



# Missouri State<sup>™</sup>

U N I V E R S I T Y

## ***EPP Screening Committee Meeting Minutes***

May 3, 2018 | Carrington 203 | 2:30 p.m.

**Present:** Deanne Camp (COE), Kim Dubree (Certification), Jessica Elliott (CHPA), Karen Engler (Secondary Ed.), Daniel Hellman (COAL), Kurt Killion (CNAS).

**Guests:** Michelle Morgan (CHPA)

**Not Present:** Jim Hutter (COA), Gayle Runke (CHHS)

### **I. Call to order**

Called to order at 2:30 p.m.

Gayle Runke unable to attend the committee meeting but voted via email.

Request to deviate from the agenda and consider the Program Change for African/African America Studies.

#### **PROGRAM CHANGE OR DELETION**

African/African American Studies

- Area studies minor.
- Motion to recommend. Second. Discussion. Motion carried.

### **II. Announcements**

Follow up after the April Screening Committee meeting.

- Both the reading and ELE proposals were approved at the April EPPC meeting. This committee invested time and energy over the last few months with those proposals but ultimately there has been recognition that there is a curricular process that EPP members are invested in.
- Vicki Kramer is not in attendance today because her father passed away. There is a card for the committee to sign.

### **III. Approval of minutes from last meeting**

Minutes from April 5, 2018 stand approved.

### **IV. Review of Curricular Proposals**

#### **COURSE CHANGES**

GLG 701 - Geology for Secondary Teachers I

- A department representative is not present. Does the change in the course meet certification needs across programs? The program change appears to be logical and the paperwork is in order but without additional information from the department it is not clear if this meets the need of all science programs. A representative should be present to answer the questions. Kim Dubree reviewed the program matrix and confirmed that the course is not on it.
  - The program change from undergraduate to graduate did not go through this committee. However, that is a broader issue than what this committee reviews.
  - The course will go before the next EPPC and it can potentially be approved there.
  - The committee discusses whether the course is a content course and needs EPPC review.
  - Committee agrees to take no action on GLG 701.

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## MUS 321 – Conducting

- Dr. Daniel Hellman speaks to the course change. Students are essentially completing a year's work in one semester so the intent is to spread it out. There is also a change in the prerequisite requirement.
  - Move to recommend. Second. Discussion. Motion carried.

## V. Old Business

The Screening Committee approved two resolutions that will go forward to the May 9 EPPC recognizing both Deanne Camp and Gayle Runke for their service.

## VI. New Business

There is a curricular process resolution for this committee to consider as a result of discussion last month at the EPPC meeting. There is an action going forward at Faculty Senate next week regarding changes to the curricular process.

- Faculty Senate is considering adding a button and finding a way to tie courses to other programs is part of the Faculty Senate proposal.
- If passed by EPPC, the Chair forwards to administration. It does not mandate administration to act. The resolution will send a strong message that the curricular process is important. The committee does not feel that a verbal commitment to not bypass EPPC review is enough. It was implied during the discussions at the last EPPC meeting that the curricular process is an unsettled question. The resolution will clarify that the responsibility lies with the department heads. The committee discuss possibly softening the language. The EPPC can change the language if they choose. The committee does not want to be perceived as trying to be inflammatory. On the other hand, the resolution is a true account of the events as they unfolded over the last few months.
- There has been no other discussion about this issue other than this committee. It was on the Faculty Senate agenda at the same time the proposal was out for challenge.
- The committee agrees that the resolution will go forward to the May 9, 2018 EPPC.

The only remaining member of the Screening Committee for 2018-2019 is Jessica Elliott. Dr. Hellman will report this at the next EPPC meeting so other colleges may consider replacement representatives.

## VII. Adjournment

Daniel Hellman adjourned the meeting at approximately 3:10 p.m.  
Respectfully submitted by Vicki Kramer.