

# Missouri State University **Distance Education Committee Meeting**

November 9, 2020 Meeting Minutes

Meeting minutes from October 12, 2020, approved.

Updates about Microsoft Stream platform were discussed, with request for feedback from committee. The service is changing to host video differently. The platform is expanding in SP21; no service interruption is anticipated, and auto-caption is scheduled to return.

DEC Subcommittee initial reports:

## Survey of Online Students

*Joye Norris, John Turner, Stephanie Hein, Lacey as support person*

Sub-committee met with Kerry Franklin and Frank Woolsey, Assessment of Student Learning department, before COVID 19 restrictions increased. The survey remains on hold, this group will coordinate with other groups and review questions regarding accessibility issues.

## Course Evaluations

*Ching-Wen Chang, Cindi Aurentz, Lacey Geiger*

Redundant questions were found within other surveys, so the EvaluationKIT survey for online courses continues to adjust. Approximately 80% of MSU is participating in EvaluationKIT.

## Testing Considerations

*Sue McCrory, Richard Johnson, Lacey Geiger*

Recommending a segment of Best Practices for Online/Distance student testing be added to the Faculty Handbook. Test parameters for online and proctored exams are very inconsistent. Syllabi are not always clear on testing procedures and time frames. The sub-committee recommends collaboration with other groups to identify infrastructure and technology needs for disadvantaged students.

## Synchronous Online Considerations

*Stacy Rice, Jessica Bennett, Helena Metzger, David White*

Sub-committee met with Banner administrator and the Office of the Registrar to discuss synchronous programming, identified as a course which requires at least one physical meeting location, and a course which requires a scheduled online group meeting. There is a need to provide better indicators of the course type when students look at courses. Online courses should be indicated and shown as available to students using the Trial Schedule Builder.

## Alternate Teaching Platforms

*Krista Lair, Nicki Busdieker, Eric Taylor*

Changes in Microsoft Stream may require adjustments when identifying best practices for using alternate teaching platforms, with a special consideration for faculty new to the different programs. Currently, if a student requires access to multiple platforms for their classes, it is unwieldy. A recommendation was made to consolidate student access to the alternate teaching platform to a centralized location.

The DEC meeting in February will have more reports and updates from the subcommittees. Meeting dismissed.

In Attendance:

Cindi Aurentz	Joye Norris
Jessica Bennett	Kevin Piercy
Nichole Busdieker-Jesse	Stacy Rice
Ching-Wen Chang	Caryn Saxon
Lacey Geiger	David White
Stephanie Hein	John Turner
Richard Johnson	Eric Taylor
Helena Metzker	