

Minutes of the May Session of the Faculty Senate

The Faculty Senate held the first meeting of its May session on Thursday, May 9, 2013, in PSU 313. Chair Ryan Giedd called the session to order at 3:30 p.m. Dr. Eric Shade served as parliamentarian.

Substitutes: Maria Michalczyk for Jimmie Allen, AR; Suzanne Walker-Pacheco for Margaret Buckner, SO; B. Goodwin for Keith Ernce, HR; Dan Kaufman for Jack Knight, PH; Reed Olsen for Mahua Mitra, EC; and Kishor Shah for Vera Stanojevic, MA.

Absences: Sandra Bailey, FI; Donna Gloe, NR; Martin Jones, Asst Prof Rep; Deb Larson, MJ; Hui Liu, CS; John Satzinger, CI; John Schmalzbauer, RE; Eric Sheffield, RF; and Brooke Whisenhunt, Grad Council Chair.

Guests: Stephanie Hein, HRA/B&P Chair; Rob Hornberger, Registrar; Jamaine Abidogun, HST; John Catau, Office of the Provost; Chris Craig, Office of the Provost; W.D. Blackmon, English; Jane Hoogestraat, English; Judy Meyer, GGP; Linda Johnson, Registrar's Office; David Schneider, SGA; Telory Davies, Theatre & Dance; Elizabeth Strong, Study Away; Rachele Durabi, SDPA; Mitzi Kirkland Ives, A&D/MST; Eric Morris, CM; Frank Einhellig, Provost; and Michael Patton, GSS Rep.

ROLL CALL BY THE SECRETARY OF THE FACULTY

Secretary Kathy Gibson read the names of the Faculty Senate Members for 2013-14.

APPROVAL OF MINUTES

The April 2013 minutes were approved as posted.

ANNOUNCEMENTS

1. If necessary, a continuation meeting is scheduled for Tuesday, May 14th in PSU 313.
2. Results of faculty voting on proposed new wording for Constitution ART IV:
Yes – 140 No – 35 Abstain – 1

ELECTION OF MISSOURI ASSOCIATION OF FACULTY SENATES DESIGNATED VOTER AND ALTERNATE

The Faculty Senate Chair and Chair-Elect were elected as the designated voter and alternate voter to MAFS by unanimous consent.

RESOLUTION FOR THE 2012-2013 SENATE CHAIR, DR. CHRISTOPHER HERR

Senator Richter read and moved the Resolution for Dr. Herr to the floor.

Dr. Herr addressed the Senate and thanked the Faculty Senate Executive Committee.

Resolution passed unanimously
SR 1-13/14

RESOLUTION FOR THE 2012-2013 SECRETARY OF THE FACULTY, MS. KATHRYN GIBSON

Senator Ridinger read and moved the Resolution for Ms. Gibson to the floor.

Resolution passed unanimously
SR 2-13/14

RESOLUTION FOR THE 2012-2013 PARLIAMENTARIAN, DR. ERIC SHADE

Senator McIntyre read and moved the Resolution for Dr. Shade to the floor.

Resolution passed unanimously
SR 3-13/14

REPORT FROM BUDGET & PRIORITIES COMMITTEE

Dr. Reed Olsen, presented the committee's report. The Senate discussed the report.

REPORT FROM STUDY AWAY COMMITTEE

David Romano, committee chair, presented the report.

Senator Kane moved the Study Away Action to create a permanent Senate committee to the floor.

Discussion.

Motion passed.

SA 1-13/14

Chair Giedd noted that the Rules Committee would need to revise the Bylaws accordingly.

ACTION ON CURRICULAR PROPOSALS

Appeal: New Course—**AST 112 Life in the Universe**

Moved by Senator Weaver

Senator Heywood moved to postpone the appeals to later in the agenda at 4:45 p.m. when a member of CGEIP could be present.

Discussion.

The motion to postpone passed.

New Program: **Accelerated Master's in Writing, Technical/Professional Writing Track**

Moved by Senator Weaver: **APPROVED**

SA 2-13/14

New Program: **Bachelor of Science in Modern Language and Culture (Non-Comprehensive)**

This was pulled from the agenda by the department head and will be resubmitted at a later date.

New Program: **Master of Science in Interdisciplinary Studies**

Moved by Senator Kaufman (substitute for Senator Knight).

Senator Kane moved to postpone the approval indefinitely.

Discussion.

The motion to postpone indefinitely passed.

Senator Heywood moved the following new courses.

New Course: **MST 388 The Museum: History and Perspectives**

New Course: **MST 488 Basic Conservation of Art and Artifacts**

New Course: **MST 495 Museum Studies Internship**

New Course: **MST 501 Natural History Museum Techniques**

Discussion.

Senator Richter moved to call the question. Motion passed.

APPROVED.

SA 3-13/14

New Program: **Museum Studies Minor Program**

Chair Giedd ruled to send the new program to the Budget & Priorities Committee for consideration.

Bylaws SEC 8.B.(4)(a)(aa) states that the Budget & Priorities Committee—

“Shall examine all proposals for intercollegiate programs, general education courses or other major initiatives with possible budgetary implications before the Faculty Senate and report to the Chair of the Faculty Senate the examination results prior to the proposals being voted on.”

Senator Barnes moved the following new courses.

New Course: **UHC 300 Honors Service Learning**

New Course: **UHC 350 Honors Study Abroad**

New Course: **UHC 396 Honors Independent Study**

New Course: **UHC 397 Honors Colloquia**

New Course: **UHC 398 Honors Undergraduate Research**

New Course: **UHC 399 Honors Internship/Apprenticeship**

New Course: **UHC 499 Honors Distinction Project**

Discussion.

Senator Heywood moved to table the discussion on the new courses for the Honors Program in order to bring back the delayed discussion on the appeals. The motion passed.

Appeal: New Course—**AST 112 Life in the Universe**

As a faculty member of the PAMS department, Chair Giedd spoke to the appeal of the action of CGEIP, relinquishing the chair to Chair-Elect McIntyre.

CGEIP Chair Josh Smith answered the Senate's questions on CGEIP's review of the course.

Discussion.

Senator Kaufman (substitute) moved to call the question. The motion passed.

The appeal FAILED: CGEIP's disapproval of the course stands.

ADJOURNMENT

Due to the hour, Senator Kaufman (substitute) moved to adjourn the meeting. The meeting was adjourned at 5:18 p.m.

Minutes of the May Session of the Faculty Senate

The Faculty Senate held the second meeting of its May session on Tuesday, May 14, 2013, in PSU 313. Chair Ryan Giedd called the session to order at 3:31 p.m. Dr. Eric Shade served as parliamentarian.

Substitutes: Tim Knapp for Margaret Buckner, SO; Rebecca Woodard for Keith Ernce, HR; and Deanne Camp for Brooke Whisenhunt, Grad Council Chair.

Absences: Sandra Bailey, FI; John Bourhis, CM; Donna Gloe, NR; Brenda Goodwin, PEC Chair; Aida Hass, CR; Martin Jones, Asst Prof Rep; Tom Kane, PY; Deb Larson, MJ; Allan Liggett, SM; Tara Oetting, Clinical Fac Rep; John Satzinger, CI; George Schmelzle, AC; Eric Sheffield, RF; Vera Stanojevic, MA; Joan Test, EF; Kirby Williams, SGA; and Y. Jenny Zhang, FG.

Guests: Josh Smith, BMS/2012-13 CGEIP; Reed Olsen, Budget & Priorities Committee; John Catau, Office of the Provost; Jane Hoogestraat, English; Stephanie Hein, HRA/Budget & Priorities Committee; Janice Greene, BIO; Jamaine Abidogon, HST/Disability Studies; Rob Hornberger, Registrar; Telory Davies, Theatre & Dance/DAS; D. Michael Leibert, MGT/MHA; and W.D. Blackmon, English.

ACTION ON CURRICULAR PROPOSALS (CON'T)

Chair Giedd announced that the Budget & Priorities Committee expedited a review of the Museum Studies new program, and it will be presented under New Business.

Chair Giedd ruled to send the new program: **Disability Studies Minor (Interdisciplinary)** to the Budget & Priorities Committee before considering it in Faculty Senate.

Appeal: Revised Course—ENG 200 Great Books and Instant Classics

Moved by Senator Weaver. Dr. Jane Hoogestraat spoke to the appeal.

Discussion.

Senator Richter moved to call the question. The motion passed.

The appeal was upheld: the disapproval by CGEIP is nullified.

Senator Richter moved to make the course part of the General Education Program. Senator Nugent seconded the motion.

The motion passed.

ENG 200 will be redirected to CGEIP to be placed as a General Education course.

Senator Knight moved the tabled curricular proposals to the floor. The motion passed.

New Course: **UHC 300 Honors Service Learning**

New Course: **UHC 350 Honors Study Abroad**

New Course: **UHC 396 Honors Independent Study**

New Course: **UHC 397 Honors Colloquia**

New Course: **UHC 398 Honors Undergraduate Research**

New Course: **UHC 399 Honors Internship/Apprenticeship**

New Course: **UHC 499 Honors Distinction Project**

Dr. John Chuchiak spoke to the new courses and the Honors Program.

APPROVED

SA 4-13/14

Program Change: Honors Program

Moved by Senator Barnes.

Dr. John Chuchiak answered questions about the program change.

APPROVED

SA 5-13/14

New Courses: Senator Romano moved the following new courses to the floor.

New Course: **DAS 100 Introduction to Disability Studies**

New Course: **DAS 397 Topics Disability Studies**

New Course: **DAS 497 Directed Readings**

A committee member spoke to the new courses.

APPROVED

SA 6-13/14

New Program: **Certificate in Health Administration.**

Moved by Senator Kinghorn.

Dr. William Donoher spoke to the new program and answered questions.

APPROVED

SA 7-13/14

UNFINISHED BUSINESS

None.

NEW BUSINESS

New Program: **Museum Studies Minor Program**

Moved by Senator Heywood.

The Budget & Priorities Committee expedited a review of the new program, and Dr. Reed presented the report.

The committee recommended a correction of a mistake in the program: the new program description does not include MST 501, and students could not use it to qualify for requirements of the program. Jamaine Abidogun, one of the program's originators, agreed to the Senate amending the program description to correct the error.

The committee concluded that relatively minor new resources would be required to run the program.

Discussion.

Senator Nugent moved to amend the new program to add MST 501 to the new program description to the Biology Track. **The amendment passed.**

Discussion.

APPROVED

SA 8-13/14

ADJOURNMENT

Chair Giedd adjourned the meeting at 4:40 p.m.

Kathy Gibson

Secretary of the Faculty

Resolution in Honor of Dr. Christopher Herr

2012-2013 Faculty Senate Chair

Whereas, Dr. Christopher Herr has provided outstanding leadership to the University, to the community, and to the faculty while serving as Chairperson of the Faculty Senate of Missouri State University for the academic year 2012-2013; and

Whereas, Dr. Herr has consistently provided clear charges, sound advice and constant encouragement to Senate Committees particularly the Committee on General Education and Intercollegiate Programs;

Whereas, He has demonstrated excellent leadership while providing an open forum for thorough and respectful debate of issues related to the new General Education program;

Whereas, He has enhanced the stature and credibility of the faculty of Missouri State University through his example of collegiality, professionalism, inclusiveness, diplomacy, vision, and leadership;

Whereas, He has encouraged an atmosphere of civility and openness in Faculty Senate discussions helping meetings to run smoothly while accommodating diverse viewpoints.

Whereas, He has drawn on years of experience, serving on the Faculty Senate and Senate Executive Committee, to offer the Senate Executive Committee, faculty, administration, and departments, sound guidance in navigating the curricular process.

RESOLVED, That the Faculty Senate of Missouri State University expresses its sincere and heartfelt appreciation for the service of Dr. Christopher Herr as Chair of the Faculty Senate.

Resolution in Honor of Ms. Kathryn Gibson

Secretary of the Faculty, 2012-13

Whereas, The service of Ms. Kathryn Gibson as Secretary of the Faculty during the 2012-13 academic year has been exemplary; and

Whereas, She has provided thoughtful, conscientious service to the Faculty Senate and the Faculty during the all-faculty meeting and vote concerning the Senate Action 4-11/12 challenge;

Whereas, She has willingly shared her insight with her colleagues through her service on the Executive Committee; and

Whereas, She has always placed the welfare of the faculty and of the University as the highest priority; therefore,

Be It Resolved, That the Faculty Senate of Missouri State University commends Ms. Kathryn Gibson and expresses its sincere gratitude for her tireless commitment to the faculty of Missouri State University and for the excellence and dedication with which she has carried out the duties of Secretary of the Faculty.

Resolution in Honor of Dr. Eric Shade
2012-13 Faculty Senate Parliamentarian

Whereas, Dr. Eric Shade's service as Parliamentarian of the Faculty Senate in 2012-13 has been exemplary; and

Whereas, he has served with diligence and excellent attention to detail, but also with unwavering great humor, tact, and collegiality; and

Whereas, he has tenaciously pursued improvement of the Constitution and Bylaws of the Faculty through his steadfast and assiduous service on the Rules Committee (as ex officio member without vote); and

Whereas, his dedication to the faculty and the Faculty Senate are evidenced in his tireless work as Parliamentarian; and

Whereas, he has ably, quietly, clearly, and graciously guided the Senate and his fellow members of the Senate Executive Committee in carrying out their goals, both in Senate meetings and in the operation of the Executive Committee; therefore, be it

Resolved, That the Faculty Senate of Missouri State University commends and sincerely thanks Dr. Eric Shade for his strong commitment to the faculty of Missouri State University, and for his great care and skill in carrying out his duties as Parliamentarian.

Right of Challenge Expires June 7, 2013

Senate Action to Establish a Permanent Study Abroad Advisory Committee (SAAC)

Whereas the responsibility for dealing with curricular matters is assigned to the faculty by the Board of Governors (ART VI SEC 1); and

Whereas the Study Abroad office and the University in general currently lacks a formal avenue to solicit and receive faculty advice on issues ranging from study away curriculum to the quality of existing study away programs or proposed study away programs; and

Whereas the University has dedicated funds for both exploratory study away travel and awards for excellence in study away programs but lacks an enduring process for determining who should be awarded these funds; and

Whereas fellow faculty members, especially those who have run study away programs in the past, are best placed to evaluate the academic quality of both existing and proposed study away programs; and

Whereas the University has projected an increase in study away participation, establishing a long-range goal of 450 Study Away students by 2016.

Be it resolved that the Faculty Senate resolves to establish a standing Senate committee, the *Study Away Advisory Committee*, structured as follows:

(I) Study Away Advisory Committee

(A) Purpose

- (1) Shall meet on a regular basis (as determined necessary by committee members and the Study Abroad office) to award exploratory travel away funds to faculty who have completed all application requirements for such.
- (2) Shall meet on a regular basis (as determined necessary by committee members and the Study Abroad office) to determine the winners of the annual Award for Excellence in Study Away Programming.
- (3) Shall serve as an advisory committee to the director of the Study Abroad Office.
- (4) Shall serve as an advisory resource for faculty, department heads and deans who wish to consult the committee regarding their own study abroad programs.

(B) Membership

(1) The Study Abroad Advisory Committee shall be composed of seven (7) full-time faculty members from different colleges of the University, appointed by the chairperson of the Faculty Senate (or their designee), and the Director of the Study Abroad Office, who will serve as *ex officio* member without vote. A majority of the faculty members on the committee will have had experience leading a study away trip in the past. Members will serve for a term of three (3) years and may be reappointed for one succeeding term. Members will serve staggered three-year terms, so that one-third of the membership shall be replaced each year. The chairperson of the Faculty Senate shall appoint the chairperson of the committee.

Rationale

1. Seven committee members from different colleges of the University strikes a balance between representing the university community as a whole, ensuring a diversity of expertise and opinion, and keeping the committee small enough to function more efficiently.
2. Appointment of members is consistent with how membership is determined on several other standing committees (e.g. rules, academic relations).
3. The relationship between the committee and the Study Abroad Director as established here is most similar to the relationship that exists between the Committee on Citizenship and Service Learning and the Director of the CASL program, as well as the Honors Committee and the Dean of the Honors College; both committees provide advice and council when needed and represent different colleges of the university.
4. The structure proposed allows the relationship between the committee, the Study Abroad Program Director and other members of the university to evolve naturally as unforeseen needs arise, without adding another layer of bureaucracy to impede the growth of study abroad programs.
5. Exploratory travel funds and merit awards for faculty leading study abroad programs will be judged and determined by their peers.

Senate Action 2-13/14

Adopted by Senate on May 9, 2013

Right of Challenge Expires June 7, 2013

New Program: Accelerated Master's in Writing, Technical/Professional Writing Track

A complete copy of the above curricular proposals can be viewed in the Faculty Senate office.

Right of Challenge Expires June 7, 2013

New Intercollegiate/Interdisciplinary Courses

New Course: **MST 388 The Museum: History and Perspectives**

New Course: **MST 488 Basic Conservation of Art and Artifacts**

New Course: **MST 495 Museum Studies Internship**

New Course: **MST 501 Natural History Museum Techniques**

A complete copy of the above curricular proposals can be viewed in the Faculty Senate office.

Note: Any individual curricular proposal in SA 3-13/14 can be challenged individually.

Senate Action 4-13/14

Adopted by Senate on May 14, 2013

Right of Challenge Expires June 7, 2013

New Intercollegiate/Interdisciplinary Courses

- New Course: **UHC 300 Honors Service Learning**
- New Course: **UHC 350 Honors Study Abroad**
- New Course: **UHC 396 Honors Independent Study**
- New Course: **UHC 397 Honors Colloquia**
- New Course: **UHC 398 Honors Undergraduate Research**
- New Course: **UHC 399 Honors Internship/Apprenticeship**
- New Course: **UHC 499 Honors Distinction Project**

A complete copy of the above curricular proposals can be viewed in the Faculty Senate office.

Note: Any individual curricular proposal in SA 4-13/14 can be challenged individually.

Senate Action 5-13/14

Adopted by Senate on May 14, 2013

Right of Challenge Expires June 7, 2013

Program Change: Honors Program

A complete copy of the above curricular proposals can be viewed in the Faculty Senate office.

Right of Challenge Expires June 7, 2013

New Intercollegiate/Interdisciplinary Courses

New Course: **DAS 100 Introduction to Disability Studies**

New Course: **DAS 397 Topics Disability Studies**

New Course: **DAS 497 Directed Readings**

A complete copy of the above curricular proposals can be viewed in the Faculty Senate office.

Note: Any individual curricular proposal in SA 6-13/14 can be challenged individually.

Senate Action 7-13/14

Adopted by Senate on May 14, 2013

Right of Challenge Expires June 7, 2013

New Program: Certificate in Health Administration

A complete copy of the above curricular proposals can be viewed in the Faculty Senate office.

Senate Action 8-13/14

Adopted by Senate on May 14, 2013

Right of Challenge Expires June 7, 2013

New Program: Museum Studies Minor Program

A complete copy of the above curricular proposals can be viewed in the Faculty Senate office.

Attachment

To: Faculty Senate
From: Budget and Priorities Committee
RE: Report on Budgetary Implications of Museum Studies Minor

The new program proposal for the Museum Studies Minor is assessed to have the following budgetary implications:

1. As is normal for minors at MSU, the current minor has a blend of required courses and electives. The program includes electives from 3 colleges and 4 departments. There are 3 required courses, including an internship, along with 3 more electives. The electives fit into one of 6 possible tracks.
2. The documentation for the program states: “There is no anticipated additional costs for the first five years because all required courses are part of existing programs.”
3. Note that the statement in 2, above, is correct for most of the courses that are listed as either prerequisites or electives. That is, most of these courses are already existing courses with, as the program documentation states, enough empty seats to accommodate the anticipated enrollment in the short-term. If the minor is more successful, additional resources may be required in the long-term but that is not guaranteed.
4. However, the statement quoted in 2, above, is a bit misleading as two of the required courses are not currently existing courses. It is correct that these two courses, MST 388 and MST 495, are part of “existing programs” but only because they are concurrently being added as new courses in these other existing programs. Clearly, new courses never before taught will need some resources devoted to them in terms of personnel to teach the courses. For MST 388, this will be a classroom course while in the case of MST495, it will be an internship and according to MSU’s workload policy those faculty who supervise and produce those credits should receive compensation. The new program proposal should be amended to address these issues.
5. MST 501 is included in the course packet and has some new resources required (i.e., new supplies and a new per course instructor) to teach it but is not included in the new program proposal. Perhaps the program proposal can be amended to include this course.
6. While it is clearly incorrect that there are “no anticipated additional costs” (see 3 through 4 above) the Budget and Priorities Committee does not find the additional resources to be utilized for the program to be a significant strain as long as those resources are not reallocated from other programs/departments/colleges.