Missouri State University

Minutes of the April Session of the Faculty Senate

The Faculty Senate held the April session on Thursday, April 13, 2023, in PSU 313. Chair Mike Hudson called the session to order at 3:30 p.m. Cynthia MacGregor served as parliamentarian.

Substitutes: Bernard Kitheka for Judith Martinez, Associate Professor Rep; Jason Debode for Andrew Albritton, Management; Jef Cornelius-White for Ximena Uribe-Zarain, Counseling, Leadership & Special Ed; and Bonnie Slavych for Shurita Thomas-Tate, Communication Sciences & Disorders.

Absences: Wajeana White, Instructor Rep; Fatih Benzer, Art & Design; Maria Alejandra Cerdas Cisneros, World Languages & Culture; Mahua Mitra, Economics; Paria Akbar Akhgari, Philosophy; Sandra Bailey, Merchandising & Fashion Design; David Claborn Public Health & Sports Medicine; Kelsi Opat, Agribusiness; Adam McGee, Animal Science, and Drew Minnis, SGA.

Guests: Alan Tinkler, CASL Committee Chair; Zora Mulligan, Executive Vice President; Kathy Nordyke, CASL; Stephen Haggard, FRM; Dana Haggard, MGT; Lanya Lamouria, Ad Hoc Committee; Katrina Chavez, OOR; Angela Young, OOR; and Elizabeth King, Grad Council Chair.

Approval of Minutes

The March minutes were approved as posted.

Announcements

1. If necessary, a carry-over meeting will be held on Tuesday, April 18, at 3:30 PM. The location is to be determined.
2. Please refer to the Agenda and Minutes page on the Faculty Senate web site for a written report from David Hall, Director University Safety, regarding the November 10, 2022, Internet connectivity outage event.
3. Professor Mike Foster was selected as this year's recipient of the Eric Shade Memorial Award for Faculty Governance.
4. Dr. Shurita Thomas-Tate will be the new Associate Professor rank representative to the 2023-24 Faculty Senate.

Report from the Committee on Citizenship and Service Learning

Alan Tinkler, committee chair, presented the report. The report will be posted on the Agendas and Minutes webpage.

Report on Academic Advising Initiatives

Executive Vice President Zora Mulligan presented the report and answered questions from the Senate. "Improving the Advising Experience" is posted on the Agendas and Minutes webpage here.

Candidate Forum for the 2023-24 Chair-Elect and Secretary of the Faculty

Chair-Elect Candidate Scott Zimmerman gave his candidate statement.
With no other candidate nominations, Scott Zimmerman was elected by acclamation.

Secretary of the Faculty candidate Melinda Novik gave her candidate statement.
With no other candidate nominations, Melinda Novik was elected by acclamation.

Voting on Proposed Amendments to the Constitution & Bylaws of the Faculty

Charge 1 – 44 Yes 2 No
Charge 2 – 44 Yes 2 N
Charge 3 – 45 Yes 1 N
Charge 4 – 45 Yes 1 N
Charge 4A – 46 Yes 1 N
Charge 4B – 47 Yes 0 N
Charge 4C – 46 Yes 0 N
Charge 4D – 44 Yes 0 N

Charge 5 – 44 Yes 1 N
Charge 7 – 42 Yes 1 N
Charge 9 – 44 Yes 1 N
Charge 12 – 45 Yes 0 N

FACULTY SENATE ACTION SEPARATION OF THE CONSTITUTION & BYLAWS OF THE FACULTY IN THE POLICY LIBRARY
Chair-elect Walker acted as Chair Pro-Tem. Chair Hudson read the Action and it was moved to the floor per Special Rule of Order no. 6.
The motion passed.
SA 33-22/23

REPORT FROM AD HOC COMMITTEE ON THE REDESIGN OF THE ACADEMIC RELATIONS COMMITTEE
Lanya Lamouria, committee chair, presented the report and moved the internal Senate Actions to the floor.

The committee asks Faculty Senate to charge the Rules Committee with the deletion of the Committee on Academic Relations.
Discussion.
The motion passed.
Internal Senate Action 2-22/23

The committee asks Faculty Senate to charge the Rules Committee with the creation of a new Faculty Senate "Committee on Curricular Matters." The Committee's purpose should encompass the following:

- Continuously reviewing the university's curricular processes, practices, actions, and systems to ensure they reflect the curricular process outlined in the Faculty Senate Constitution and Bylaws. Any recommendations and/or resolutions of the Committee shall be directed to the Faculty Senate for appropriate disposition.
- Serving as a vehicle through which Faculty Senate, the Office of the Provost, and the Office of the Registrar may introduce items of concern for discussion and consideration.
- Inviting the submission of items of concern regarding curricular matters from faculty members or administrators for discussion.
- Preparing an annual report to be presented at Faculty Senate and posted to the Faculty Senate website during the fall semester. The report should (1) include data on the number of curricular proposals submitted and approved during the previous academic year, distinguishing between types of proposals; (2) describe any substantial changes made to curricular processes, practices, or systems; (3) explain items of concern that were discussed and/or addressed; and (4) outline the process by which items of concern can be submitted to the committee.

The committee proposes that the membership of the new "Committee on Curricular Matters" should consist of a past Secretary of the Faculty, who would be chair of the Committee on Curricular Matters; the Chair of the Faculty Senate; the Chair-Elect of the Faculty Senate; the Secretary of the Faculty; and the Past Chair of the Faculty Senate. The administrative specialist for Faculty Senate, a designee of the Office of the Provost, a designee of the Office of the Registrar, and any other additional representative(s) as designated by the chair would serve as *ex officio* members without vote.

The motion passed.
Internal Senate Action 3-22/23

Since the work of the Rules Committee will take one year, the committee asks Faculty Senate to convene an Ad Hoc "Committee on Curricular Matters" (based on the description provided above) for 2023-2024.

The motion passed.
Internal Senate Action 4-22/23

REPORT FROM THE COMMITTEE ON UNIVERSITY BUDGET & PRIORITIES
Stephen Haggard, committee chair, presented the report.

Senator Troche made a motion to charge the Committee on University Budget & Priorities with creating Faculty Senate Actions and/or Resolutions addressing information in their 2022-23 report.
Discussion.

Senator Cornelius-White (sub) made a motion to amend and ask that the FSEC share the report with the incoming Faculty Senate and discuss with the Student Senate Executive committee so that any Action or Resolution may be in coordination with the Student Senate.
The amendment passed.

Senator Troche made an amendment to include a timeline that the report is made and presented to Faculty Senate by the December Faculty Senate session.

The motion passed.
Internal Senate Action 5-22/23

REPORT FROM THE COMMITTEE ON FACULTY CONCERNS
Due to the hour, Chair Hudson made a motion to postpone the Committee on Faculty Concerns report to the May session. The motion was approved by unanimous consent.

UNFINISHED BUSINESS
None.

NEW BUSINESS
None.

ADJOURNMENT
Chair Hudson adjourned the meeting at 5:44 p.m.

Melinda Novik
Secretary of the Faculty

Senate Action 33-22/23 **Adopted by Senate on April 13, 2023**

Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 21, 2023
Right of Challenge Expires May 6, 2023

Faculty Senate Executive Committee
Senate Action Separation of the Constitution and Bylaws of the Faculty in the Policy Library

Whereas, the Missouri State University Policy Library contains two types of policies: (1) Governing policies (i.e., G-policies) overseen by the Board of Governors and (2) Operating policies (Op-policies) overseen by the President of Missouri State University; and

Whereas, towards the end of the 2022 fall semester, the Faculty Senate Executive Committee learned the Missouri State University Policy Library included the 2009 version of the *Constitution and Bylaws of the Faculty* as policy G3.01; and

Whereas, policy G1.10 Faculty Constitution Approval Procedure in the Policy Library states, "It is the policy of Missouri State University that a Faculty Constitution be adopted. The Board of Governors shall approve the Constitution and any revisions thereto which shall be submitted for approval by the Faculty Senate"; and

Whereas, Robert's Rules of Order, Newly Revised describes how a constitution and bylaws of a deliberative body, such as the Faculty Senate, can be viewed as two different documents if the process for amending the constitution is different than the process for amending the bylaws; and

Whereas, the procedures for amending both the 2009 and the 2022 *Constitution and Bylaws of the Faculty* do describe different rules for amending the *Constitution* and for amending the *Bylaws*; therefore

Be it resolved, the Faculty Senate, with the assistance of the Missouri State University administration, requests the 2009 *Faculty Constitution* be separated from the 2009 *Bylaws of the Faculty* so the 2009 *Faculty Constitution* remains in the Policy Library as a G-policy and the 2009 *Bylaws of the Faculty* be moved to an Op-policy; and

Be it further resolved, the Faculty Senate Executive Committee works with the Missouri State University administration to propose to the Board of Governors an amended 2009 *Faculty Constitution* that aligns with the proposed *Faculty Constitution* for the 2023-2024 academic year; and

Be it further resolved, the Faculty Senate Executive Committee works with the Missouri State University administration to propose to the President of Missouri State University an amended 2009 *Bylaws of the Faculty* that aligns with the proposed *Bylaws of the Faculty* for the 2023-2024 academic year.

Internal Senate Action 2-22/23 **Adopted by Senate on April 13, 2023**

Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 21, 2023
Right of Challenge Expires May 6, 2023

Internal Senate Action to Remove Committee on Academic Relations

Faculty Senate to charge the Committee on Rules with the deletion of the Committee on Academic Relations.

Internal Senate Action 3-22/23 **Adopted by Senate on April 13, 2023**

Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 21, 2023
Right of Challenge Expires May 6, 2023

Internal Senate Action on Creation of the New Faculty Senate Committee on Curricular Matters

Faculty Senate to charge the Rules Committee with the creation of a new Faculty Senate "Committee on Curricular Matters." The Committee's purpose should encompass the following:

- Continuously reviewing the university's curricular processes, practices, actions, and systems to ensure they reflect the curricular process outlined in the Faculty Senate Constitution and Bylaws. Any recommendations and/or resolutions of the Committee shall be directed to the Faculty Senate for appropriate disposition.

- Serving as a vehicle through which Faculty Senate, the Office of the Provost, and the Office of the Registrar may introduce items of concern for discussion and consideration.

- Inviting the submission of items of concern regarding curricular matters from faculty members or administrators for discussion.

- Preparing an annual report to be presented at Faculty Senate and posted to the Faculty Senate website during the fall semester. The report should (1) include data on the number of curricular proposals submitted and approved during the previous academic year, distinguishing between types of proposals; (2) describe any substantial changes made to curricular processes, practices, or systems; (3) explain items of concern that were discussed and/or addressed; and (4) outline the process by which items of concern can be submitted to the committee.

The membership of the new "Committee on Curricular Matters" should consist of a past Secretary of the Faculty, who would be chair of the Committee on Curricular Matters; the Chair of the Faculty Senate; the Chair-Elect of the Faculty Senate; the Secretary of the Faculty; and the Past Chair of the Faculty Senate. The administrative specialist for Faculty Senate, a designee of the Office of the Provost, a designee of the Office of the Registrar, and any other additional representative(s) as designated by the chair would serve as *ex officio* members without vote.

Internal Senate Action 4-22/23 **Adopted by Senate on April 13, 2023**

Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 21, 2023
Right of Challenge Expires May 6, 2023

Internal Senate Action on Convening the Ad Hoc Committee on Curricular Matters

Due to the work of the Rules Committee requiring one year, the Faculty Senate will convene an Ad Hoc "Committee on Curricular Matters" based on the description in Internal Senate Action 3-22/23 for 2023-2024.

Internal Senate Action 5-22/23 **Adopted by Senate on April 13, 2023**

Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 21, 2023
Right of Challenge Expires May 6, 2023

Internal Senate Action to Charge the Committee on University Budget & Priorities

The Committee on University Budget & Priorities is charged with creating Faculty Senate Actions and/or Resolutions addressing information in their 2022-23 report. The Faculty Senate Executive Committee is to share the report with the incoming 2023-24 Faculty Senate and discuss with the Student Senate Executive Committee so that any Action or Resolution may be in coordination with the Student Senate.

The charge shall include a timeline that the report is made and presented to Faculty Senate by the December Faculty Senate session.