

## Minutes of the December Session of the Faculty Senate

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The Faculty Senate held the December session on Thursday, December 6, 2018, in PSU 313. Chair Tom Dicke called the session to order at 3:30 p.m. Michael Hudson served as Parliamentarian.

Substitutes: Ching-Wen Chang for Kayla Lewis, RF;

Absences: Ken Gillam, EN; Daniel Kaufman, PH; Glenn Pace, MG; Yuhua Qiao, PS; Jack Rosenkoetter, PY; Ridwan Sakidja, PA; Victoria Sutton, GL; Ken Vollmar, CS; and Steve Willis, AR.

Guests: Cathy Pearman, FHRC; Cindy MacGregor, Past Chair; Ryan Wilson, Staff Senate; Katma Chavet, OOR; Victor Matthews, CHPA; Rob Hornberger, Registrar; Katrina Chavez, Registrar; and Nathan Hoff, Registrar.

Non-Voting Delegates Present: Jack Llewellyn, Grad Chair Sub.

### **APPROVAL OF MINUTES**

The November 2018 minutes were approved as posted.

### **ANNOUNCEMENTS**

1-If necessary, a carry-over meeting will be held on Tuesday, December 11th at 3:30 p.m. in PSU Ballroom East.

2- Two new Ad Hoc Committees will be appointed by the Senate Chair. One will be charged to review our policies and procedures for the creation and approval of doctorates. We currently offer five of our own Doctoral Programs along with one each in cooperation with MU and UMKC. More might be offered in the coming years.

The second ad hoc will look for ways to make the workload of CGEIP more manageable. The demands placed on the committee workload has increased substantially in the past few years. They need some relief. The committee is already brainstorming with ways to fix problems. The Senate will be updated at the next meeting.

3- The Committee on Faculty Benefits, is charged to write an annual report and present it to the Faculty Senate. Part of this report requires “a review of feedback solicited directly from faculty regarding current or desired benefits.” The committee has a website to collect faculty input about current and desired benefits. The site is located on the Faculty Senate webpage. A link can be found in the minutes. <https://www.missouristate.edu/FacultySenate/faculty-benefits-committee.htm>. You can also send comments directly to the chair: Dr. Reed Olsen, [ReedOlsen@missouristate.edu](mailto:ReedOlsen@missouristate.edu). Senators should encourage their colleagues to give their opinions as the new health insurance plan takes effect in January. The Committee will report their findings at the April session.

4- The Committee on Policy Review, Chaired by Cindy MacGregor, met last week. The committee is currently revising the proposed hiring guidelines for department heads. This work was prompted by a Resolution from the Ad Hoc Committee of Senate Chairs last year. The draft guidelines will soon be ready for Senate to review, after they will be considered by the Academic Leadership Council. The Committee also discussed the recent legislative change easing restrictions on professional doctorates and reviewed current doctoral degree requirements and related policies. Lastly, the committee is working in an advisory capacity for the chair of the Faculty Handbook Revision Committee, Cathy Pearman.

5- Applications for the Eric Shade Award are being accepted now through Feb. 15<sup>th</sup>. The process will be similar to the previous three years; ranked faculty will be receiving details and a reminder soon.

## **UPDATE ON THE CURRICULAR ACTION WORKFLOW SYSTEM**

Katrina Chavez, Course and Curriculum Management Assistant Registrar, presented the report. She is the contact person for assistance with all parts of the curricular workflow system. The email address for curricular workflow queries is: [curriculum@missouristate.edu](mailto:curriculum@missouristate.edu).

## **REPORT FROM THE FACULTY HANDBOOK REVISION COMMITTEE**

This report was a continuation of the presentation to Senate meeting as a Quasi Committee of the Whole postponed from the previous meeting.

Dr. Cathy Pearman presented the report.

Reviewed changes made in chapters 1-3.

During the October meeting a motion was passed for FHRC to reexamine the appointment of Sr. Instructors for five-year terms. FHRC recommended language allowing for a three-year appointment. The proposed revision passed by unanimous consent.

The Chair of FHRC reviewed revisions in Chapters 4-8. The following motions were made:

### **4.6.6.1. Faculty Performance Evaluation Process**

Senator Reinis made a motion to revise this section with an added sentence:

If in such a year, an individual faculty member wishes his or her review to begin with the personnel committee, then he or she shall have a right to make such a request ahead of a review of a department head.

**The motion failed.**

Senator Novik made a motion for the committee to look at some of the language in 4.6.5.1. and replicate that in 4.6.6.1. as to read "Performance evaluations shall be conducted annually for all full-time faculty (Section 4.6.6.1) and, for per course faculty after completion of each teaching assignment (see Section 4.6.6.2) by the "personnel committee and department head."

**The motion passed.**

Senator Dillon made a motion to add Committee on Faculty Benefits to 6.1.1.

**The motion passed.**

Senator Finch made a motion to postpone further discussion on this report until our January meeting when the FHRC will continue their report.

**The motion passed.**

## **REPORT FROM JOINT PROVOST-SENATE AD HOC COMMITTEE ON INTERNET COMPENSATION**

This report is postponed until the next Senate session.

## **REPORT FROM AD HOC COMMITTEE ON SUMMER COMPENSATION**

Cindy MacGregor presented the "Triple Win" Summer Compensation proposal. (Attached to the minutes.)

## **ACTION ON CURRICULAR PROPOSALS**

### **New Program: International Agricultural Leadership Certificate**

Moved by Senator McCoy

Discussion. Senator Pace made a motion to call the question. The motion passed.

**APPROVED**

**SA 25-18/19**

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Chair Dicke adjourned the meeting at 4:45 p.m.

Beth Walker  
Secretary of the Faculty

**Senate Action 25-18/19**

**Adopted by Senate on December 6, 2018**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: December 17, 2018**

**Right of Challenge Expires: January 17, 2019**

**New Program: International Agricultural Leadership Certificate**

This curricular proposal can be viewed in the Curricular Action Workflow system.