Senate Actions (approved or not) as well as approved resolutions and committee reports.
- (2) The Secretary of the Faculty with the knowledge and consent of the Senate Chair, shall place unapproved minutes on the Faculty Senate web site.
- (3) A copy of the approved minutes shall replace the unapproved minutes on the Faculty Senate web site within one week after they are approved.
- (4) The chair of each Faculty Senate body shall place a copy of the minutes of each session in a permanent file in the Faculty Senate office within one week after the committee session. The minutes shall be available to all interested parties.

GH Special Meetings

- (1) Special circumstances may require the Faculty Senate to convene virtually or via some other format. The **Faculty** Senate Executive Committee may enact special rules to temporarily convene the Faculty Senate to conduct business.
- (2) To the extent possible, these special rules for conducting meetings should follow the provisions for conducting Faculty Senate Meetings described in Section 6 (A-~~FG~~).

(Rationale: Broke the larger paragraph into two parts to further differentiate between calling the meeting and how that meeting should be conducted)

SEC 7 Faculty Senate Actions and Resolutions

A. Authority Granted to the Faculty Senate

1. **The Faculty Senate is authorized by the Board of Governors to exercise its powers of shared governance. To exercise this authority, the Faculty Senate shall make decisions as a deliberative body while following accepted parliamentary procedures and the rules presented in the Constitution of the**

Faculty and the Bylaws of the Faculty. Within these rules, the Faculty Senate may empower its officers, committees, and councils to either make or recommend decisions on its behalf. These recommendations or decisions are limited to only the powers, responsibilities, and/or charges assigned by the Faculty Senate to the respective officer, committee, and council.

2. The deliberative body of the Faculty Senate shall retain final authority over any and all decisions made or recommended by its officers, committees, and councils. Any decision made by an officer, a committee, or a council of the Faculty Senate that is beyond the authority granted to the individual or group by the Faculty Senate shall be null and void.
3. For each decision-making situation presented to the Faculty Senate, the deliberative body should first consider and make a good-faith effort for that decision to be made by the officer, committee, or council authorized by charge or by rule as written in the Constitution of the Faculty or Bylaws of the Faculty for the respective officer, committee, or council. When the deliberative body believes it is best if the body of the Faculty Senate makes the respective decision, it shall make and communicate its decision by the mechanisms described below: Faculty Senate Action, Faculty Senate Statement, or Internal Action.

(Rationale: Above is an entirely new part A that reinforces the Authority Granted the Faculty Senate and the associated bodies of the Faculty Senate. It reaffirms the connection, and subordination, of the associated bodies to the larger body of the Faculty Senate and distinguishes the mechanisms in which decision-making and actions take place; this change will require all other letters be changed in this section)

AB Faculty Senate Actions

- (1) Faculty Senate Actions, as perfected and passed by the Faculty Senate, represent the collective reasoning of the faculty through its governance process as to policies and procedures to be followed by the University and are communicated to the university administration for approval and implementation.
- (2) The Secretary of the Faculty shall forward any Faculty Senate Action to the Provost who shall, within ten (10) calendar days after the expiration of the challenge period, forward the Faculty Senate Action to the president of the university with recommendation to approve or not approve.
- (3) The university president shall, within twenty (20) calendar days after receipt of the Faculty Senate Action, report to the Faculty Senate Chair a decision to:
 - (a) Approve and implement said **Faculty Action** at the appropriate time;

(b) Request an extension of sixty (60) calendar days to gather additional information prior to making the final decision. Said decision shall be forwarded to the Faculty Senate Chair within ten (10) calendar days after the sixty (60) day extension period expires;

(c) Reject **said Faculty Action**, stating reasons and/or recommending changes.

(3) **Upon receipt of a Faculty Senate Action rejected by the university president,** ~~the~~ Faculty Senate will ~~direct~~ the Chair of the Faculty Senate to place the rejected Faculty Senate Action on the agenda for the next Senate session for deliberation and disposition as herein stated, **and will do one of the following:**

Commented [BD8]: do

- (b) Approve by a simple majority a revision of the Faculty Senate Action and submit the revised version of the Faculty Senate Action to the Provost who, in turn, shall forward it to the university president with recommendation;
- (c) Support the initial Faculty Senate Action by affirmative vote of two-thirds of the members present and request that the Faculty Senate Chair present the Faculty Senate Action directly to the Board of Governors for consideration and disposition;
- (d) Direct the Chair of the Faculty Senate to discontinue consideration of the Faculty Senate Action.

BC Resolutions

Resolutions passed by the Faculty Senate state the collective reasoning of the Faculty Senate on specific issues and shall be forwarded for information to the appropriate administrators.

CD Faculty Senate reports to the Board of Governors shall include:

- (1) Reports on current Faculty Senate Actions and committee studies.
- (2) Resolutions passed by the Faculty Senate.
- (3) Faculty Senate Actions that have been rejected by the president but have subsequently passed by a two-thirds Faculty Senate vote.
- (4) Faculty Senate Actions not acted upon by the president.

DE Items to be presented to the Board of Governors

Items shall be submitted by the Chair of the Faculty Senate to the Provost and the University President at least seven (7) calendar days prior to the scheduled session of the Board of Governors.

EF Internal Actions

- (1) Internal Actions, as perfected and passed by the Faculty Senate, represent the collective reasoning of the Senate as to policies and procedures to be followed by the Senate in conducting Senate business. Internal Actions have no direct impact beyond the boundaries of the Senate, and are therefore not subject to a approval or disapproval.

(2) Internal Actions must be consistent with the *Constitution and Bylaws of the Faculty*.

SEC 8 G. Challenge and Veto of Faculty Senate Action and Resolutions

~~The faculty, which include ranked faculty as well as those instructors and clinical faculty who have served no less than two consecutive academic years at Missouri State University, shall have the inherent right to challenge any Faculty Senate Action, as described in Article VII Section 4 of these Bylaws.~~ **The right to challenge and veto Faculty Senate Actions and Resolutions, and challenge processes and procedures are addressed in Article VII, Section 4 of the Bylaws.**

(Rationale: This was changed from a different section number to a letter because it should be part of Section 7 instead of a Section by itself. It relates to Faculty Senate Actions and Resolutions; this changes the remaining section numbers)

SEC 9 8 Committees of the Faculty Senate

A Members of Committees

~~Candidates for appointive vacancies on Faculty Senate committees may be members of the Faculty Senate, the faculty, the administration, the staff, the student body, the alumni body, and emeriti professors.~~

- 1. Committees of the Faculty Senate shall be responsive to the will of the Faculty Senate. Committees shall discharge responsibilities assigned in standing charges as designated in the Bylaws of the Faculty or in special charges designated by the Faculty Senate or its Executive Committee. Faculty Senate committees may initiate special charges or act only with the approval of the Executive Committee of the Faculty Senate.**
- 2. The Chair of each Faculty Senate committee shall report directly to the Chair of the Faculty Senate, and normally, the Chair of the Faculty Senate committee shall present a committee report when it is on the agenda for a session of the Faculty Senate.**

(Rationale: New language was introduced into this section to establish more definitively that Committees and Councils of the Faculty Senate answer to the Senate body and the Faculty Senate Executive Committee)

B Standing Committees

(1) Executive Committee of the Faculty Senate

(a) Purpose

- (i) Shall participate in the curricular process as described in Article VI, Section 9.
- (ii) ~~May~~ **Shall** advise the Chair of the Faculty Senate in preparing the agenda for sessions of the Faculty Senate.
- (iii) Shall assist the Chair of the Faculty Senate in preparing the agenda for sessions of the Faculty Senate.
- ~~(ee)~~ (iv) Shall assist in supervision of the working of the Faculty Senate in such manner as directed by the Faculty Senate or by the Chair of the Faculty Senate.
- ~~(dd)~~ ~~Shall prepare, revise and supervise the use of forms utilized in faculty governance processes.~~
-
- ~~(ee)~~ ~~Shall assign or approve special charges to committees of the Faculty Senate.~~
-
- ~~(ff)~~ ~~Shall ensure that each standing committee and council of the Faculty Senate understands and addresses its charges by providing an *ex officio* member without vote.~~

(Rationale: Part of the of this section was deleted because it was considered part of the purposes listed in the new (dd) above)

(b) Membership

- i. Shall consist of the Chair of the Faculty Senate, who shall be chair of the Executive Committee; the Chair-Elect of the Faculty Senate, the Secretary of the Faculty, and the past chair of the Faculty Senate.
- ii. A Past-Chair who has been appointed to a full-time administrative position will not be eligible to serve on the Executive Committee. When the immediate past-chair is unable or ineligible to serve, the Executive Committee shall consist of the Chair of the Faculty Senate, the Chair-Elect of the Faculty Senate, and the Secretary of the Faculty.
- iii. The Chair **of the Faculty Senate** may appoint a parliamentarian to serve as an *ex officio* member of the Executive Committee if additional parliamentarian expertise is desired.

(Rationale: The section on membership was broken up to discern different items of consideration)

(2) Committee on Faculty Concerns

(a) Purpose

- (i) Shall ~~act as a board for continuous review of the broad area of~~ faculty rights and responsibilities. Any recommendations and/or resolutions of the Committee shall be directed to the Faculty Senate for appropriate ~~disposition~~ **action**.
- ~~(bb)~~ Shall, ~~as directed by the Faculty Senate, discuss with the university administration matters pertaining to remuneration, professional advancement, faculty administrator relationships, and working conditions.~~
- (ii) Shall serve as the vehicle through which the faculty, ~~Faculty Senate, and administration~~ may initiate issues or matters of concern for discussion and consideration.
- ~~(dd)~~ Shall ~~invite the submission and receive items of concern from faculty members, administrators, or groups of the same for discussion.~~
- (iii) Shall gather data from appropriate individuals or groups to be used in ~~making a determination~~ **deciding** whether each item warrants consideration by the Faculty Senate.
- ~~(ff)~~ Shall ~~use surveys and other appropriate instruments to provide information to supplement informal communications about faculty concerns.~~
- (iv) Shall conduct a survey of the morale of all full-time faculty during the Fall semester of even-numbered years. A report to include an analysis of survey results and any appropriate recommendations arising from the survey shall be distributed to the Faculty Senate members in time to be included on the agenda for the February session. To facilitate comparison with earlier surveys, data for ranked faculty and unranked faculty shall be tabulated, analyzed, and reported separately.
- (v) Shall conduct an Academic Administrators Assessment survey of all full-time faculty during the Fall semester of odd-numbered years. A report to include analysis of survey results and any appropriate recommendations arising from the survey shall be distributed to the Faculty Senate members in time to be included on the agenda for the February session. To facilitate comparison with earlier surveys, data for department heads and deans shall be tabulated, analyzed and reported separately.

(b) ~~Election of Members to the Committee on Faculty Concerns~~ **Membership**

- ~~(aa)~~ i. The Committee on Faculty Concerns shall consist of two representatives from each college ~~and one from the library, chosen by the College Councils and~~

Commented [JL9]: I suggest to replace this with "and one from the library."

The library currently only has 7 faculty members other than the two faculty administrators (dean and associate dean).

one representative from the Library. ~~as well as representatives as defined in <http://www.missouristate.edu/facultysenate/entities.htm>.~~ **The Council shall elect a representative using a method chosen by the Council based on parliamentary procedures. If a Council member requests, the vote shall be conducted via secret ballot.**

- ii. The Chair-Elect of the Faculty Senate shall serve as an *ex officio* member without vote.
- iii. The Chair-Elect of the Faculty Senate shall call the first meeting each year and shall preside over that meeting until the members elect a chair from within.

c. Election of Members

- (i.) At the beginning of the spring semester, ~~the eligible faculty in each academic department unit and the Library within each undergraduate college shall elect, by and from the eligible faculty in that academic department,~~ one nominee for each vacancy for service on the Committee on Faculty Concerns.
- (ii.) Eligible faculty **are include** ranked faculty, ~~as well as those~~ instructors and clinical faculty who have ~~served no less than~~ completed at least two consecutive academic years at Missouri State University by the September session of ~~their~~ **the term in which they serve.** ~~The department head~~ **Academic Unit Leader** ~~will prepare a ballot of all eligible faculty within the academic department and conduct the election. Voting shall be by secret ballot, and each voting Faculty member shall vote for one member for each vacancy within the academic department. The academic department head shall, in writing, notify the academic dean of the college, chair of the college council, and the Secretary of the Faculty of the outcome of the election. Unit Leader shall convene a meeting of the faculty to elect a representative using a method chosen by the faculty based on parliamentary procedures. If a faculty member requests, the vote shall be conducted via secret ballot. A simple majority will determine the outcome of the vote. Faculty shall select one member for each vacancy within the college or library. The Academic Unit Leader shall, in writing, notify their respective Dean, the Chair of the College Council, and the Office of the Faculty Senate of the outcome.~~
- (ee) ~~At the earliest possible session in the spring semester of each of the previously named college councils, each college council shall elect one faculty nominee per vacancy to serve on the Committee on Faculty Concerns. The chair of the college council will prepare a ballot of all departmental nominees of that college. Voting shall be by secret ballot, and each voting council member shall vote for one college faculty member per vacancy. The college faculty member receiving the most votes shall serve as a member of the Committee on Faculty~~

Commented [JL10]: Needs to be cleaned up.

~~Concerns. The remaining roster of departmental nominees shall serve as a replacement pool, should a vacancy occur. The council chair shall, in writing, notify the Secretary of the Faculty of the outcome of the election.~~

- iii. **The Chair of the College Council will create a ballot of nominees from the academic units in their college for consideration by the College Council. At the earliest possible session in the Spring semester, each College Council shall elect one faculty nominee per vacancy to serve on the Committee on Faculty Concerns. Voting shall be by secret ballot, and each voting council member shall vote for one college faculty member per vacancy. The nominee receiving the most votes shall serve as a member of the committee. The remaining roster of nominees shall serve as a replacement pool should a vacancy occur. The Council Chair shall, in writing, notify the Office of the Faculty Senate of the outcome of the election.**

- ~~(dd)~~ (iv.) Members normally serve three-year terms, but the Faculty Senate Executive committee may stagger terms as needed so that approximately one-third of the committee is replaced each year. If for any reason a permanent vacancy (one semester or more) occurs among the college representatives on the Committee on Faculty Concerns, the college council where the vacancy occurred shall elect a replacement from the list of departmental nominees as specified above (Section 2, (b), (cc)).

(3) Committee on ~~Academic Relations~~ **Curricular Matters**

(a) Purpose

- ~~(aa)~~ i. ~~Shall review institutional quality of academic standards and instructional methodology. Continuously review the university's curricular processes, practices, actions, and systems to ensure they reflect the curricular process outlined in the Constitution of the Faculty and the Bylaws of the Faculty. Any recommendations and/or resolutions of the Committee shall be directed to the Faculty Senate for appropriate disposition.~~
- ii. ~~Shall evaluate and promote faculty development programs and procedures. Serve as a vehicle through which Faculty Senate, the Office of the Provost, and the Office of the Registrar may introduce items of concern for discussion and consideration.~~
- iii. **Invite the submission of items of concern regarding curricular matters from faculty members or administrators for discussion.**
- iv. **Prepare an annual report to be presented at Faculty Senate and posted to the Faculty Senate website during the fall semester. The report should: (1) include data on the number of curricular proposals submitted and approved during the previous academic year, distinguishing between types of proposals; (2) describe any substantial changes made to curricular**

processes, practices, or systems; (3) explain items of concern that were discussed and/or addressed; and (4) outline the process by which items of concern can be submitted to the committee.

(b) Membership

~~Members and the committee chair are appointed by the Chair of the Faculty Senate. The Senate Chair Elect shall be an *ex officio* member of the Academic Relations Committee without vote. In addition, the Registrar or his/her designee shall serve as an *ex officio* member of the Academic Relations Committee without vote.~~

- i. The membership of the Committee on Curricular Matters shall consist of a past Secretary of the Faculty, who will chair the Committee on Curricular Matters; the Chair of the Faculty Senate; the Chair-Elect of the Faculty Senate; the Secretary of the Faculty; and the Past Chair of the Faculty Senate.
- ii. A staff member from the Office of the Faculty Senate, a designee of the Office of the Provost, a designee of the Office of the Registrar, and any additional representative(s) as designated by the chair will serve as *ex officio* members.

(4) Committee on University Budget & Priorities

(a) Purpose

~~(aa)~~i. Shall help ensure that the university's budget reflects its priority of high-quality academics. Logically, ~~that~~ This includes ensuring that the faculty are paid competitive salaries and ~~that~~ faculty hiring keeps pace with enrollments.

(bb) Shall ~~every year~~ produce ~~a report card~~ **an annual report** to be presented to the Senate, posted on the Senate's website, and sent to all faculty. The report ~~card~~ should summarize pertinent data including faculty salaries compared to CUPA averages and medians. The report ~~card~~ should note recent and long-~~run~~ **term** trends with respect to ranked and unranked faculty and staff salaries. The report ~~card~~ should also summarize the number of equity adjustments given in the previous year, by count and by total value, for faculty, staff and administrators, respectively. The data for the report ~~card~~ should reflect data published by the administration in, for example, budgets and budget requests, Human Resources salary surveys, and the Key Performance Indicators. The presentation to the Faculty Senate should ~~occur take place~~ in the ~~Fall~~ **semester**, preferably during the October meeting.

(ee) iii. Shall ~~every year~~ oversee ~~the~~ **an annual** update of the Institutional Research personnel database to maintain consistency with the previous years' format. Annually, an abbreviated report of personnel proportions will be presented to the Faculty Senate, preferably during the March meeting. This abbreviated report will identify and describe the student-personnel ratios for the most recent update to the Institutional Research personnel database.

iv. Every fifth year, beginning in 2020-21, a comprehensive report of personnel hiring trends across the Missouri State University system will be presented before the Faculty Senate during the April meeting. This comprehensive report will follow the format of the 2017-18 *ad hoc* Committee on Personnel Hiring Trends including data analysis which identifies and describes the absolute and relative growth/decline in personnel categories, the current and historic proportions of the personnel categories within the entire personnel of the university, and the trends in student-personnel ratios for the personnel categories used in the database.

(dd) v. ~~Should~~ **Shall** assist appropriate university bodies in identifying and articulating Faculty Senate concerns about budgeting and planning priorities, and should help with monitoring and reporting progress, or the lack of progress, towards goals reflecting these priorities.

(ee) vi. Shall ~~every year~~ report **annually** on student credit hour (SCH) production and ranked and unranked faculty utilization, as reflected in review the Faculty Descriptors and Productivity Comparison Summary. The committee's report should summarize recent and long-run trends. The university report is completed in late Fall, thus, the presentation to the Faculty Senate should occur in the early spring, preferably January.

(ff) Shall examine all proposals for intercollegiate programs, general education courses or other major initiatives with possible budgetary implications before the Faculty Senate and report to the Chair of the Faculty Senate the examination results prior to the proposals being voted on.

(b) Membership

i. The Committee on University Budget & Priorities of the Faculty Senate shall consist of representatives from each college ~~and additional representatives as defined in <http://www.missouristate.edu/facultysenate/entities.htm>~~ **and the Library as defined in the Provost's list of identified Colleges and the Library.** ~~A #~~Ranked faculty members shall be elected by his or her the respective college councils, based on a nomination from each academic ~~department~~ **unit** within that college, at the earliest possible session of the college council in the spring semester. ~~and serve a three year term. A committee member may be elected to more than one three year term. Each College Council shall elect a representative using a method chosen by the Council based on parliamentary procedures. If a Council member requests, the~~

vote shall be conducted via secret ballot. A simple majority will determine the outcome of the vote. Committee members shall serve a three-year term and may be elected to multiple terms. Membership shall be staggered.

- ii. Any unforeseen vacancy on the committee shall be filled by the same election process **as above**; such election shall occur at the earliest possible session of the appropriate council following the vacancy. In addition to faculty members, one institutional research staff member and the university Chief Financial Officer (CFO) will be *ex officio* members without vote of the committee to help provide technical support and advice to help the committee produce the ~~Hiring Trend~~ report **as described above**.
- iii. The Chair-Elect of the Faculty Senate shall call the organizational session of the committee within seven (7) business days after the first Fall Faculty Senate session and preside until the membership has elected a chair who shall serve a one-year term and may be reelected for succeeding terms.

(5) Committee on Rules

(a) Purpose

- (aa) Shall review organization and operational procedures of the Faculty Senate as provided for by the *Constitution of the Faculty* and ~~the~~ *Bylaws of the Faculty*.
- (bb) Shall prepare proposals for amendments to the *Constitution* and ~~the~~ *Bylaws* to be voted on by the Faculty Senate and/or faculty of the university.

(b) Membership

Members and the committee chair are appointed by the Chair of the Faculty Senate. The Secretary of the Faculty and the Parliamentarian (if one was appointed) shall be *ex officio* members of the Rules Committee without vote.

(6) Committee on Judicial Review

(a) Purpose

- (aa) Shall adjudicate in questions of interpretation of the *Constitution and Bylaws of the Faculty*.
- (bb) Shall consider questions originating from any faculty member when presented through the Chair of the Faculty Senate.
- (cc) Shall serve as a panel of election judges in the annual primary and annual general elections for Faculty Senate membership.

(b) Membership

Shall be composed of the three next most immediate past-chairs of the Faculty Senate who do not hold full-time administrative positions. The most immediate past chair of the Faculty Senate who is serving on this committee shall serve as chair of the committee.

(7) Committee on Citizenship and Service Learning

(a) Purpose

(aa) Shall advise ~~departments~~ **academic units** regarding ~~departments'~~ the proposed attachment of service-learning components to existing courses as part of the Citizenship and Service Learning program ~~in order to ensure compliance with the service learning course criteria established in Faculty Senate Action 10-95/96, which created the Citizenship and Service Learning program.~~

(bb) Shall monitor the service learning courses and program to ensure compliance with established service-learning criteria.

(cc) Shall periodically review service-learning courses, program, and assessment data and recommend changes to the Faculty Senate.

(dd) Shall serve as a faculty advisory committee to the director of the Citizenship and Service Learning program.

(ee) Shall report annually to the Faculty Senate.

(b) Membership

- i. The Committee on Citizenship and Service Learning shall comprise the following: one faculty member from each undergraduate college **and the Library (based on the Provost's list of colleges and academic units)**, appointed by the Chair of the Faculty Senate; ~~one faculty member from each entity so identified in <http://www.missouristate.edu/facultysenate/entities.htm>, appointed by the Chair of the Faculty Senate~~; the Chair-Elect of the Faculty Senate, *ex officio* without vote; and the director of the Citizenship and Service Learning program, *ex officio* without vote.
- ii. At least half the members shall be faculty with experience in service-learning courses.
- iii. Members shall serve for a term of three (3) years and may be reappointed for one succeeding term. Members shall serve staggered three-year terms, so that one-third of the membership shall be replaced each year. The Chair of the Faculty Senate shall appoint the chair of the Committee.

(8) Committee on Honorary Degrees

a. Purpose

- † Review nominations and select recipients for University Honorary Degrees ~~according to the following procedures:~~ **per guidelines established in Faculty Senate Action 36-00/01 and Missouri State University Governing Policy 3.05 pertaining to Honorary Degrees. This committee will have authority over the selection of both Honorary Doctorate Degrees and Honorary Undergraduate Degrees. An Honorary Degree is a symbol of recognition and respect that acknowledges the extraordinary achievements of distinguished citizens (Senate Action 36-00/01). An Honorary Degree is not an academic degree. Nominations are to be sought from the entire University Community, made confidentially, and are to remain confidential throughout the selection process.**

- (aa) ~~Nominations are to be sought from the entire University Community. Nominations are to be made confidentially and are to remain confidential throughout the selection process.~~

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- (bb) ~~An honorary degree is a symbol of recognition and respect; it is not recognized as an earned degree.~~

- i. ~~The committee is not required~~ should feel no pressure to select an honoree in any given year if it does not receive any nominations it deems worthy of this type of honor.—

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- (cc)iii. ~~The honoree must be living at the time of selection and will receive the honor at the sSpring commencement. If an honoree dies during the interim between selection and the sSpring commencement awards ceremony, then the award will be presented posthumously.~~

- (dd) ~~The honorary doctorate degree recognizes the extraordinary achievements of distinguished citizens (SA 36-00/01).~~

ii. Four types of honorary doctorate may be bestowed:

- a. The Doctor of Humane Letters (L.H.D.), given to persons who have distinguished themselves in the humanities.
- b. The Doctor of Letters (Litt. D.), given to scholars in particular disciplines.
- c. The Doctor of Public Affairs (A.P.D), given to persons distinguished in general service to the public, to learning, and to humankind.
- d. The Doctor of Science (Sc. D.), given to persons who have made distinguished contributions to the sciences

iii. No more than two honorary doctorate degrees may be conferred annually.

- iv. **Two types of Honorary Undergraduate Degrees may be bestowed:**
 - a. **Bachelor of Arts (B.A.)**
 - b. **Bachelor of Science (B.S.)**
- v. **The honorary undergraduate degrees are only awarded in rare and exceptional circumstances. No more than one honorary undergraduate degree may be conferred annually.**
- v. Current members of the **MSU Missouri State University** staff, faculty, administration, and Board of Governors, as well as elected officials while holding elected office, are not eligible. Any individual who has worked for the **MSU Missouri State University** system as a full-time employee at any time during the past **twenty** (20) years is not eligible. If a nominee worked for the **MSU Missouri State University** system prior to **twenty** (20) years ago, the nominee must warrant recognition for achievements attained after leaving the **MSU Missouri State University** system.
- vi. Financial considerations ~~should~~**shall** not be involved in the selection process. The honorary ~~doctorate~~ **degrees** should not be used to reward financial support for **any unit in the Missouri State University system.**
- vii. The individual honored should have a strong tie to this community, state, or region. Although individuals with nationwide and worldwide recognition should not be excluded, preference should be given to distinguished candidates who have not been widely recognized and honored.
- viii. Nomination materials must clearly document contributions outside of the nominee's job expectations.
 - (vi) ~~Four types of honorary doctorate may be bestowed: the Doctor of Humane Letters (L.H.D.), given to persons who have distinguished themselves in the humanities; the Doctor of Letters (Litt.D.), given to scholars in particular disciplines; the Doctor of Public Affairs (A.P.D.), given to persons distinguished in general service to the public, to learning and to humankind; and the Doctor of Science (Sc.D.), given to persons who have made distinguished contributions to sciences.~~
- ix. ~~The honorary undergraduate degree is only awarded in rare and exceptional circumstances. No more than one honorary undergraduate degree may be conferred annually.~~
- x. The Committee on Honorary Degrees will review nominations **beginning no later than September** and complete its deliberations **by the end of November** ~~±5~~, when it

will then present its recommendations, if any, to the Faculty Senate for its December session. Upon approval of the Senate, the recommendation will be forwarded to the President and to the Board of Governors.

(b) Membership

- i. The Committee on Honorary Degrees shall comprise the following: one faculty member from each academic college **that has academic units (based on the Provost's list of academic colleges and academic units), and one representative from the Library. Each member of the committee will be** appointed by the Chair of the Faculty Senate; ~~if warranted one faculty member from each entity so identified in <http://www.missouristate.edu/facultysenate/entities.htm>, appointed by the Chair of the Faculty Senate;~~ **Additionally,** the Dean of the Graduate College or an appointed representative; the Provost or an appointed representative; and one student selected from either the Honors College or the Graduate College. **All members of the committee shall have the power to vote and at least seven votes must be secured for the nomination to move forward.**
- ii. The Chair of the Faculty Senate shall appoint one of the faculty representatives to serve as chair of the committee.
- iii. The Past-Chair of the Faculty Senate, **if not holding a full-time academic position at academic unit leader or higher**, shall serve on the Committee on Honorary Degrees as an *ex officio* member without vote.

(9) Committee on Faculty Benefits

(a) Purpose

- ~~(aa)~~i. Shall maintain communication with personnel in the Office of Human Resources concerning current faculty benefits.
- ~~(bb)~~ii. Shall inform the Faculty Senate of any substantive changes made to faculty benefits. Such a report should be made within two regularly scheduled Senate meetings of the changes being made. The report should address both the reasons for, and the implications of, the change. If the Committee deems an alternative solution would have better served the faculty, the report should outline their reasoning and recommendations.
- ~~(cc)~~iii. Shall prepare a biennial report on the status of faculty benefits, to be submitted to the Faculty Senate during the Spring semester and presented no later than the April Session of odd years, that includes:
 - a. A comparative review of benefits provided or available to faculty at ~~MSU~~ **Missouri State University and benefits with those** offered to faculty at other state and peer institutions.

- b. A review of data from the Faculty Concerns survey addressing satisfaction with faculty benefits.
- c. A summary of feedback solicited from the faculty about current and desired benefits.
- d. A list of Committee recommendations, if any.

(b) Membership

- (aa) i. The Committee on Faculty Benefits shall include one representative from each undergraduate college and the **Library** ~~one representative from each entity so identified in <http://www.missouristate.edu/facultysenate/entities.htm> based on the Provost's list of academic colleges and entities~~. ~~Eligible college representatives include ranked faculty.~~ College representatives shall be appointed by the Chair of the Faculty Senate. ~~The Chair of the Faculty Senate shall choose members~~ **and chosen from those** with an interest in benefits. The Associate Director of Human Resources in charge of Benefits, or a designee of the Associate Director, and the Chair-Elect of the Faculty Senate shall be ~~an~~ *ex officio* members without vote.

Commented [JL11]: Insert "the"

- ~~—(bb)~~ ii. College representatives shall serve for a term of three (3) years and may be reappointed indefinitely. Terms shall be staggered so that one-third of the membership is appointed each year.

- ~~(cc)~~ iii. The Chair of the Faculty Senate shall appoint one of the college representatives to serve as chair of the Committee on Faculty Benefits.

(10) Education **Abroad** Advisory Committee

(a) Purpose

- (aa) i. Shall meet on a regular basis (as determined necessary by committee members and the Education Abroad Office) to award exploratory ~~travel-away~~ education abroad funds to faculty who have completed all application requirements for such, and to determine the winners of the annual Award for Excellence in Education Abroad Programming.
- (bb) ii. Shall serve as an advisory committee to the director of the Education Abroad Office.
- (cc) iii. Shall serve as an advisory resource for faculty, ~~department heads~~ **academic unit leaders**, and deans who wish to consult the committee regarding their own Education Abroad programs.

(b) Membership

- (~~aa~~)i. The Education Abroad Advisory Committee shall include seven (7) full-time faculty members from at least four different colleges of the University, appointed by the Chair of the Faculty Senate (or their designee) after consultation with the Director of the Education Abroad Office. The Chair of the Faculty Senate shall strive to appoint a majority of committee members with experience leading an Education Abroad program trip. The Director of the Education Abroad Office **and the Past-Chair of the Faculty Senate** shall serve as *ex officio* members without vote.
- (~~bb~~)ii. Members shall serve for a term of three (3) years and may be reappointed for one succeeding term. Terms shall be staggered so that approximately one-third of the members are replaced or reappointed each year.
- (~~cc~~)iii. The Chair of the Faculty Senate shall appoint the chairperson of the committee.

(11) Committee on Policy Review

(a) Purpose

- (~~aa~~)i. ~~Shall meet up to twice monthly to discuss pending policies under consideration by university leadership and to review current content in the university Policy Library.~~ **Shall review current content in the University Policy Library and discuss pending policies under consideration by university leadership.**
- (~~bb~~)ii. Shall identify current and emerging content in the university Policy Library (excluding the Faculty Handbook) that should be reviewed by the Faculty Handbook Revision Committee or warrants further review by the faculty.
- (~~cc~~)iii. Shall prepare and present periodic reports with recommendations to the Faculty Senate regarding policies being referred to the Faculty Handbook Revision Committee, pending operating policies (OP) under consideration by university leadership, and other Policy Library content that should be further reviewed by the faculty.

(b) Membership

- (~~aa~~)i. The Chair of the Faculty Senate, the Chair-Elect of the Faculty Senate, and the Chair of the Faculty Handbook Revision Committee shall be members of the Policy Review Committee.
- (~~bb~~)ii. A minimum of three additional faculty members will be appointed by the Chair of the Faculty Senate, ~~so as to provide representation from various academic colleges.~~ These additional faculty members will serve a two-year term and may be reappointed ~~for up to two consecutive~~ **succeeding** terms. One of these faculty members will be appointed by the Chair of the Faculty Senate to serve as committee chair.

- (ee)iii. The Student Government Association shall provide a representative to the committee who will be *ex officio* without vote.
- (dd)iv. The Director of Human Resources, the Provost, a representative from the Registrar's office, and Chief General Counsel will be *ex officio* members without vote.

(12) Committee of Past Senate Chairs

a. Purpose

- (aa) i. Advises **the** current **Senate** Chairs **of the Faculty Senate** by providing institutional memory and historic perspectives pertinent to **Faculty** Senate initiatives.
 - (bb) ii. Provides oversight relevant to **Faculty** Senate initiatives and priorities that span across terms of **Faculty** Senate Executive Committees.
 - (ee) iii. Drafts recommendations for Senate action that address issues pertinent to the Faculty Senate and **MSU Missouri State University** faculty.
- ##### b. Membership
- (aa) i. The Faculty Senate Chair, Faculty Senate Chair Elect, and Prior Senate Chairs who are full-time or emeritus faculty are eligible to serve on the Committee of Past Senate Chairs, unless they hold current administrative appointments at or above ~~head level of an academic department~~ **academic unit leader**.
 - (bb) ii. A Committee Chair is elected each year by the committee in the first Fall meeting.

C Ad Hoc Committees

1. To carry on the work of the Faculty Senate, *ad hoc* committees may be organized from time to time on the initiative of the Chair of the Faculty Senate or as directed by the Faculty Senate.

~~(1) Purpose~~

2. Upon activation of a specific *ad hoc* committee, the Chair of the Faculty Senate shall prepare a specific charge for the committee and include the form and timing of the response requested.

~~(2) Membership~~

3. ~~Appointed by the Chair of the Faculty Senate.~~ **The Chair of the ad hoc committee is responsible for adhering to the specific charge and reporting back to the Chair of the Faculty Senate and the Faculty Senate.**

~~D~~ **Committee Responsibilities**

~~Committees of the Faculty Senate shall be responsive to the will of the Senate. Committees shall discharge responsibilities assigned in standing charges as designated in the Faculty Bylaws or in special charges designated by the Faculty Senate or its Executive Committee. Faculty Senate committees may initiate special charges or take action only with the approval of the Executive Committee of the Faculty Senate.~~

~~The chair of each Faculty Senate committee shall report directly to the Chair of the Faculty Senate, and normally the chair of the Faculty Senate committee shall present a committee report when it is on the agenda for a session of the Faculty Senate.~~

(Rationale: Part D was moved further up to the beginning of section 8 (formerly 9) dealing with committees)

SEC 10 9 Councils of the Faculty Senate

A Definition and Duties of Councils

1. Councils of the Faculty Senate are elected bodies that are an integral part of the Senate. Councils are empowered by the Senate to review curricular proposals and either reject them or recommend their approval to the **Faculty** Senate. Some Councils have secondary functions outside of the curricular process.
2. The Councils of the Faculty Senate include:
 - a. ~~the College Councils, (one for each discipline-based undergraduate college)~~ **based on the Provost's Office list of colleges, whose establishment, operation, and specific duties are outlined in Article II of the Bylaws of the Faculty.**
 - b. ~~Graduate Council, the Council on General Education and Intercollegiate Programs (CGEIP), and the Educator Preparation Provider Council (EPPC). The establishment, operation, and specific duties of these Councils are described in Articles II-V of the Bylaws.~~ Educational Preparation Provider Council (EPPC), whose establishment, operation, and specific duties are outlined in Article III of the Bylaws of the Faculty.
 - c. Council on General Education and Intercollegiate Programs (CGEIP), whose establishment, operation, and specific duties are outlined in Article IV of the Bylaws of the Faculty.
 - d. Graduate Council, whose establishment, operation, and specific duties are outlined in Article V of the Bylaws of the Faculty.

B Council Responsibilities

Councils of the Faculty Senate shall be responsive to the will of the **Faculty Senate** and the **Faculty Senate Executive Committee**. Councils shall discharge responsibilities assigned in standing charges as designated in the ~~Faculty~~ **Bylaws of the Faculty** or in special charges designated by the Faculty Senate or ~~it's the Faculty Senate Executive Committee~~. Faculty Senate Councils may initiate special charges only with the approval of the **Faculty Senate Executive Committee** ~~of and the Faculty Senate~~ **and shall not deviate from standing charges**.

C Council Actions

Council Actions include all formal recommendations or decisions made by a Council in response to its charges. Council Actions include rejections of curricular proposals, recommendations to approve curricular proposals, and all formal recommendations and decisions made while engaged in non-curricular duties.

D Challenges and Appeals of Council Actions

~~The ranked faculty of the University shall have the inherent right to Challenges and appeals of Council Actions as are described in ART VII SEC 2 and ART VII SEC 3 of these Bylaws of the Faculty.~~

Commented [BD12]: Only ranked faculty have this right?

SEC 11 Non-Senate Bodies in which Senate Plays a Role

A Faculty-Student Judicial Commission.

The Faculty Senate elects faculty representatives to the Faculty-Student Judicial Commission. The nominations of faculty for service on the Commission shall be made at the March session of the Faculty Senate. Prior to the March session a list of nominees numbering at least twice the number of positions to be filled will be prepared by the Secretary of the Faculty which will include at least two names of full-time faculty, who have served no less than two consecutive academic years at Missouri State University, from each undergraduate college as nominated by their college council. This list of nominees shall be presented as the election ballot for faculty membership on the Faculty-Student Judicial Commission. Each Senator may vote for as many nominees as there are positions to be filled. The Secretary of the Faculty will count the votes and report the results.

B University Hearing Committee.

The Faculty Senate elects the members of the University Hearing Committee as described in section 12.4.1.1. of the Faculty Handbook.