



CAMPUS MEMO

TO: CGEIP
RE: CGEIP September 2026 minutes

The Council on General Education and Intercollegiate Programs (CGEIP) met in Library 120 at 3:30 PM on Wednesday, September 2, 2026.

Attendance

Committee Roster:

Present: Liza Cobos (DCOA); Jacob Schneider (DCOA); Sara Henary Holifield (RCASH); Andrew Albritton (COB); Doug Witte (COB); Krista Tate (COE); Jon Turner (COE); Wafaa Kaf (MCHHS); Anna McWoods (MCHHS); Mike Reed (CNAS); Raegan Wiechert—Chair (Library); William Sandel—Faculty Senate Chair-Elect (ex officio); Nancy Gordon (ex officio); Steven Senger (CNAS); Mary Bohlen (ex officio)

Absent: Maureen Templeman (RCASH); Mark Woolsey (ex officio); Kelly Wood (ex officio)

Guests:

Katrina Chavez, Director—Curriculum Planning and Management

- I. Welcome and Announcements
 - a. Honorary Degree nominations are open (Sept. 1st-Nov. 1st)
- II. May 2026 minutes

The May 2026 minutes were approved unanimously.

- III. Elect 2026/2027 chair-elect

Andrew Albritton has agreed to serve as chair-elect.

- IV. Curriculum Planning and Management

- Introduction of Katrina Chavez

For the foreseeable future, Katrina Chavez will be the Provost's designee to CGEIP. She will help to support the Committee administratively in a variety of ways (e.g., figuring out who coordinators are, securing replacements for vacancies on the Committee, working on the CGEIP website, etc.). As new members cycle on and off and chairs rotate, this will facilitate continuity.

- V. Review "General Education Course Review" page
(<https://www.missouristate.edu/CGEIP/genedcoursereview.htm>)

We discussed changes that should be made to this page.

VI. Review Course Coordinator Handbook

Edits to the handbook were discussed. In particular, the introduction, section 1, and section 5 should be reviewed before the next meeting. Katrina Chavez will look at the due date chart.

VII. Old Business

The Committee continued to discuss the problem of non-submission of reports, poor-quality submissions, etc. Other discussions focused on a mechanism for reporting feedback, the question of report deadlines (e.g., last business day of the month vs. a specific date), and whether course reports and feedback should be visible, as they would be in Curriculog.

VIII. New Business

IX. Adjournment

- Next Meeting – Wednesday, October 7, at 3:30 PM in Library 120