



Missouri State
UNIVERSITY

***Master of Science in Education Committee
Meeting Minutes***

November 16, 2015

I. Call to order

Jamaine Abidogun called to order the regular meeting of the MS in Ed. Committee at 10:07 a.m. on November 16, 2015 at Plaster Student Union, #315 A.

Present: Jamaine Abidogun, Cathy English, Melida Gutierrez, Kurt Killion, Sarah Nixon, Amanda Perkins, Debra Price, Eric Sheffield, Steve Willis.

II. Approval of minutes from last meeting

- a) The minutes from the October 12, 2015 meeting were approved. Minutes stand.
- b) A quorum was established.

III. Announcements

- a) Introduction to Vicki Kramer, EPP Administrative Specialist III, replacing Cindy Caddy.

IV. Old Business

- a) Secondary Education Graduate Program—Jamaine Abidogun
 - Discussed department changes.
 - Discussion of wording regarding 700 level. Concurrence to make no changes.
 - Curricular proposal approval process discussed.
 - Motion to move forward. Motion seconded. Motion carried.
- b) MSED Taskstream
 - Taskstream was brought forward in 2012 when going through accreditation process. Recommendations were made but there was never a vote.
 - Transition Sheet was approved and on the record.
 - Recommendation to add list of items in Taskstream system. This was in the template but the template was never approved.

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- Request for Survey Monkey outcomes will be made to be shared at the Executive Meeting.
- Take issue back to the departments.
- c) Secondary Education position description
 - Need resolution regarding description.
 - Rewrite qualifications
 - ✓ $\frac{3}{4}$ to full time
 - ✓ Graduate Faculty and tenured candidates
 - ✓ Department Head (not an administrative position)
 - Discussion
 - Recommendation to support BSEDs proposal for Secondary Education Director position description. Recommendation carries with one opposed.

V. New Business

- a) EPP Resolution regarding the EPP Unit Head
 - BSED passed a motion to endorse the resolution.
 - Resolution will back at Faculty Senate in December or January.
 - Discussion.
 - Amendment of point three of resolution.
 - Recommendation tabled until input received from EPP members.

VI. Adjournment

Jamaine Abidogun adjourned the meeting at 10:55 a.m.

Minutes submitted by: Vicki Kramer