



FCTL Teaching and Learning Grant Project Proposal Template

Your grant application should be aligned with the principles of the Scholarship of Teaching and Learning (SoTL), which include: 1) identifying a problem or discipline-based question that is framed around student learning, 2) drawing from research-based strategies, and 3) applying sound methodology and evaluation processes to assess teaching and learning improvements (Bass, 1999; Felten, 2013; McKinney, 2007).

All applications for Teaching & Learning Grants undergo a peer review process conducted by faculty serving on the [FCTL Faculty Advisory Council](#). A scoring rubric will be utilized to evaluate grant applications, and the Advisory Council will make final funding decisions.

Faculty may request up to \$3,000. Budget detail and funding justification must be included in your application using the Teaching & Learning Grant Budget Worksheet, a separate Excel doc which automatically totals your budget request. Successful recipients of this grant are expected to share the outcomes of their project at the FCTL's Showcase on Teaching and Learning or Scholarship Summit and are encouraged to present at other relevant on- and off-campus conferences.

I. Project Information

Title of the Project: _____

Principal Investigator Information

Name: _____

Rank: _____

College: _____

School/Department: _____

Course (if applicable): _____

Budget Number: _____

IRB Statement: I understand I am responsible for obtaining any necessary IRB approvals for my SoTL inquiry prior to beginning the investigation.

Yes

No

Please list names of any other investigators:

Name: _____

Name: _____

II. Project Description

Purpose of Project (400 words or less)

- Provide a clear description of the problem you want to address through this project. Include some background and context for the problem.
- Provide a specific research question that is measurable and outlines what change you expect to occur as a result of this project.



SoTL Framework (175 words or less)

- Explain how your proposed project aligns with SoTL principles focusing on reflective and research-based inquiry that is aimed at improving teaching-learning practices. Review the SoTL references provided at the end of this template to assist with writing this section or [contact the FCTL for more information on SoTL](#).

Research-Based Strategies (175 words or less)

- Describe what strategies or innovations you intend to use to address the problem of practice with the intention of positively impacting student learning and success. Include citations to research and sources you have already reviewed that you think will be helpful to your project.
- Explain how these strategies or innovations will address the problem outlined and the specific research question of this proposal.

III. Project Methods and Evaluation (750 words or less)

- Describe how the selected research-based teaching and/or learning strategies will be implemented.
- Describe how you intend to evaluate these strategies and changes you will be making. This may take a variety of forms ranging from pre- post-tests, comparisons from different class sections, learning activities, or student outcomes. Both quantitative and qualitative methods are appropriate.
- Describe what reflective and self-assessment protocols you intend to use for recognizing growth and teaching improvements.

IV. Plans for Sharing (brief statement)

The sharing of results is not only a principle of good practice for SoTL (Felton, 2013), but also a standard of scholarly work (Glassick, Huber, & Maeroff, 1997). Grant recipients are expected to share outcomes of their Teaching and Learning project at the annual Showcase on Teaching and Learning, the Scholarship Summit, or other relevant on- and off-campus conferences.

Contact the FCTL for ideas on how to share your SoTL inquiry with others.

V. References

Please include any references that are relevant for your Teaching & Learning grant proposal in the space below.

VI. Budget & Letter of Support

Please attach a completed copy of the Teaching and Learning Grant Budget Worksheet and a Letter of Support for your proposal from your Academic Unit Leader as separate documents.

Note: Please read the instructions that are included in the Budget Worksheet for allowable budget requests and other criteria.