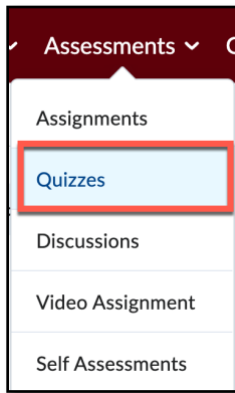


## Exempting a Learner from Respondus Lockdown Browser in Brightspace

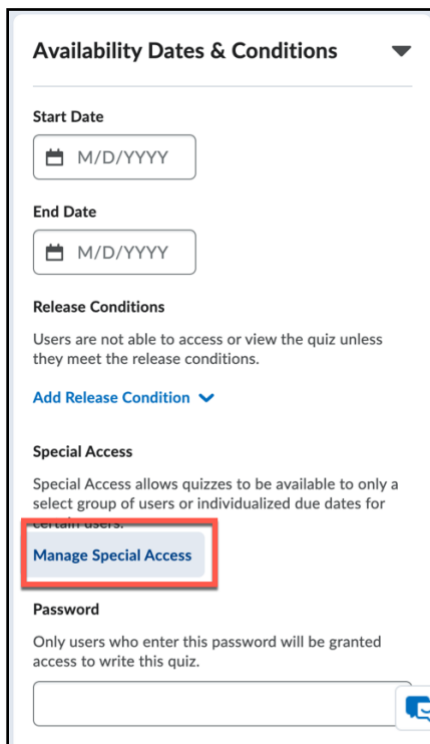
To exempt a single user from Respondus LockDown Browser requirements in Brightspace, you can use the **Special Access** feature within the Quiz tool.

### Steps to exempt a learner from Respondus:

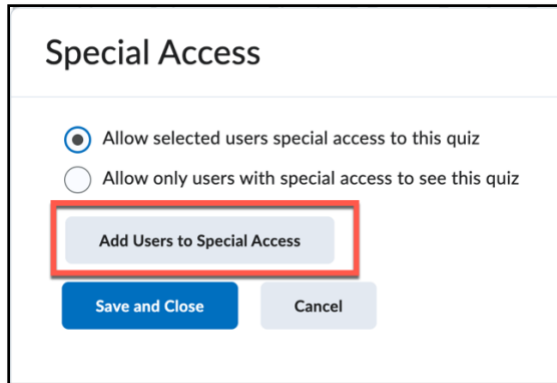
1. Access the course and navigate to Assessments > Quizzes.



2. Edit the Quiz, select the dropdown arrow next to the quiz title and select edit from the options.
3. Next, expand the Availability Dates & Conditions section and select Manage Special Access.



4. Select the Add Users to Special Access.



**Special Access**

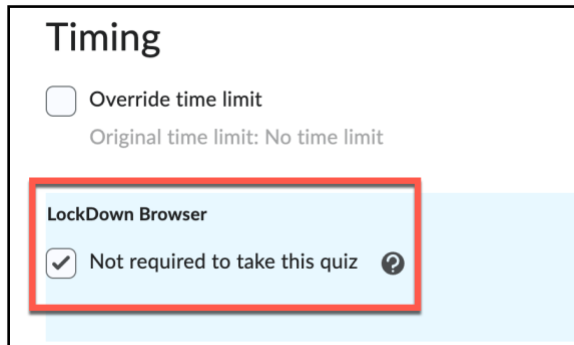
Allow selected users special access to this quiz

Allow only users with special access to see this quiz

**Add Users to Special Access**

Save and Close Cancel

5. In the Timing section, check the box under the Lockdown Browser labeled "Not required to take this quiz". (note: this box only appears if the Lockdown Browser has been applied to the test).



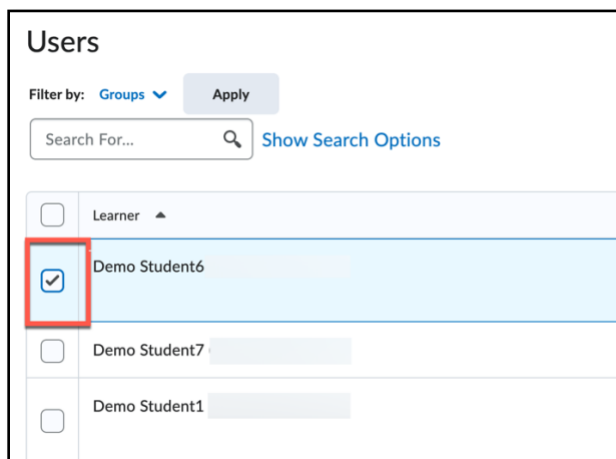
**Timing**

Override time limit  
Original time limit: No time limit

**LockDown Browser**

Not required to take this quiz ?

6. Scroll down to the Users section and select the name of the student who you would like to apply the exemption to.



**Users**

Filter by: Groups ▾ Apply

Search For...  Show Search Options

<input type="checkbox"/>	Learner ▲
<input checked="" type="checkbox"/>	Demo Student6
<input type="checkbox"/>	Demo Student7
<input type="checkbox"/>	Demo Student1

7. Select Save to save your change. Then select Save and Close on the Special Access Window.
8. Select Save and Close on the test to save all changes.