



Missouri State[™]

U N I V E R S I T Y

Educator Preparation Provider Executive Committee Meeting Minutes

August 23, 2018 | 1:00 p.m. | Hill 231

I. Call to order

Adam Harbaugh called to order the regular meeting of the Educator Preparation Provider Executive Committee at 1:00 p.m. on August 23, 2018.

Present: Chris Craig, Karen Engler, Kim Finch, Adam Harbaugh, Andrew Homburg, David Hough

II. Approval of minutes

The minutes from June 14, 2018 meeting stand approved.

III. Discussion Items

1. Unit update: Dr. Chris Craig
 - a) COE/EPP Recruitment Plan for CAEP
 - i. Dr. Craig would like Dean Hough to address some of the initiatives in the recruitment plan at the September 5 EPPC meeting since not all faculty are aware of some of them. The plan from COE was expanded to be more inclusive of the unit and have a broader perspective.
 - ii. Not all programs participate in all recruitment activities described in the plan. However, all programs must be engaging in some kind of recruitment activity. There are some activities that Secondary and COE participate in such as Showcase. All programs need to email Dean Hough with their recruiting activities.
 - iii. The plan needs to be adopted by EPPC as a dynamic document with all suggestions going to Dean Hough.
 2. College of Education: Dean Hough
 - a) Advanced programs must have a plan for how they are going to continually improve their programs including following their graduates into the workplace to gather data on how well they are performing. Programs must also have one year of data.
 - i. Dr. Engler has a recruitment plan that the CSD department has been working on. She will get it to Dean Hough.
 - b) At the Program Coordinator meeting, Dr. Daniel Hellman talked about MSED programs as additional training. Certificates should be included to cover our bases. TESOL should be included.
 - i. Faculty have developed fifteen-page development briefs, or something similar, and these will be added to the appendices. It would be good for Dr. Andrea Hellman to submit her report. Dr. Andrew Homburg will speak with her.
 - ii. Dr. Homburg reminded the committee that there was a focus group where data was gathered on completers. The group included CSD, education administration, and BLV. We may be able to tie in information from the transcripts of that meeting.
 - iii. A Graduate Assistant has been hired to mine completer data from advanced questionnaires for the improvement plan. We do not need MSED data because they are not an on initial certification program.
 - iv. Dr. Rebecca Woodard should organize the Program Review data to demonstrate how programs are using their data with examples. Dr. Homburg will contact Dr. Woodard about organizing Program Review data and getting it to Dean Hough.
 - c) Dr. Craig brought up missing data in Taskstream and thinks Dr. Uribe-Zarain is probably the best person to illustrate who is supposed to do what, when, and where. A visual was requested at the August 17 Program Coordinator meeting that faculty can refer to. Dr. Craig will email Dean Hough a request for the Assessment Team to work on this assignment.

EDUCATOR PREPARATION PROVIDER

901 South National Avenue, Springfield, MO 65897 • Phone: 417-836-6204 • Fax: 417-836-5008

www.missouristate.edu/epp • epp@missouristate.edu

An Equal Opportunity/Affirmative Action/Minority/Female/Veterans/Disability/Sexual Orientation/Gender Identity Employer and Institution

3. Secondary Education Update: Dr. Karen Engler
 - a) Dr. Engler will review the MEES trainings at the September 5 EPPC meeting.
 - b) Mid-level Dispositions were discussed last spring in EPPC. The committee would like to review whether it should be removed from Taskstream. Dr. Uribe-Zarain did not use the data in her report.
 - i. Dean Hough suggests the Assessment Team review the collection of data to determine if it is useful and then report back at the next Executive Committee meeting. Dr. Craig will add this request to the previously referenced request.
 - c) Dr. Engler will report out on the August 17 Program Coordinator meeting at the next EPPC.

IV. Old Business

1. MEP
 - a) The Executive Committee met in the summer and made a decision to remove the MEP as requirement for admission to Teacher Education based on DESE's removal of the assessment. This was announced at the August 17 Program Coordinator meeting. Dr. Craig will announce at the next EPPC as well.
2. Key assessment vs. Unit-wide assessment
 - a) A handout was distributed that used the term, "key assessments." Is the term interchangeable with unit-wide assessment? If not, should the term be changed to unit-wide assessment? Clarification is needed.
 - b) It is possible that EPPC would like to see EDC 345 used as a unit-wide assessment. EDC 345 is the only course taken by all students at the initial level.
 - i. The Committee on Diversity could review the data and make a recommendation. Dr. Craig will attend the committee's first meeting in September to talk to them about it and let them decide.
3. MoGEA cut scores
 - a) EPPC spoke against raising the cut scores for MoGEA. MSU has the lowest cut scores in the state. There is a question as to whether scores can be raised by programs for their programs only. This is the case. Dr. Craig will make it clear at the September 5 EPPC that programs may set their own cut scores.

V. New Business

1. DESE artifact for MEES
 - a) EPPC will need to decide on what document will students be required to submit as an artifact for MEES when the time comes. Dr. Homburg will work on this.
 - b) There is an orientation for new EPPC sub-committee chairs on Friday, August 24.

Adam Harbaugh adjourned the meeting at 1:58 p.m.
Respectfully submitted by: Vicki Kramer