

***Minutes of the November Session
of the Faculty Senate
Missouri State University***

The Faculty Senate held its regularly scheduled meeting on Thursday, November 9, 2006, in Karls Hall, Room 101. Chair Mark Richter called the session to order at 3:30 p.m. Dr. Eric Shade served as parliamentarian.

Substitutes: Nancy Dion for Carmen Boyd, Instructor representative; Lois Shufeldt for Diana Haytko, MKT; Jan Hendrix for Peggy Pearl, ECFD; Linda Garrison-Kane for Rebecca Swearingen, STE; and Michael Craig for Colette Witkowski, Associate Professor representative.

Absences: Char Berquist, Graduate Council chair; Paul Blisard, COU; John Bourhis, COM; Sean Cain, SGA; Michael Craig, BMS; Martha Finch, REL; Joanne Gordon, CGEIP chair; Norm Griffith, Staff Senate representative; Frank Kauffman, SWK; Julie Masterson, Rules Committee chair; Dale Moore, Staff Senate representative; Rich Moore, MIL; Gerald Moseman, EAD; Gary Ward, SMAT; Cindy Wilson, Academic Relations Committee chair; and Scott Zimmerman, Assistant Professor representative.

Guests: Rhonda Ridinger, HPE; Kishor Shah, MTH; Paula Kemp, MTH; Sarah Sharp, student; Patricia Pike, CSD; Jill Oswald, CSD; Lynn Cline, LIB; Nicole Rovig, Office of the Registrar; Art Spisak, Honors College; Beat Kernen, PLS; Pam Sailors, PHI; Douglas Richter, student; Carey Adams, COM; John Satzinger, CIS; Chris Craig; Provost's Office; Belinda McCarthy, Provost's Office; Paul Kincaid, Chief of Staff; and Michael Nietzel, President's Office.

APPROVAL OF MINUTES

The minutes of the October Senate session were approved as distributed.

ANNOUNCEMENTS

1. The list of recommended changes to the *Handbook* has been compiled and will be forwarded to the administration in the next few days. As part of the process the Executive Committee will be meeting to discuss the best way to present the Senate's recommendations to the Board of Governors. Therefore, we may be contacting the Senators who brought forth a motion, and those who argued in favor of a motion, if it becomes necessary to clarify the rationale behind a motion.
2. At the request of the Board of Governor's, the Senate has been asked to prepare a report on criminal background or records checks. This is an initiative by the Board to screen candidates for faculty and staff positions on campus for convictions prior to employment. The Academic Relations Committee of the Senate is preparing a cost/benefit analysis and a statement for the Senate to consider. This will be emailed to all Senators within the next week as well as posted on the Faculty Senate web site. We ask that when you receive this information you analyze it carefully and consult directly with your constituents. The report and the statement will be brought before the full Senate at the December 7th meeting for discussion. The results of the Senate discussion will be presented to the Board on December 14th.

3. During the question-and-answer period after President Nietzel's presentation we ask Senators to limit themselves to one question with one follow-up question (if necessary for clarification). When everyone has been given a chance to speak, those who have already spoken can ask another question if time permits.

ADDRESS BY PRESIDENT NIETZEL

President Nietzel addressed the Senate concerning the overall budget and legislative situation, the recent lawsuit which has been settled by the University, and the recommended changes to the *Faculty Handbook*. President Nietzel said he is very close in agreement with the Faculty Handbook Revision Committee's revisions and mostly in agreement with the Faculty Senate's recommended changes. The revised *Handbook* will be introduced under Provost McCarthy's part of the agenda during the December meeting of the Board of Governors. Senate Chair Richter will also have an opportunity to make a report on the Senate's recommendations before President Nietzel makes the final report to the Board. After his presentation, President Nietzel answered questions from Senate members.

ACTION ON CURRICULAR PROPOSALS

Dr. Michael Hendrix, chair of the Budget & Priorities Committee, told Senate members the committee had no concerns with the new programs/certificate below.

1. ***New major in Philosophy, B.S.*** - moved by Senator Kaufman; seconded by Senator Nugent; discussed by Dr. Pam Sailors, head of the Philosophy Department. PHI 330(3) was inadvertently left off the program change form and needs to be inserted in the list of courses in B5 under Major Requirements. The motion was approved by voice vote and will go forward as **Senate Action 5-06/07**.
2. ***New options to the Communication, B.S., major*** - moved by Senator Coombs; seconded by Senator Jolley; discussed by Dr. Carey Adams, head of the Communication Department; approved by voice vote. It will go forward as **Senate Action 6-06/07**.
3. ***New option to the Communication, B.A. major*** - moved by Senator Coombs; seconded by Senator Jolley; discussed by Dr. Carey Adams, head of the Communication Department; approved by voice vote. It will go forward as **Senate Action 7-06/07**.
4. ***New minor in Operations Management, B.S.*** - moved by Senator Woodall; seconded by Senator Shoptaugh; discussed by Senator Woodall; approved by voice vote. It will go forward as **Senate Action 8-06/07**.
5. ***New undergraduate certificate in Writing for Television and Film*** - moved by Senator Cline; seconded by Senator Kaufman; discussed by Senator Cline; approved by voice vote. It will go forward as **Senate Action 9-06/07**.

REPORT FROM RULES COMMITTEE

In its report to the Faculty Senate, the Rules Committee recommended that Section 8.4 gg of the *Constitution and Bylaws of the Faculty* be deleted. That section instructed the Budget and Priorities Committee to monitor the budget of KOZK. Ed DeLong, speaking on behalf of the Rules Committee, said the committee had decided the monitoring of KOZK was no longer needed. Instead, the Budget

and Priorities Committee has now been asked to monitor the costs associated with the construction and maintenance of the new sports arena.

As stipulated in the *Constitution and Bylaws of the Faculty*, the above *Bylaws* amendment discussed in this Senate session will be voted on by secret ballot without discussion in the December Senate meeting

REPORT FROM FACULTY CONCERNS COMMITTEE ON REVIEW OF CAMPUS COMMITTEES

Committee Chair Austra Reinis reported that the Faculty Concerns Committee, along with the Staff Senate, had been charged to provide input concerning which University-level committees could be eliminated/assigned a sunset date/consolidated without any negative impact, whether standing committee members should have staggered terms of two or three years, and whether *ad hoc* committee members' terms should be for the life of the committee. The Faculty Concerns Committee worked together with members of the Staff Senate on the report. A "University Committee Review" table listing the various committees, the Subcommittee's recommendations, and comments was distributed to Senate members.

Senator Nugent moved for approval of the Faculty Concerns Committee resolution (Attachment 6 to the Senate agenda), and Senator Herr seconded her motion. The motion was approved by voice vote and will go forward as **Senate Resolution 11-06/07**.

UNFINISHED BUSINESS

Senator Kaufman asked how the Senate's recommended changes to the *Faculty Handbook* will be presented to the Board of Governors at its meeting in December. Chair Richter said a list of the Senate's recommended changes will be sent to Administration. After reviewing the Senate's recommendations, Administration will forward its own set of recommendations to the Board. At the Board meeting, Chair Richter will touch on two or three areas where the Senate does not agree with the Administration's recommendations.

NEW BUSINESS

Senator Chesman moved and Senator Cline seconded a resolution commending the Board of Governors for their recent action with respect to the non-discrimination policy, and the motion passed by voice vote. It will go forward as **Senate Resolution 12-06/07**.

Senator Nugent moved and Senator Piston seconded a resolution expressing the Faculty Senate's gratitude to the Faculty Handbook Revision Committee for its excellent and laborious work in revising the *Faculty Handbook*. The motion passed by voice vote and will go forward as **Senate Resolution 13-06/07**.

ADJOURNMENT

Chair Richter adjourned the meeting at 4:35 p.m. The next regularly scheduled Faculty Senate meeting will be on Thursday, December 7, in Plaster Student Union, Room 313.

Edward J. DeLong
Secretary of the Faculty

Senate Action 5-06/07

Adopted by Senate on November 9, 2006

Right of Challenge Expires December 8, 2006

New Major in Philosophy, B.S.

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 6-06/07

Adopted by Senate on November 9, 2006

Right of Challenge Expires December 8, 2006

New Options to the Communication, B.S., Major

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 7-06/07

Adopted by Senate on November 9, 2006

Right of Challenge Expires December 8, 2006

New Options to the Communication, B.A., Major

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 8-06/07

Adopted by Senate on November 9, 2006

Right of Challenge Expires December 8, 2006

New Minor in Operations Management, B.S.

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Senate Action 9-06/07

Adopted by Senate on November 9, 2006

Right of Challenge Expires December 8, 2006

New Undergraduate Certificate in Writing for Television and Film

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

Resolution on Review of Campus Committees

WHEREAS, President Nietzel requested that both Faculty and Staff Senates carry out a review of all University Level Committees; and

WHEREAS, the Faculty Concerns Committee in collaboration with the Staff Senate has evaluated all University Level Committees; therefore, be it

RESOLVED, that the Faculty Senate endorses the report of the Faculty Concerns Committee working in collaboration with the Staff Senate, and recommends that the President and Administration adopt the changes outlined below.

Eliminate the following committees:

1. Hammons Student Center / Plaster Sports Complex Advisory Council. This committee is inactive.

Merge the following committees with other existing committees:

1. The Gender Studies Committee: Should merge with the newly formed Area Studies Committee and contribute two members to this new committee. (The Area Studies Committee has recently been formed from the merger of the Asian, African-American, Latin-American, Middle Eastern, and Native American Studies committees.) The expanded committee should consider forming sub-committees along lines reflecting the overlapping of individual area studies programs. Women's History Month planning activities currently coordinated by Gender Studies might be combined with other "cultural heritage month" activities undertaken by the three cultural heritage month committees (African American, Hispanic, and Native American Heritage Month committees) (see no. 3 below).
2. Shuttle Advisory Committee and University Parking Advisory Committee: Should merge with the Safety and Transportation Committee. All three committees are strongly interrelated and share membership: one person serves as chair of two of the three committees. The committees meet 1-2 times per year. It would seem more efficient and cost-effective to have a single Safety and Transportation Committee: sub-committees could sufficiently address specific issues. To be noted is that the chairs of the above committees do not support these changes.
3. African American Heritage Month, Hispanic Heritage Month, Native American Heritage Month, Multicultural Leadership Scholarship Committee, and Multicultural Student Recruitment Committee: Should be combined into a single "Multicultural Services" Committee (see also no. 1 above).

Review:

1. Faculty Leave Committee: Charge needs revision in cooperation with MSU provost. Purpose and tasks of committee overlap with those of the newly-formed college committees. Specific college committee charges remain as yet undefined.
2. Technology Accessibility Committee: Charge needs revision in cooperation with MSU president. Current membership numbers 17, though “just a few members do the majority of the work.” In the opinion of the chair, charge lacks sufficient direction.
3. Higher Learning Commission Steering Committee and Higher Learning Review Committee: Recently combined to form Higher Learning Commission Monitoring Committee. Review warranted on account of overlap with an ad hoc group recently formed by Martha Kirker and Adele Newson-Horst.
4. Institutional Review Board for the Protection of Human Participants: Increase committee membership by 2-4 members. This committee reviews all external HP proposals. The workload has doubled over the last decade: in AY 2005-06, the committee reviewed 364 proposals.
5. Missouri State Planning Committee: Committee name should be changed, since the current name suggests that the committee accomplishes comprehensive, university-wide planning.

The remaining committees (unless already dissolved) should continue to function according to their individual charges.

The FCC recommends that members of ad hoc committees serve for the life of the committee.

The FCC recommends staggered terms for standing committees where feasible to ensure the possibility of fresh ideas and to allow for continuity as well. Determination of length of terms may need to vary depending on the nature of the work of each committee.

The FCC recommends that a review of university committees be conducted every five years.

Resolution Commending the Board of Governors

WHEREAS, the Faculty Senate is the official voice of faculty at Missouri State University, and

WHEREAS, the Faculty Senate has in the past repeatedly asked that the Board of Governors of Missouri State University add the words “sexual orientation” to the university’s non-discrimination policy, and

WHEREAS, the Board of Governors at its most recent meeting voted to add the words “sexual orientation and political affiliation” to the policy; therefore, be it

RESOLVED, that the Faculty Senate of Missouri State University commends the Board of Governors for their recent action with respect to the non-discrimination policy.

Resolution Expressing Gratitude to the Faculty Handbook Revision Committee

RESOLVED, the Faculty Senate expresses its gratitude to the Faculty Handbook Revision Committee and its chair, Dr. Rhonda Ridinger, for the excellent and laborious work the committee completed on our behalf.