

Official

**COMMITTEE ON GENERAL EDUCATION AND
INTERCOLLEGIATE PROGRAMS**

Minutes of the September 12, 2012 Meeting

Present: Rachelle Darabi, Associate Provost; Josh Smith, BMS; Ed Chang, FGB; Diana Piccolo, CEFS; Judith Martin, MCL; Ryan Geidd, Faculty Senate; Thornton Miller, HS; and Becky Swearingen, RFT; Sharmistha Self, ECO; Janice Nelson for Tom Altena, HPE; Kelly Cara, Assessment; Ahren Johnston, MKT; Pedro Koo, MCL.

Absent: Xiaomin Qiu, GGP and the other CNAS representative

Guest: Madeleine Hooper and Tammy Jahnke

I. CALL TO ORDER

Josh Smith called the meeting to order at 3:33 p.m. in the Plaster Student Union room 317.

II. OLD BUSINESS

The minutes from the May 9, August 29 and September 5, 2012 meetings were reviewed. Ed Chang moved to approve the May 9 minutes with corrections. Judith Martin seconded the motion. All approved. Motion carried. Becky Swearingen moved to accept the amended August 29 minutes. Ed Chang seconded the motion. All approved, motion carried. Sharmistha Self moved to accept the September 5 minutes. Becky Swearingen seconded the motion. All approved, motion carried.

III. NEW BUSINESS

GEN ED UPDATE

Information about the CGEIP Fall 2012 Course Reviews Schedule was presented. Diana Piccolo and Pedro Koo will switch subcommittees. Diana will be co-chair with Ed Chang. Protocol if leaving next semester was stated. Members were informed of the chair's role in the sub-committee. Day Ligon vs. Tony Toste was discussed. CNAS is still working on getting a rep. It may be Annette Gordon.

By September 26, courses should be resubmitted. There was discussion on whether course reviews should still be reviewed since courses were being created and if a proposal needs to be created for Faculty Senate. Judith Martin moved to proceed with the October reviews then after that suspend reviews. Pedro Koo seconded the motion. All approved, motion carried.

Tammy Jahnke gave a presentation on the QIP. She gave an overview on HLC, QIP and the Open Pathways. Information regarding this can be found at the HLC page on the MSU site. It was stated that the goals in the rubric are based on the goals voted on by Faculty Senate. Members were encouraged to look at the document and check the web-page and see how it fits. If the committee had any questions, they could please send them to assessment.

NEW COURSE

GBL 499 Madeleine Hooper gave an overview of the proposal. Becky Swearingen moved to accept the proposal. Pedro Koo seconded the proposal. All approved, motion carried.

DOCUMENT REVIEWS

The CGEIP Tool for Evaluating Gen Ed courses was discussed. The oversight table was also reviewed. These documents will be completed for each course and will be located in the CGEIP common file. It was suggested that each chair look at everything that is supplied. This can be found in the Banner system. Honors courses are most likely the ones that are forgotten. The Call for Proposals for Courses document was reviewed. It was stated that the title needs to read Call for Course Proposals. That change was made.

It was stated that due to the number of the transfer student, the Gen Ed program needs to be around eighty-five courses. Right now Gen Ed has around hundred courses. Discussion continued.

IV. ADJOURNMENT

Judith Martin moved to adjourn. Sharmistha Self seconded the motion. All approved, motion carried. Meeting was adjourned.